



Republic of the Philippines
Department of Education
Region XII
Schools Division Office of Tacurong City

September 29, 2026

DIVISION MEMORANDUM

SGOD No. 173, s. 2026

**2026 DIVISION EDUCATION DEVELOPMENT PLAN (DEDP) IMPLEMENTATION
REVIEW AND 2027 ANNUAL IMPLEMENTATION PLANNING – WORKSHOP**

To: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Division Section Heads
Members of the Division Performance Management Team (DPMT)
Members of the Division Planning Team (DPT)
This Office

1. To ensure smooth and efficient operation of the Schools Division Office and to determine areas needing appropriate action and improvement, the Division Planning Team shall convene on October 13 – 15, 2026 at the Division Conference Hall, TPES Compound, City of Tacurong, specifically to carry – out the 2026 Division Education Development Plan (DEDP) Implementation Review and 2027 Annual Implementation Planning – Workshop. Since October 16 falls on a Friday, the workshop shall be done adopting the Work From Home (WFH) modality.
2. The objectives of the activity are the following:
 - 2.1. Identify successes and bottlenecks of the DEDP – 2026 AIP;
 - 2.2. Determine gaps per performance indicators;
 - 2.3. Revisit projects and initiatives implemented;
 - 2.4. Conduct root – cause analysis;
 - 2.5. Identify strategies and areas for improvement;
 - 2.6. Prioritize priority improvement areas (PIAs);
 - 2.7. Come – up with proposals for PIAs; and
 - 2.8. Encode plans in the Division AIP – Dashboard.
3. The list of participants and the indicative schedule of activities are attached for the ready reference of all concerned.



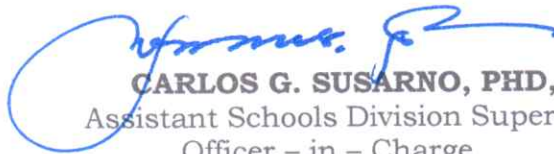
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4. Expenses to be incurred relative to this activity shall be charged against the Division's Maintenance and Other Operating Expenses (MOOE) subject to the usual accounting and auditing rules and regulations.
5. For the information, guidance and preferential attention of all concerned.



CARLOS G. SUSARNO, PHD, CESE
Assistant Schools Division Superintendent
Officer – in – Charge
Office of the Schools Division Superintendent



*MDR/DM – SGOD/2026 DIVISION EDUCATION DEVELOPMENT PLAN (DEDP) IMPLEMENTATION REVIEW
AND 2027 ANNUAL IMPLEMENTATION PLANNING – WORKSHOP/September 29, 2026*



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Enclosure No. 01 to Division Memorandum SGOD No. 173, s. 2026

Program Management Team
(DIVISION PLANNING TEAM)

Name	Position	Office/Section
Carlos G. Susarno, CESE	Schools Division Superintendent	OSDS
Ayesha P. Piñol	Asst. Schools Div. Superintendent	OSDS
Zenaida B. Porras	Administrative Officer V	OSDS
Glenda P. Orcinado	Administrative Officer IV	OSDS
Liza P. De Luna	Administrative Officer IV	OSDS
Jennifer Claire A. Tayag	Administrative Officer IV	OSDS
Vivien O. Lima	Administrative Officer IV	OSDS
Rea May S. Laygan	Administrative Officer IV	OSDS
Sheryll A. Moradas	Administrative Officer V	OSDS
Jonel G. Solomon	Accountant III	OSDS
Shirlyn S. Cuyong	Administrative Officer II	OSDS
Joey M. Lozano	Information and Technology Officer	OSDS
Pauline Kay M. Rojo	Attorney III	OSDS
Mayflor D. Romualdo	Chief Education Supervisor	SGOD
Ernie P. Pama	Education Program Supervisor	SGOD
Ma. Dianne Joy R. Dela Fuente	Senior Education Program Specialist	SGOD
Mohani A. Paguita	Senior Education Program Specialist	SGOD
Janice P. Suboc	Education Program Specialist II	SGOD
Junaflor R. Sucaldito	Education Program Specialist II	SGOD
John G. Bayugos	Project Development Officer II	SGOD
Brendon A. Moises	Project Development Officer I	SGOD
Ivan James B. Pano	Medical Officer III	SGOD
Immanuel Dane T. Luza	Dentist II	SGOD
Jonalle Y. Arquiza	Nurse II	SGOD
Catherine Joy Q. Maratas	Nurse II	SGOD
April Jane L. Duadua	Nurse II	SGOD
Leonora R. Po	Planning Officer III	SGOD
Oliver O. Godoy	Engineer III	SGOD
Keiff Humphrey M. Bedia	Engineer III	SGOD



