



Republic of the Philippines
Department of Education
Region XII
Schools Division Office of Tacurong City

21 Sept 2026

DIVISION MEMORANDUM
SGOD-2026- 144

**CALL FOR SUBMISSION OF THE RESEARCH ENTRIES FOR THE
2026 DIVISION RESEARCH CONGRESS**

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID & SGOD)
Education Program Supervisors
Section Heads
Cluster Heads
Elementary & Secondary School Heads
This Division

1. In adherence to DepEd Order No. 16, s.2017, or the Research Management Guidelines, and realizing the Division Research Agenda, this Office calls for the submission of completed Research Papers as entries to the **2026 Division Research Congress**, which will be held **on October 17, 2026, in Koronadal City**, with the theme, ***“Sustaining Research Culture towards Propelling Organizational Resilience in the Post-pandemic Era through the BANII Framework”***. The specific venue will be announced in a separate memorandum.
2. This activity aims to:
 - a. showcase the latest research conducted in the school and division, aiming to strategically improve governance mechanisms, especially completed research under BERF;
 - b. strengthen further alignment of research initiatives with the Basic Education Research Agenda (BERA); and
 - c. foster the culture of conducting research in aid of evidence-based policy formulation, program development, and replication of research-enabled practices.
3. The participants in this activity are the Chief Education Supervisors, Education Supervisors, Section Heads, Members of the SGOD, interested and qualified School Heads, Master Teachers, Teachers, Non-Teaching Personnel, and Basic Education Research Fund (BERF) Researchers who have completed



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their research projects. Therefore, Cluster Schools and Secondary Schools, through the Cluster/School Research Coordinator, shall encode the research and proponent details at <https://tinyurl.com/2026DivResearchCongress> on or before **September 28, 2026**. Furthermore, the link will automatically close at 5 PM on the submission deadline and will no longer accept entries.

4. All research entries shall adhere to DepEd Order No. 16, s. 2017, or the Research Management Guidelines, and DepEd Order No. 39, s. 2016, or the Adoption of the Basic Education Research Agenda under the following themes: a) Teaching and Learning-1A & 1B; b) Child Protection; c) Human Resource and Development; and d) Governance cum Cross-cutting, in both Oral and Poster Categories. **Hence, all research papers submitted shall undergo screening and evaluation by the Cluster and Secondary School Research Coordinators.**
5. The List of Official Research to be Presented will be announced in a separate memorandum, after the research papers have undergone evaluation by the Division Research Committee.
6. The 2026 Research Guidelines, List of Technical Working Group, and Program Management Team are attached for your reference.
7. The participants and research entries are enjoined to adhere to the following schedules:

Date and Time	Activity	Remarks
September 28, 2026 5 PM	Deadline for the submission of research titles via the link	https://tinyurl.com/2026DivResearchCongress
October 1-6, 2026	Submission of Research entries (hard copy and PDF e-copy following the file naming convention: Surname_Category_Theme_Keyword ex. Dela Fuente_Oral_Theme1A_Teacher Development)	SGOD- Planning & Research Section https://tinyurl.com/2026DRCManuals



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October 7-8, 2026	Screening and Evaluation of Submitted Research Papers	Division Research Committee
October 9, 2026	Announcement of Qualified Research Paper	SGOD- Planning & Research Section
October 13, 2026	Submission of Research Presentation	DRC TWG
October 17, 2026	Division Research Congress	Koronadal City
October 19, 2026	Submission of Winning Research Papers to the RO-PPRD	SGOD- Planning & Research Section
November 7-8, 2026	Regional Research Congress	RO-PPRD SDO-SGOD-PRS

8. Participants shall be entitled to service credits or Compensatory Time-Off (CTO), in accordance with DepEd Order No. 53, s. 2003, entitled "Updated Guidelines on the Grant of Vacation Service Credits to Teachers," should the activities fall on weekends, work suspensions, official breaks, or holidays.
9. Expenses for the participants' meals and snacks, training supplies, and other incidental expenses shall be charged against the Special Education Fund (SEF), while the travel expenses shall be charged to the school's local funds, subject to the usual accounting and auditing rules and regulations.
10. For concerns and clarifications, contact *Janice P. Suboc, EPS II, Division Research Coordinator*, through the email address tacurong.sgod@deped.gov.ph.
11. For information, dissemination, and compliance.

