



Republic of the Philippines
Department of Education
Region XII
Schools Division Office of Tacurong City

02 September 2026

DIVISION MEMORANDUM

CID-2026- 108

DISSEMINATION OF REGIONAL MEMORANDUM NO. 009, s. 2026
RE: PRE-WORK ACTIVITY FOR THE REGIONAL TRAINING ON ENHANCING
TEACHING QUALITY THROUGH INSTRUCTIONAL COACHING AND
MENTORING FOR LITERACY AND NUMERACY – PHASE 4

To: Assistant Schools Division Superintendent
Functional Division Chiefs
Education Program Supervisors
Cluster Heads
Elementary and Secondary School Administrators
Public Schools
This Division

1. In reference to Regional Memorandum No. 009, s. 2026, titled “*Pre-Work Activity for the Regional Training on Enhancing Teaching Quality Through Instructional Coaching and Mentoring for Literacy and Numeracy – Phase 4*”, the Schools Division Office of Tacurong City, through the Curriculum Implementation Division (CID), hereby identifies the following personnel as participants in the said activity scheduled on September 7-8, 2026. The venue for the activity shall be announced through a subsequent Regional Advisory.

2. The participants are as follows:

Name	Designation/Position	Station
Rona L. Bred	Education Program Supervisor	SDO
Ronald A. Pelitro	Education Program Supervisor	SDO
Romulo C. Ventura, Jr.	School Principal I	SDO
Dennis B. Rubin	Master Teacher II	Abang-Suizo IS
John Gil L. Pamposa	School Principal I	Maria A. Montilla MES

3. Participants shall be entitled to service credits or Compensatory Time-Off (CTO), in accordance with DepEd Order No. 53, s. 2003, titled “Updated Guidelines on the Grant of Vacation Credits to Teachers”, should the activities fall on weekends, work suspension, official breaks, or holidays.

4. Board and lodging and supplies and materials of the participants shall be charged to HRDPSLC Fund under OSEC-12-26-02559 while travel expenses of the participants shall be charged against their respective Local/MOOE Fund, subject to existing accounting and auditing rules and regulations to the usual accounting and auditing rules and regulations.

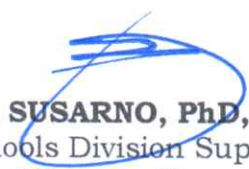


Address: Alunan Highway, Poblacion, Tacurong City 9800
Telephone Numbers: (064)-562-4880; 0919-065-6425
Email: tacurong.city@deped.gov.ph
Website: depedtacurong.org



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5. Attached is Regional Memorandum No. 009, s. 2026 for reference and detailed information.
6. For concerns, please contact EPS Rona L. Bred, TEACEP Focal Person at rona.bred@deped.gov.ph.
7. Immediate and wide dissemination of this Memorandum is desired.


CARLOS G. SUSARNO, PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent



Enclosure: As stated
Reference: RM No. 009, s. 2026
Allotment: None

To be indicated in the Perpetual Index under the following subjects:

**LITERACY
TRAININGS**

**NUMERACY
PROGRAMS**

RAP/DM/CID/DISSEMINATION OF REGIONAL MEMORANDUM NO. 009, s. 2026, RE: PRE-WORK ACTIVITY FOR THE REGIONAL TRAINING ON ENHANCING TEACHING QUALITY THROUGH INSTRUCTIONAL COACHING AND MENTORING FOR LITERACY AND NUMERACY – PHASE 4/September 2, 2026



Address: Alunan Highway, Poblacion, Tacurong City 9800
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Republic of the Philippines
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SOCCSKSARGEN REGION

18 Aug 2026

REGIONAL MEMORANDUM

No. 009 s. 2026

**PRE-WORK ACTIVITY FOR THE REGIONAL TRAINING ON ENHANCING
TEACHING QUALITY THROUGH INSTRUCTIONAL COACHING AND
MENTORING FOR LITERACY AND NUMERACY – PHASE 4**

