



Republic of the Philippines
Department of Education
Region XII
Schools Division Office of Tacurong City

September 8, 2026

DIVISION MEMORANDUM
CID – 2026 - 113

**ADJUSTMENT OF SCHEDULE FOR THE DISTRIBUTION OF THE LEARNER'S
PROGRESS REPORT CARD AND CONDUCT OF PARENT-TEACHER
CONFERENCES**

To: Assistant Schools Division Superintendent
Chief EPS (CID & SGOD)
Education Program Supervisors
Elementary & Secondary School Administrators
Public
This Division

1. In view of the need to provide schools with sufficient time and flexibility to ensure the proper distribution of learners' progress report cards and the meaningful conduct of parent-teacher conferences, the schedule for these activities may be adjusted, when necessary, at the school level.
2. Accordingly, School Heads are hereby authorized to adjust the schedule for the distribution of learners' progress report cards and the conduct of parent-teacher conferences in their respective schools, taking into consideration the school's context, availability of parents/guardians, teachers, and other stakeholders, and the efficient delivery of school activities.
3. Any necessary adjustment **shall be implemented until September 18, 2026 only**. School Heads shall ensure that the distribution of learners' progress report cards and the corresponding parent-teacher conferences are completed within the prescribed period
4. School Heads are directed to ensure that:
 - a) the revised schedule is properly communicated to parents/guardians, teachers, and other concerned stakeholders,
 - b) the distribution of learners' progress report cards is conducted in an orderly and appropriate manner; and
 - c) parent-teacher conferences provide opportunities to discuss the learner's academic performance, attendance, behavior, development, and other concerns.
5. Schools Heads shall inform the Office of the Schools Division Superintendent of the adjusted schedule for monitoring and coordination purposes.



Address: Alunan Highway, Poblacion, Tacurong City 9800
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Email: tacurong.city@deped.gov.ph
Website: depedtacurong.org



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6. Immediate dissemination of and strict compliance with this Memorandum is hereby directed.

CARLOS G. SUSARNO, PhD., CESO VI
Assistant Schools Division Superintendent
Officer In-charge
Office of the Schools Division Superintendent

Enclosures: None
Reference: None
Allotment: None
To be included in the perpetual Index under
CURRICULUM **CONFERENCES**

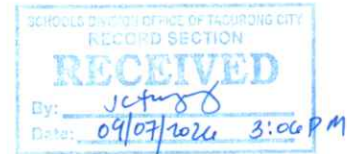
REP/DM-ADJUSTMENT OF SCHEDULE FOR THE DISTRIBUTION OF THE LEARNER'S PROGRESS REPORT CARD
AND CONDUCT OF PARENT-TEACHER CONFERENCES/September 8, 2026



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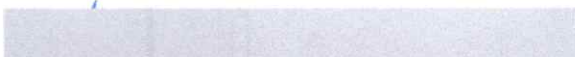


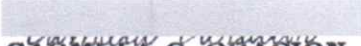
Republika ng Pilipinas
Department of Education



JOINT MEMORANDUM

FOR : **Regional Directors**
Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

FROM : 
ATTY. FATIMA LIPP D. PANONTONGAN
Undersecretary and Chief of Staff


CARMELA C. ORACION
Undersecretary for Learning Systems

SUBJECT : **ADJUSTMENT OF SCHEDULE FOR LEARNER'S PROGRESS
REPORT CARD DISTRIBUTION AND PARENT-TEACHER
CONFERENCES**

DATE : **September 4, 2026**

In view of the recent class suspensions, School Heads are hereby **authorized to adjust the schedule for the distribution of Learner's Progress Report Cards and the conduct of Parent-Teacher Conferences** in their respective schools, **as necessary, until 18 September 2026.**

School Heads shall inform their respective Schools Division Superintendent of the adjusted schedule for monitoring and coordination purposes.

Immediate dissemination of and strict compliance with this Memorandum is hereby directed.