CARLOS G. SUSARNO, PHD., CESO VI
Asst. Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

JPS/SGOD/DM-2026 – CALL FOR SUBMISSION OF THE RESEARCH ENTRIES FOR THE 2026 DIVISION RESEARCH CONGRESS/ SEPTEMBER 21, 2026



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Enclosure No. 01 to Division Memorandum SGOD -2026- 164

2026 DIVISION RESEARCH CONGRESS GUIDELINES

1. The research congress is open to all research enthusiasts in the Department of Education, particularly Division Supervisors, teaching, related teaching, and non-teaching personnel.
2. The Congress shall focus on showcasing educational and action research conducted in the school and division levels to address problems related to access, quality and governance of basic education focusing on the following themes based on the National Basic Education Research Agenda - Theme 1A: Teaching and Learning (Instruction & Curriculum); Theme 1B: Teaching and Learning (Learners, Assessment, and Learning Outcomes); Theme 2: Child Protection; Theme 3: Human Resource Development; and Theme 4: Governance.
3. One copy of the full version of the paper, which shall not exceed 3,500 words (*1.5 spacing, A4 size bond paper, Arial font, font size 11, 1.5 in left margin and 1 inch margin on all three sides*), shall be submitted on the given schedule. Submitted research papers shall follow the file naming convention: *Surname_Category_Theme_Keywords* (ex., Dela Fuente_Oral_Theme 1A_ Teacher Development). Researchers must strictly follow the prescribed format.
4. The research proponent shall use the DepEd-prescribed outline for Action Research described below, containing the following parts:

A. Oral Presentation (Action Research)

Title

Abstract (not more than 200 words)

Major Parts:

- I. Context and Rationale
- II. Innovation, Intervention and Strategy
- III. Action Research Questions
- IV. Action Research Methodology
 - a. Research Method
 - b. Participants and Other Sources of Data Information
 - c. Data Gathering Methods
 - d. Data Analysis Techniques
- V. Research Results/Findings
- VI. Conclusion & Recommendation (Quantitative/Mixed Method Research)
 - a. Conclusions



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- b. Recommendations
Implications and Insights and Recommendations (Pure Qualitative)
- a. Implications & Insights
- b. Recommendations
- VII. Action Plan
- VIII. References (APA Style 7th Edition)

B. Poster Presentation (Action Research)

- a. Use a vertical (portrait) layout of 48 in x 36 in;
 - b. Use "Bookman Old Style " font, and a font size not less than 18;
 - c. The poster should include the following:
 - Title
 - *Picture of the Researcher (upper right corner)*
 - Abstract (not more than 200 words)
 - Context and Rationale
 - Innovation, Intervention, and Strategy
 - Action Research Questions
 - Action Research Methods
 - Research Results/Findings
 - Conclusion and Recommendation (Quantitative/Mixed Method)
 - Implications and Insights and Recommendations (Pure Qualitative)
 - Action Plan
 - References (APA Style 7th Ed)
 - Participants shall prepare the poster stand and no other decorations shall be included.
5. Paper Presenters shall be guided by the following pointers:
- a. The Oral Presentation shall last for 15 minutes per Oral Presenter and 5 minutes for interpellation.
 - b. All presenters have a copy of their research paper.
 - c. All presentations shall be given to the technical team at least 3 days before the congress.
 - d. All presenters shall provide 1 copy for the judge.
6. Each Paper Presenter for Oral Presentation will present the substance of the following: Introduction; Research Questions/Objectives; Conceptual Framework; Methodology & Research Design; Summary of Results & Discussion; and Conclusion & Recommendations/Reflections and Plans for Dissemination and Advocacy shall be the content of the presentation.



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7. For poster presentations, presenters are advised to use a vertical (portrait) layout on 48x36 48x36-inch poster, Arial font style, and not less than 18 font size. The poster shall include the Title, Abstract, Context and Rationale, Action Research Questions, Innovation, Intervention, and Strategy, Action Research Methods, Results & Discussions, Conclusions & Recommendations, and References.
8. Poster Presenters shall prepare his/her own poster stand. It shall be displayed in the designated area the day before the congress.
9. The proforma for the Research Entry and Rubrics for Judging the Best Paper for both Oral and Poster Presentation are attached as Annex 1 and 2, respectively.
10. The maximum number of research proponent/s per paper is three (3). Subject to the availability of funds during the actual presentation.
11. Adjudicators shall choose the top three (3) best research papers as 1st Place, 2nd Place, and 3rd Place Best Paper. A Certificate of Recognition and cash prizes shall be awarded to the top three papers per category and theme.



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Annex 1 to Enclosure No. 01 of the Division Memorandum SGOD -2026- 164

A. RUBRICS FOR ORAL PRESENTATION

CRITERIA	INDICATORS	RATING		
		Excellent	Good	Fair
Part I. Oral Presentation (15%)				
Delivery (10%)	- There is manifestation of mastery of the topic; - There is observance of the elements of speech (pronunciation, enunciation, voice inflection); - The presenter stimulates interest of the listeners.	All the 3 indicators are excellent. (10 pts.)	Only 2 indicators are excellent; 1 indicator is either good or fair (9 pts)	Only 1 indicator is excellent; others are either good or fair (8 pts)
Logical Presentation (5%)	- The results of the study are presented logically from context & rationale down to conclusion & recommendation. - Unity and coherence are observed all through every part of the presentation. - Slide decks follow the standards and are easy to comprehend.	All the 3 indicators are excellent. (5 pts.)	Only 2 indicators are excellent; 1 indicator is either good or fair. (4 pts.)	Only 1 indicator is excellent; others are either good or fair. (3 pts.)
Part II. Research Content (85%)				
Title (5%)	- The title is specific/appropriate. - It captures the essence (purpose, scope/respondents of the study) of the research. - The title accurately portrays what the paper is about.	All the 3 indicators are excellent. (5 pts.)	Only 2 indicators are excellent; 1 indicator is either good or fair. (4 pts.)	Only 1 indicator is excellent; others are either good or fair. (3 pts.)
Context & Rationale (10%)	- The background of the study is well-presented. - The general purpose of the study is discussed comprehensively. - There are at least five related literature and studies cited.	All the 3 indicators are excellent. (10 pts.)	Only 2 indicators are excellent; 1 indicator is either good or fair. (9 pts.)	Only 1 indicator is excellent; others are either good or fair. (8 pts.)



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Intervention/ Innovation/ Strategy (IIS) (10%)	- It clearly describes the IIS being initiated. - The IIS is aligned and appropriate to the identified problem being undertaken. - The concepts should be straight to the point and focus on essential aspects only.	All the 3 indicators are excellent. (10 pts.)	Only 2 indicators are excellent; 1 indicator is either good or fair. (9 pts.)	Only 1 indicator is excellent; others are either good or fair. (8 pts.)
Action Research Questions (10%)	- Questions are clearly stated. - Questions are aligned with the research title. - Questions are contextualized by the proponent	All 3 indicators are excellent (10 pts)	Only 2 indicators are excellent; 1 indicator is either good or fair (9 pts)	Only 1 indicator is excellent; others are either good or fair (8 pts)
Action Research Methods (10%)	- The research design is appropriate and there is an explanation why it is chosen. - There is a mention of data collection tools and data analysis techniques to be used; they are appropriate for the type of data collected. - It uses appropriate sampling techniques.	All the 3 indicators are excellent. (10 pts.)	Only 2 indicators are excellent; 1 indicator is either good or fair. (9 pts)	Only 1 indicator is excellent; others are either good or fair. (8 pts)
Research Results/Findings(15%)	- The graphs, tables and figures are clearly well labelled. - The results are well presented. - The data are analyzed using appropriate statistical tool.	All the 3 indicators are excellent. (15 pts.)	Only 2 indicators are excellent; 1 indicator is either good or fair. (12 pts.)	Only 1 indicator is excellent; others are either good or fair. (10 pts.)
Conclusion & Recommendation (10%)	- The study has addressed any policy issue. - The reflection/ conclusion answers the research	All the 3 indicators are excellent. (10 pts.)	Only 2 indicators are excellent; 2 indicators are either	Only 1 indicator is excellent; others are either good



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	questions and aligned with the findings. The reflection/recommendations offer concrete solutions to the problems of the study.		good or fair. (9 pts.)	or fair. (8 pts.)
Scientific Content (5%)	- The study puts broader context/justification for research. - The study discusses in a simple but concise manner. - It is supported by sufficient related studies, a minimum of 5.	All the 3 indicators are excellent. (5 pts.)	Only 2 indicators are excellent; 1 indicator is either good or fair. (4 pts.)	Only 1 indicator is excellent; others are either good or fair. (3 pts.)
References (5%)	- It observes in-text referencing. - It observes proper citation. - They are from varied sources.	All the 3 indicators are excellent.	Only 2 indicator is excellent; 1 indicator is either good or fair.	Only 1 indicator is excellent; others are either good or fair.
Writing Mechanics (5%)	- It observes correct usage of grammar. - It observes correct spelling. - The sentences are short, clear, and free of necessary jargon.	All the 3 indicators are excellent. (5 pts.)	Only 2 indicators are excellent; 1 indicator is either good or fair. (4 pts.)	Only 1 indicator are excellent; others are either good or fair. (3 pts.)

B. RUBRICS FOR POSTER PRESENTATION

CRITERIA	INDICATORS	RATING		
		Excellent	Good	Fair
Part I. Poster Display (20%)				
First Impression (5%)	- The color schemes used are easy on the eye. - The font size or style is easily readable.	All 3 indicators are	Only 2 indicators are excellent; 1 indicator is either good	Only 1 indicator is excellent; others are either good



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	The poster stimulates interest and discussion.	excellent. (5 pts.)	or fair. (4 pts.)	or fair. (3 pts.)
Layout (10%)	- It is easy to follow the sequence in the poster. - There is a good flow of information (logical layout of information). - The lay-out is appropriate.	All the 3 indicators are excellent. (10 pts.)	Only 2 indicators are excellent; 1 indicator is either good or fair. (9 pts.)	Only 1 indicator are excellent; others are either good or fair. (8 pts.)
Writing Mechanics (5%)	- It observes correct usage of grammar. - It observes correct spelling. - The sentences are short, clear, and free of necessary jargon.	All the 3 indicators are excellent. (5 pts.)	Only 2 indicators are excellent; 1 indicator is either good or fair. (4 pts.)	Only 1 indicator are excellent; others are either good or fair. (3 pts.)
Part II. Research Content (80%)				
Title (5%)	- The title is specific/appropriate. - It captures the essence (purpose, scope, and respondents of the study) of the research. - The title accurately portrays what the paper is about.	All the 3 indicators are excellent. (5 pts.)	Only 2 indicators are excellent; 1 indicator is either good or fair. (4 pts.)	Only 1 indicator is excellent; others are either good or fair. (3 pts.)
Abstract (5%)	- The research purpose is clearly stated. - The methodology is presented well. - The general findings are summarized as well as reflection/conclusion and recommendation	All the 3 indicators are excellent. (5 pts.)	Only 2 indicators are excellent; 1 indicator is either good or fair. (4 pts.)	Only 1 indicator is excellent; others are either good or fair. (3 pts.)
Context & Rationale (10%)	- The background of the study is well-presented. - The general purpose of	All the 3 indicators are	Only 2 indicators are	Only 1 indicator is