TO: Schools Division Superintendents
Schools Division TEACEP Focal Persons

1. The Department of Education Regional Office XII, through the Human Resource Development Division - National Educators Academy of the Philippines (HRDD-NEAP) Region XII, shall conduct a Pre-Work Activity for Phase 4 of the Regional Training on Enhancing Teaching Quality through Instructional Coaching and Mentoring for Literacy and Numeracy on **September 7-8, 2026**. The specific venue shall be announced through a separate Regional Memorandum.
2. The pre-work aims to prepare the Regional Program Trainers (RPs) and other identified members of the training team for the actual Phase 4 implementation by reviewing, refining, and aligning the assigned session packages to ensure consistent, coherent, and effective delivery within the allotted time.
3. Enclosed to this memorandum are the copies of the following for reference:

Enclosure 1: List of Resource Persons
Enclosure 2: List of PMT
Enclosure 3: List of RTWG
Enclosure 4: Activity Matrix
4. All participants are directed to bring laptop, extension cord, and internet back-up during the pre-work activity.
5. Participants shall be entitled to service credits or Compensatory Time-Off (CTO), in accordance with DepEd Order No. 53, s. 2003, entitled "Updated Guidelines on the Grant of Vacation Service Credits to Teachers," should the activities fall on weekends, work suspension, official breaks, or holidays.
6. Board and lodging and supplies and materials of the participants shall be charged to HRDPSLC Fund under OSEC-12-26-02559 while travel expenses of the participants shall be charged against their respective Local/MOOE Fund, subject to existing accounting and auditing rules and regulations to the usual accounting and auditing rules and regulations.
7. For inquiries and clarifications, contact Arjay C. Raborar, Education Program Specialist II, HRDD-NEAP XII, through email at arjay.raborar@deped.gov.ph.



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8. For immediate dissemination and compliance.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

Encl.: As stated
Reference: As stated
Allotment: OSEC-12-26-02559
To be indicated in the Perpetual Index
under the following Subject:
TRAINING PROGRAM

ACR/HRDD-NEAP/RM- PRE-WORK ACTIVITY FOR THE REGIONAL TRAINING ON ENHANCING TEACHING QUALITY THROUGH INSTRUCTIONAL COACHING AND MENTORING FOR LITERACY AND NUMERACY - PHASE 4/
079/August 18, 2026

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Republic of the Philippines
Department of Education
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Enclosure 1 to Regional Memorandum No. 009 s. 2026

List of Participants

	#	NAME	DESIGNATION/POSITION
NORTH COTABATO	1.	RODOLFO B. ORTIZ	EDUCATION PROGRAM SUPERVISOR
	2.	MARY JOY D. BAUTISTA	EDUCATION PROGRAM SUPERVISOR
	3.	ANNIE M. SAMILLANO	PUBLIC SCHOOLS DISTRICT SUPERVISOR
	4.	TIRSO M. GARAMPIEL	PIC
	5.	LANI F. ANITO	PIC/P-IV
	6.	ROWEL E. OYONG	PIC/P-II
	7.	IAN JOY M. GLIMADA	PRINCIPAL I
	8.	RODELYN C. MARTIN	PRINCIPAL I
	9.	BELINA P. AGAPITO	PRINCIPAL I
	10.	GLYZIEL ANNE P. GRAVILES	SCHOOL PRINCIPAL I
	11.	JULIE S. PASCUAL	PRINCIPAL III
	12.	REXIEL MAE G. ALVAREZ	TEACHER-IN-CHARGE/ T-3
SULTAN KUDARAT	13.	RODOLFO B. BERMUDO JR	EDUCATION PROGRAM SUPERVISOR
	14.	MARY GRACE B. LEYSA	EDUCATION PROGRAM SUPERVISOR
	15.	CHARLIE P. ESTRELLA	PUBLIC SCHOOLS DISTRICT SUPERVISOR
	16.	MARIGOLD G. QUERIMIT	PUBLIC SCHOOLS DISTRICT SUPERVISOR
	17.	RIMA D. MAGDAYAO	PUBLIC SCHOOLS DISTRICT SUPERVISOR
	18.	VIVIAN G. SANDIGAN	PRINCIPAL III/PIC
	19.	MARYBETH F. PALMA	PRINCIPAL III
	20.	BENJIE M. UNDAY	PRINCIPAL III/ IPED COORDINATOR
	21.	RENANTE S. GURA	HT II
	22.	CHRISTOPHER D. PITIQUEN	PRINCIPAL I
SOUTH COTABATO	23.	ZYNAFE V. CAJO	EDUCATION PROGRAM SUPERVISOR
	24.	ROSELYN G. DARDO	EDUCATION PROGRAM SUPERVISOR
	25.	RANDY LAPASARAN	PRINCIPAL-II
	26.	CARLITO B. DIONEDAS JR.	SCHOOL HEAD
	27.	MARILIL ORTIZ	SCHOOL HEAD



