



Republic of the Philippines
Department of Education
Region XII
Schools Division Office of Tacurong City

5 Oct 2026

DIVISION MEMORANDUM

SGOD-2026 183

PARTICIPATION IN THE NEEDS-BASED TRAINING PROGRAM FOR NEWLY DESIGNATED SCHOOLS' LIS-BEIS COORDINATORS OF DEPED SOCCSKSARGEN

TO: **Assistant Schools Division Superintendent
Chiefs, SGOD and CID
Education Program Supervisors
Public Elementary and Secondary School Heads
This Division**

1. Pursuant to RM No. 008 s. 2026 titled *Conduct of Needs-Based Training Program for Newly Designated Schools' LIS-BEIS Coordinators of DepEd SOCCSKSARGEN* and RM No. 081 s. 2026 and RM No. 130 s. 2026, titled *Rescheduled Conduct of Needs-Based Training Program for Newly Designated Schools' LIS-BEIS Coordinators of DepEd SOCCSKSARGEN*, the following teachers and non-teaching personnel are recommended to participate in the activity on **October 10-11, 2026** at **Hotel de Viajera, Koronadal City**:

Participant	Position/Designation	School/Office
Leonora R. Po	Planning Officer III	SGOD
Jonald S. Cadiao	Education Program Specialist II ALS	CID
Rochie B. Bonita	Teacher III LIS Coordinator	TNHS
Denmark M. Dominguez	Teacher I LIS Coordinator	TPES

2. Generally, the objective of the activity is to fully capacitate newly designated schools' LIS-BEIS Coordinators of DepEd SOCCSKSARGEN on effective data management. Specifically, it aims to:

- Discuss the research findings of the policy research review conducted regarding the competence of newly designated LIS-BEIS coordinators;
- Train the newly designated schools' LIS-BEIS Coordinators as regards their duties and responsibilities;
- Inform and present the School LIS and BEIS Coordinator's Handbook; and
- Evaluate the School LIS and BEIS Coordinator's Handbook as a basis for further enhancement.

3. Travel expenses of the participants shall be charged against school local funds/MOOE subject to the usual accounting and auditing rules and regulations.



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The first meal is breakfast on October 10, 2026 and the last meal is dinner on October 11, 2026.

4. Participants shall be granted the applicable non-monetary compensation, such as vacation service credits, in accordance with DepEd Order No. 013 s. 2024 and DepEd Order No. 009 s. 2025. Compensatory Time-Off (CTO) shall likewise be granted to non-teaching personnel pursuant to CSC-DBM Joint Circular No. 2 s. 2004 titled Non-Monetary Remuneration for Overtime Services Rendered.
5. For inquiries and clarifications, contact Leonora R. Po, Planning Officer III, through leonora.po@deped.gov.ph or 09651257079.
6. For dissemination, information, and compliance of all concerned.

CARLOS G. SUSARNO, PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent