



Republic of the Philippines
Department of Education

Region XII
Schools Division Office of Tacurong City

September 4, 2026

DIVISION MEMORANDUM

SGOD-2026- 154

IMPLEMENTATION OF THE YAKAP PARA SA ESKWELA ACTIVITY

TO: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Public Elementary and Secondary School Heads
School Health Coordinators
Teaching and Non-Teaching Personnel
All Others Concerned

1. Pursuant to **Republic Act No. 11223**, otherwise known as the **Universal Health Care (UHC) Act**, all Filipino citizens are automatically enrolled in the National Health Insurance Program administered by the Philippine Health Insurance Corporation (PhilHealth), with the objective of ensuring equitable access to quality and affordable health care services.
2. Further, **DepEd SOCCSKSARGEN Regional Memorandum No. 025, s. 2026**, entitled "**YAKAP Para sa Eskwela**," directs the Schools Division Offices to nominate one school in their respective divisions as the venue for the activity.
3. In compliance with the foregoing directives, **Tacurong Pilot Elementary School** is hereby designated as the host school and official venue for the Yakap Para sa Eskwela activity of the Schools Division Office of Tacurong City on **September 14, 2026 from 8:00 AM to 3:00 PM**. The activity shall be jointly facilitated in coordination with the Philippine Health Insurance Corporation–Local Health Insurance Office Isulan and the School Health Section of the Schools Division Office of Tacurong City, whose personnel shall be present at the venue to provide the necessary technical assistance, orientation, health services, and other program-related activities.
4. Specifically, the activity intends to:
 - a. provide orientation and information on the YAKAP Program and its primary care benefits;
 - b. facilitate PhilHealth membership registration and updating of member information;
 - c. facilitate the assignment of beneficiaries to DepEd SDO Tacurong Health Clinic and the conduct of PhilHealth Check Utility validation;
 - d. facilitate YAKAP empanelment, including the conduct of the First Patient Encounter (FPE), particularly for unassigned members and beneficiaries;



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- e. facilitate the issuance of the YAKAP Empanelment Slip;
 - f. provide primary care medical consultation and assessment through the Medical Officer III, serving as the accredited YAKAP physician of the DepEd SDO Tacurong Health Clinic;
 - g. provide GAMOT dispensing, through accredited GAMOT partner pharmacies;
 - h. assist members of the school community in accessing and understanding available PhilHealth benefits and services; and
 - i. facilitate PSA co-location services for National ID/PhilSys registration.
5. The School Head of Tacurong Pilot Elementary School is requested to facilitate the participation of learners' parents/guardians, teaching and non-teaching personnel, and other identified beneficiaries in the activity. As the designated host school, Tacurong Pilot Elementary School shall take the lead in the preparation and readiness of the venue and shall:
- a. coordinate closely with the Schools Division Office – School Health Section regarding the venue, manpower, equipment, and other logistical requirements;
 - b. provide appropriate school personnel and manpower support for the orderly conduct of the activity; and
 - c. facilitate coordination with the Parent-Teacher Association (PTA), as appropriate.
6. All School Heads are enjoined to:
- a. Disseminate information about the YAKAP Para sa Eskwela activity and encourage eligible members of the school community to participate voluntarily;
 - b. identify and inform potential beneficiaries who may avail themselves of the available services; and
 - c. coordinate with the host school and designated Division focal persons to ensure the smooth implementation of the activity.
7. The services shall be made available to learners, teachers, parents/guardians, other members of the school community, teaching and non-teaching personnel, and other identified beneficiaries residing near the YAKAP Clinic who may be invited to the event, subject to the requirements and capacity of the concerned service providers.
8. All personnel who will participate in the PhilHealth YAKAP registration activity shall bring one **(1) valid government-issued ID** and their **PhilHealth Identification Number (PIN)**, if available. Participants who need to update or complete their PhilHealth membership information shall likewise bring the appropriate **PhilHealth Member Registration Form (PMRF)** and supporting documents, as applicable. For dependents, registrants shall bring the appropriate documents establishing the dependent's relationship to the member such as PSA Birth certificate, PSA Marriage certificate, or appropriate birth certificates/documents establishing parent-child relationship, plus proof of dependency when applicable.



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PROGRAM TECHNICAL WORKING COMMITTEE

Name	Position/Designation
Carlos G. Susarno, PHD, CESO VI	Asst. Schools Division Superintendent Officer-in-Charge Office of the Schools Division Superintendent
Ayesha P. Piñol	Public Schools District Superintendent Officer-in-Charge Office of the Asst. Schools Division Superintendent
Mayflor B. Romualdo	SGOD Chief
Ivan James B. Pano, MD	Medical Officer III
Dane Immanuel T. Luza, DMD	Dental Officer II
Jonalee Y. Arquiza, RN	Nurse-in-Charge
April Jane L. Duadua, RN	Nurse II – Facilitator
Catherine Joy Q. Maratas, RN	Nurse II – Facilitator
Jancee N. Riveral, RN	Technical Assistant I
Jannah Angela D. Dumadag, RN	Technical Assistant I
Michael Jan G. Arquiza	DepEd SDO Tacurong Health Clinic PhilHealth Coordinator
Kaye Angelie G. Delgado, RM	DepEd SDO Tacurong Health Clinic PhilHealth Alternate
Mark Anthony B. Sumatra	Technical Assistant I
Nomer F. Buenavente	Administrative Aide VI
Brendon A. Moises	Project Development Officer I
Joey M. Lozano	IT Officer I
Rex Louis P. Roncesvalles	Administrative Assistant III
Pacifico D. Gavilleño	Administrative Aide III
Jomar S. Garcia	Administrative Aide III

9. All concerned personnel are reminded to observe existing DepEd policies and guidelines, particularly those pertaining to the wellness break, continuity of teaching, voluntary participation, and data privacy.
10. All concerned are hereby enjoined to extend their full cooperation, support, and active participation to ensure the successful, orderly, and meaningful implementation of this initiative for the benefit of the school community.
11. For inquiries and further clarification, all concerned may coordinate with the School Health Section, Schools Division Office of Tacurong City, through the



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Medical Officer III.. Kindly contact **Mr. Ivan James B. Pano, MD.**, at **09760942061** or email via ivanjames.pano@deped.gov.ph.

13. This Memorandum shall take effect immediately upon issuance and shall remain in force for purposes of the preparation, implementation, documentation, and reporting of the YAKAP Para sa Eskwela activity.

CARLOS G. SUSARNO, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of Schools Division Superintendent