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	28.	BENJIE M. TEJADA	PRINCIPAL - I	
	29.	NIÑO D. JACOB	PIC	
	30.	DENNIS L. GALVE	PUBLIC SCHOOLS DISTRICT SUPERVISOR	
	31.	JOHN ARNEL SUSCANO	PUBLIC SCHOOLS DISTRICT SUPERVISOR	
	32.	LEONARDO DIMOS	PIC	
SARANGANI	33.	JOHN JERSON P. CONSTANTINO	EDUCATION PROGRAM SUPERVISOR	
	34.	REYNALDO TAGALA	EDUCATION PROGRAM SUPERVISOR	
	35.	EZRA LOU Y. TABASONDRA	SCHOOL HEAD	
	36.	ERIEL L. NAPILA	DPIC/PRINCIPAL 2	
	37.	ARBERT B. LANCHITA	HT-I	
	38.	SEPPER E. PAGARAY	PRINCIPAL 1	
	39.	RYAN JAMES D. DUEÑAS	HT-II	
	40.	NOLI G. CABAYLO	PSDS	
	41.	FERNIE L. CABANALAN	PSDS	
KIDAPAWAN	42.	FELIX A. BAREÑAN, JR.	PSDS	
	43.	NOEL B. WAMAR	EPS	
	44.	GINA FE B. PATENIO	EPS	
	45.	SHIRLEY S. DUA	PSDS	
	46.	MANUELA M. SORUPIA	PSDS	
	47.	ABIGAIL S. BANGA	P III	
	48.	FERDINAND A. FAILANO JR.	P I	
TACURONG	49.	RAMIL S. JALAPON	P I	
	50.	RONA L. BRED	EPS	
	51.	RONALD A. PELITRO	EPS	
	52.	ROMULO C. VENTURA	P-I	
	53.	JOHN GIL L. PAMPOSA	HT-II	
	54.	DENNIS B. RUBIN	SCHOOL HEAD	
KORONADAL	55.	ALVER B. LAJERA	PRINCIPAL II	
	56.	LEA AMOR PANALIGAN	PRINCIPAL II	
	57.	MARLON NACIONAL	PUBLIC SCHOOLS DISTRICT SUPERVISOR	
	58.	NELFA P. LAGUMEN	PUBLIC SCHOOLS DISTRICT SUPERVISOR	
	59.	RAYMOND D. PEREZ	PRINCIPAL 1	
	60.	FRANCES JOY M. PALETE	OIC-SCHOOL HEAD	
	61.	FARNAIDA A. KAWIT	PRINCIPAL 1	
	62.	LOVELLA M. ATUP	PRINCIPAL I	
	63.	JEORGE LOUIE ANOBA	PRINCIPAL II	



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GENSAN	64.	GREGORIO RUALES	EPS
	65.	KENNETH CARISMA	EPS
	66.	MARIA ANGELICA FIGUEROA	PSDS
	67.	DANTE CUADRADO	PSDS
	68.	LILIBETH DEYPALUBOS	SCHOOL HEAD
	69.	MARIVIC MIRANDA	SCHOOL HEAD
	70.	NILA FRENILA	SCHOOL HEAD



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Enclosure 2 to Regional Memorandum No. 009 s. 2026