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	- the study is discussed comprehensively. - There are at least five related literature and studies cited.	excellent. (10 pts.)	excellent; 1 indicator is either good or fair. (9 pts.)	excellent; others are either good or fair. (8 pts.)
Intervention, Innovation & Strategy (IIS) (10%)	- It clearly describes the IIS being initiated. - The IIS is aligned and appropriate to the identified problem being undertaken. - The concepts should be straight to the point and focus on essential aspects only.	All the 3 indicators are excellent. (10 pts.)	Only 2 indicators are excellent; 1 indicator is either good or fair. (9 pts.)	Only 1 indicator is excellent; others are either good or fair. (8 pts.)
Action Research Questions (5%)	- They are clearly stated. - They are aligned with the research title. - The research questions are contextualized by the proponent.	All the 3 indicators are excellent. (5 pts.)	Only 2 indicators are excellent; 1 indicator is either good or fair. (4 pts.)	Only 1 indicator is excellent; others are either good or fair. (3 pts.)
Action Research Methods (10%)	- The research design is appropriate and there is an explanation why it is chosen. - There is a mention of data collection tools and data analysis techniques to be used; they are appropriate for the type of data collected. - It uses appropriate sampling techniques.	All the 3 indicators are excellent. (10 pts.)	Only 2 indicators are excellent; 1 indicator is either good or fair. (9 pts.)	Only 1 indicator is excellent; others are either good or fair. (8 pts.)
Discussion of Results (15%)	- The graphs, tables and figures are clearly well labelled. - The results are well presented. - The data are analyzed using appropriate statistical tool.	All the 3 indicators are excellent. (15 pts.)	Only 2 indicators are excellent; 1 indicator is either good or fair. (12 pts.)	Only 1 indicator is excellent; others are either good or fair. (10 pts.)
Reflection/ Conclusion & Recommendation	- The study has addressed any policy issue. - The reflection/	All the 3 indicators are excellent.	Only 2 indicators are excellent; 2	Only 1 indicator is excellent;



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on (10%)	conclusion answers the research questions and aligned with the findings. The reflection/ recommendations offer concrete solutions to the problems of the study. excellent.	(10 pts.)	indicators are either good or fair. (9 pts.)	others are either good or fair. (8 pts.)
Scientific Content (5%)	- The study puts broader context/justification for research. - The study discusses in a simple but concise manner. - It is supported by sufficient related studies.	All the 3 indicators are excellent. (5 pts.)	Only 2 indicators are excellent; 1 indicator is either good or fair. (4 pts.)	Only 1 indicator is excellent; others are either good or fair. (3 pts.)
References (5%)	- It observes in-text referencing. - It observes proper citation. - They are of varied sources.	All the 3 indicators are excellent. (5 pts.)	Only 2 indicator is excellent; 1 indicator is either good or fair. (4 pts.) Only 1 indicator is excellent; others are either good or fair. (3 pts.)	Only 1 indicator is excellent; others are either good or fair. (3 pts.)



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Annex 2 to Enclosure No. 01 of the Division Memorandum SGOD -2026- 164

PROFORMA FOR RESEARCH ENTRY

Research Title: _____

Research Proponent/s: _____

Position: _____ Division: _____

Cluster: _____ School: _____

Email add: _____ Mobile No. _____

Research Category: (Kindly check.)

☐ Oral Presentation

☐ Poster Presentation

Research Theme / Sub-Theme: (Kindly check.)

☐ Theme 1-A: Teaching and Learning (Sub-Themes: Instruction & Curriculum)

☐ Theme 1-B: Teaching and Learning (Sub-Themes: Learners, Assessment, Learning Outcomes)

☐ Theme 2: Child Protection

☐ Theme 3: Human Resource Development

☐ Theme 4: Governance / Cross Cutting



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Enclosure No. 02 to Division Memorandum SGOD- 2026- 164

DIVISION RESEARCH COMMITTEE

Chairperson: **AYESHA P. PIÑOL**
OIC- Assistant Schools Division Superintendent

Co-Chairs: **MAYFLOR D. ROMUALDO**
Chief ES-SGOD
RANDY E. PORRAS
Chief ES-CID

Adviser: **CARLOS G. SUSARNO, PHD, CESO VI**
OIC- Schools Division Superintendent

Members:

CID Representative on Requirement for Evaluation

PAMELA JAMIAS

Div Science Coordinator

JOSEPH R.PILOTOS

EPS-Values Education

MARY ANN C. UMADHAY

EPS-Filipino

RONA L. BRED

EPS-Mathematics

Finance Representatives:

SHERYLL A. MORADAS

Admin Officer V (Budget)

JONEL G. SOLOMON

Accountant III

Secretariat:

ERNIE P. PAMA

EPS-SGOD

MA. DIANNE JOY R. dela FUENTE

SEPS

JANICE P. SUBOC

EPS II

LEONORA R. PO.