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Randy E. Porras	Chief Education Supervisor	CID
Ronald A. Pelitro	Education Program Supervisor	CID
Marry Ann C. Umadhay	Education Program Supervisor	CID
Rona L. Bred	Education Program Supervisor	CID
Pamela C. Jamias	Education Program Supervisor	CID
Cesar Q. Antolin	Education Program Supervisor	CID
Rona N. Tacot	Education Program Supervisor	CID
Joseph R. Pilotos	Education Program Supervisor	CID
Bernard F. Antolo	Education Program Supervisor	CID
Romulo A. Ventua Jr.	Division Coordinator	CID
Jonald S. Cadio	Education Program Specialist II	CID
Ivy P. Lamintao	Education Program Supervisor	CID
Delia P. Eliarda	Librarian II	CID
Menard Dence S. Villa	Administrative Officer II	PMT Secretariat
Sharon May S. Zambra	Administrative Assistant III	PMT Secretariat
Nomer S. Buenavente	Data Encoder	Support Staff
Glennbelle Guia F. Sajor	Administrative Aide VI	Support Staff



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Enclosure No. 02 to Division Memorandum SGOD No. 173, s. 2026

Indicative Matrix of Activities

Date and Time	Activity	Responsible Person
Day 1, October 13, 2026	Preliminaries	Glennbelle Guia F. Sajor
9:00 - 10:00 AM	* Prayer	
	* Makabayan Song	
	* Attendance Check	Zenaida B. Porras
		Administrative Officer V
	* Welcome and Opening Remarks	Ayesha P. Pinol
		OIC - ASDS
	* Message and Statement of Purpose	Carlos G. Susardo, CESE
		OIC - SDS
10:01 - 10:20 AM	Presentation of DEDP Strategic Levers	Mayflor D. Romualdo
		CES, SGOD
10:21 - 12:00 nn	Workshop 1: Assessment of PPAs (Target vs. Actual Accomplishment)	By Functional Division
12:01 - 1:15 PM	LUNCH	
1:16 - 3:00 PM	Workshop 2: Root - Cause Analysis	By Functional Division
3:01 - 5:00 PM	Workshop 3: Identification of Priority Improvement Areas (PIA)	By Functional Division
Day 2, October 14, 2026	Management of Learning	Menard Dence Villa
8:30 - 8:45 AM	* Prayer	Administrative Officer II
	* Makabayan Song	
8:46 - 9:30	Presentation of Workshop Outputs 1-3	By Functional Division
		CID - Chief Randy E. Porras



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9:31 - 12:00	Workshop 4: Prioritization of PIAs using prioritization rubrics	SGOD - Chief Mayflor D. Romualdo OSDS - ASDS Ayesha P. Pinol By Functional Division
12:01 - 1:15 PM	LUNCH	
1:16 - 3:00	Presentation of Workshop Output 4	By Functional Division Heads
3:01 - 5:00	Workshop 5: Preparation of Plans and Proposals based on PIAs	By Functional Division
Day 3, October 15, 2026		
8:30 - 8:45 AM	*Prayer *Zumba	Sharon May S. Zambra Administrative Assistant III
8:45 - 12:00 nn	Continuation of Workshop 5	By Functional Division
12:01 - 1:15 PM	LUNCH	
1:16 - 3:00 PM	Continuation of Workshop 5	
3:01 - 5:00 PM	Presentation of Workshop Output 5	By Functional Division CID - Chief Randy E. Porras SGOD - Chief Mayflor D. Romualdo OSDS - ASDS Ayesha P. Pinol
Day 4, October 16, 2026		
8:00 AM - 5:00 PM	Work From Home Encoding of Plans in the AIP Dashboard	By Functional Division

October 19, 2026 Reporting of AIP Encoding Status during Flag Ceremony



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