



Republic of the Philippines
Department of Education
Region XII
Schools Division Office of Tacurong City

01 Oct 2026

DIVISION MEMORANDUM
SGOD – 2026 - 178

**ATTENDANCE TO BUILDING SAFE SCHOOLS: STRENGTHENING TEACHER
CAPACITY IN RISK ASSESSMENT AND REFERRAL, PSYCHOLOGICAL FIRST
AID, AND HOMEROOM GUIDANCE**

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID & SGOD)
Education Program Supervisors
Section Heads
Cluster Heads
Elementary & Secondary School Heads
This Division

1. In reference to Regional Memorandum No. 138 s. 2026, all public school teachers, school leaders, and related teaching personnel are enjoined to attend the **Training on Building Safe Schools: Strengthening Teacher Capacity in Risk Assessment and Referral, Psychological First Aid, and Homeroom Guidance** through the *DepEd Learning Management System* by accessing the link: https://bit.ly/LMS_Homeroom_Guidance, using the official DepEd accounts.
2. The School Heads shall ensure the widest dissemination and participation of teachers and related teaching personnel in this online training. Hence, all participants **shall register on or before October 6, 2026**, through the link: <https://tinyurl.com/BUILDINGSAFESCHOOLS-REG>
3. A **virtual orientation** for all DepEd SOCCSKSARGEN Personnel shall be conducted on **October 2, 2026, from 10:00 am to 12:00 noon via Microsoft Teams with the meeting link: <https://bit.ly/4j6NLB9>**. Key participants in this orientation are the **Division Chiefs, Education Program Supervisors, Cluster Heads, HRDS Personnel, elementary and secondary School Heads, Registered Guidance Counselors/Designates/Associates, and available Master Teachers**.
4. Participants who completed the training and attendance requirements shall be entitled to Vacation Service Credits as per DepEd Order No. 13, s. 2024, or



Address: Alunan Highway, Poblacion, Tacurong City 9800
Telephone Numbers: (064)-562-4880; 0919-065-6425
Email: tacurong.city@deped.gov.ph
Website: depedtacurong.org



Republic of the Philippines
Department of Education
Region XII
Schools Division Office of Tacurong City

Compensatory Time Off (CTO) pursuant to CSC-DBM Joint Circular No. 2, s. 2004, whichever is applicable.

5. Training expenses related to the conduct of this activity shall be charged against local funds, MOOE, other available funds, subject to the usual accounting and auditing rules and regulations.
6. For questions or concerns, contact Ma. Dianne Joy R. dela Fuente, SEPS, through the email address ma.delaFuente@deped.gov.ph.
7. For information, dissemination, and appropriate action.

Digitally signed by Susarno
Carlos Gulac
Date: 2026.10.01 17:17:50
+08'00'

CARLOS G. SUSARNO, PHD. CESO VI
Asst. Schools Division Superintendent
Officer-in-Charge

Office of the Schools Division Superintendent

MDJRA/SGOD/DM-2026 – ATTENDANCE TO BUILDING SAFE SCHOOLS; STRENGTHENING TEACHER CAPACITY
IN RISK ASSESSMENT AND REFERRAL, PSYCHOLOGICAL FIRST AID, AND HOME ROOM GUIDANCE/ October 1,
2026



Address: Alunan Highway, Poblacion, Tacurong City 9800
Telephone Numbers: (064)-562-4880; 0919-065-6425
Email: tacurong.city@deped.gov.ph
Website: depedtacurong.org



Republic of the Philippines
Department of Education
 SOCCSKSARGEN REGION

Enclosure 2 to Regional Memorandum No. 140 s. 2026: Timelines of Activities

**BUILDING SAFE SCHOOLS: Strengthening Teacher Capacity in Risk
 Assessment and Referral, Psychological First Aid, and Homeroom Guidance**
 October–December 2026

Major Activities	Oct 1-9	Oct 10- 31	Nov 1-15	Nov 16- 30	Dec 1- 15	Dec 16- 31	Responsible Unit/ Person
1. Regional Virtual Orientation (October 2)	■						RO-HRDD-NEAP
2. Division Planning and Organization	■	■					SDO HRDS, CID, SGOD
3. School-Level Orientation, Advocacy Campaign, and LMS Enrollment	■	■					PSDSs, School Heads, Guidar Counselors/Designates, ICT Coordinators
4. Conduct of Self-Paced Learning Activities through the LMS	■	■	■	■			Teachers, School Leaders, Lea Support Personnel
5. Strengthening the Implementation of the Homeroom Guidance Program through LACs			■	■			PSDSs, School Heads, Master Teachers, Guidance Counselors/Designates, Teacl
6. School Accomplishment Reporting and Documentation					■		School Heads, Guidance Counselors/Designates
7. Division Consolidation and Submission of Reports to the Regional Office					■		SDO HRDS, CID-PSDSs, SGO
8. Program Review and Planning for Sustainability and Scale-Up						■	RO-HRDD, ESSD, FTAD, QAI CLMD, SDO Representatives



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

II. Schools Division Office (SDO)

A. Human Resource Development Section (HRDS)

- Lead division-level implementation and coordination.
- Organize orientations, professional learning sessions, and capacity-building activities.
- Provide technical assistance to schools and monitor implementation progress.
- Consolidate and submit division accomplishment reports.

B. Curriculum Implementation Division (CID) - PSDSs

- Ensure integration of program initiatives into instructional supervision and school-based professional development activities.
- Support the implementation of Homeroom Guidance and related learner support interventions.

C. School Governance and Operations Division (SGOD)

- Coordinate monitoring activities and provide support in learner welfare and school governance concerns.
- Strengthen school-based referral and support systems.

III. School Level

A. School Heads

- Ensure participation of teachers and learner support personnel.
- Establish and strengthen school-based risk assessment and referral mechanisms.
- Monitor implementation and submit required reports.

B. Guidance Counselors/Guidance Designates

- Lead learner risk assessment, referral, counseling, and case management processes.
- Provide technical assistance to teachers and parents.
- Maintain referral records and coordinate with appropriate service providers.

C. School DRRM Coordinators and Learner Support Personnel

- Assist in learner profiling, risk identification, and referral processes.
- Support the conduct of PFA and psychosocial interventions during emergencies and critical incidents.

D. Master Teachers and Teachers

- Participate in capacity-building activities and professional learning sessions.
- Implement Homeroom Guidance and classroom-based learner support interventions.
- Identify at-risk learners and facilitate timely referral to appropriate personnel and services.
- Promote safe, inclusive, and supportive learning environments.