PDO II, Acting PO



Address: Alunan Highway, Poblacion, Tacurong City 9800
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Enclosure No. 03 to Division Memorandum SGOD-2026- 164

TECHNICAL WORKING COMMITTEE
(2026 Division Research Congress)

Overall Chairperson: **Janice P. Suboc**
EPS II, Div Research Coordinator

Co-Chairperson: **Ma. Dianne Joy R. dela Fuente**
SEPS

Registration Committee:
Chairperson: **John G. Bayugos**
Members: South & East Cluster Research Coordinator

Program Committee:
Chairperson: **Junaflor R. Sucaldito**
Member: **Brendon A. Moises**

Food Committee:
Chairperson: **Janice P. Suboc**
Members: **Evangeline C. Comages**
West & Central Cluster Research Coordinators

Technical & Documentation:
Chairperson: **Ernie P. Pama**
EPS
Members: **Nomer F. Buenavente**
North Cluster Research Coordinator

Monitoring & Evaluation:
Chairperson: **Mohani A. Paguita**
Member: **Junaflor R. Sucaldito**

Health Committee:
Chairperson: **Ivan James D. Pano, MD**
Co-chairperson: **Dane Emmanuel Luza, DMD**

Ways & Means/Logistics:
Chairperson: **John G. Bayugos**
Members: **Brendon A. Moises**
Genesis D. Sucaldito

Mayflor D. Romualdo

Chief ES-SGOD

Randy E. Porras

Chief ES-CID

Ayesha P. Piñol

OIC-Asst. Schools Division Superintendent

Carlos G. Susarno, PHD, CESO VI

OIC- Schools Division Superintendent

Consultants



Address: Alunan Highway, Poblacion, Tacurong City 9800
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Enclosure No. 04 to Division Memorandum SGOD -2026- 164

MATRIX OF ACTIVITIES
2026 Division Research Congress
October 17, 2026
Koronadal City

Time	Activity	Responsible Person
7:30 – 8:00 AM	Registration	Secretariat
8:01 AM – 8:30 AM	Opening Program	AVP Nomer F. Buenavente
	<i>Prayer</i>	
	<i>National Anthem</i>	
	<i>Regional & Tacurong Hymn</i>	
	<i>Welcome Remarks</i>	Ayesha P. Piñol OIC-ASDS
	<i>Recognition of Participants</i>	Ernie P. Pama EPS-SGOD
	<i>Statement of Purpose</i>	Mayflor D. Romualdo Chief ES-SGOD
	<i>Message</i>	Carlos G. Susarno, PhD, CESO VI OIC- SDS
	<i>Mechanics of the 2026 Research Congress</i>	Janice P. Suboc EPS II, Research Coordinator
	<i>Presentation of Adjudicators</i>	Ma. Dianne Joy R. dela Fuente SEPS
9:01 AM – 5:00 PM	Oral Presentation Theme 1 & Theme 2 Theme 3 & Theme 4	Randy E. Porras Chief ES- CID Mayflor D. Romualdo Chief ES- SGOD Identified Adjudicators
	Poster Presentation Theme 1 & Theme 2 Theme 3 & Theme 4	Randy E. Porras Chief ES- CID Mayflor D. Romualdo Chief ES- SGOD Identified Adjudicators
5:01 PM – 5:30 PM	Awarding of Winners	
5:31 PM – 6:00 PM	Closing Program <i>Acknowledgement</i> <i>Concluding Prayers</i>	
John G. Bayugos PDO-II Program Facilitator		



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