List of Program Management Team

NO.	NAME	DIVISION OFFICE
1.	ROGELIO JR. P. DE JUAN	SOUTH COTABATO
2.	ALI M. SUMONSOL	SOUTH COTABATO
3.	PHYLLIS MAY S. DOTE	SOUTH COTABATO
4.	APRIL ROSE B. BANTANG	SOUTH COTABATO
5.	MIKE S. ARCIAGA	SOUTH COTABATO
6.	LORELYN A. ARADANAS	SOUTH COTABATO
7.	RAINELDA I. LOZADA	SOUTH COTABATO
8.	EDWARD JOHN LARUYA	SOUTH COTABATO
9.	CHARMAGNE F. LAVILLES	SOUTH COTABATO
10.	TIFFANY MAE E. TAGARDA	SOUTH COTABATO
11.	SHIELA MAE C. CATUBAY	SOUTH COTABATO
12.	CORNELIO, MATJYL CHRIS	SOUTH COTABATO
13.	RHEA ANGELINE F. SOBERANO	SULTAN KUDARAT
14.	KIMBERLY ECHAVARIA	SULTAN KUDARAT
15.	SHIVE A. TAMBAGAHAN	SULTAN KUDARAT
16.	HYGEA A. DELASAN	SULTAN KUDARAT
17.	DONA G. GOCOTANO	SULTAN KUDARAT
18.	MARLITO GARCIA	SULTAN KUDARAT
19.	HANNAH ALBINO	SULTAN KUDARAT
20.	CARLO RODULPH CRUZ	SULTAN KUDARAT
21.	BILLY JAY M. BENEMERITO	GENERAL SANTOS CITY
22.	RALPH KEN C. RIVERA	GENERAL SANTOS CITY
23.	JELI ROSE E. GONATO	GENERAL SANTOS CITY
24.	PRAISE M. DANSALAN	GENERAL SANTOS CITY
25.	MARY ANN C. COLINARES	COTABATO
26.	ALVIN LOU C. ARAGON	COTABATO
27.	BOBBY D. DIERO	COTABATO
28.	ARNEL M. MANGI	COTABATO
29.	ANGHELO LICATAN	COTABATO
30.	GENE VIEVE C. JULIAN	COTABATO
31.	MARK ANTHONY DOCTOR	COTABATO
32.	RICHELLE F. SARIGUMBA	COTABATO
33.	MOHANI A. PAGUITAL	TACURONG CITY
34.	REY MARK B. PAMA	TACURONG CITY
35.	RALPH JAN SESPENE	TACURONG CITY
36.	CHINNIE B. QUIBUYEN	TACURONG CITY
37.	JESSA MAE M. SOLIS	KIDAPAWAN CITY
38.	ROXANNE O. ANJAO	KIDAPAWAN CITY



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39.	ABBEGAIL F. ARNOCO	KORONADAL CITY
40.	JESOLYN S. DELA ROSA	KORONADAL CITY
41.	LAURENCE N. BALO	KORONADAL CITY
42.	WILFREDA GRACE II C. PANES	KORONADAL CITY
43.	MARIE LOU N. MANGARON	KORONADAL CITY
44.	CRISTINE LOVE D. MONTERO	KORONADAL CITY



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Enclosure 3 to Regional Memorandum No. 009 s. 2026

LIST OF REGIONAL TECHNICAL WORKING

NO.	NAME	DIVISION
1.	ATTY. ALBERTO T. ESCOBARTE, CESO II	REGIONAL DIRECTOR
2.	KATHRINE H. LOTILLA	ASST. REGIONAL DIRECTOR
3.	EMILY F. ENOLPE	CHIEF, HRDD-NEAP
4.	SHEINNA LYN L. ANTENOR	CHIEF, CLMD
5.	NORMAN S. VALEROSO	CHIEF, QAD
6.	DAVE C. PRODIGO	EPS-HRDD
7.	ROGER V. SUERTE	EPS-HRDD
8.	HENRY FRITZ H. DIAZ	SEPS-HRDD NEAP
9.	ARJAY C. RABORAR	EPS-II HRDD NEAP
10.	APPLE JOHN SATORRE	EPS-II HRDD
11.	JODAN F. MANUA	EPS-II HRDD
12.	GLADYS JOY C. DUCE	ADAS-I HRDD
13.	AMY I. IBANEZ	ADAS III HRDD
14.	PATRICK JAY GUTIERREZ	TA-II TEACEP
15.	JASTIN JAY EVANGELISTA	TA-III TEACEP
16.	JADE T. PALOMAR	EPS- CLMD
17.	JAY-AR S. LIPURA	EPS- CLMD
18.	LEONARDO M. MISSION	EPS- CLMD
19.	ILDEFONSO LIBDAN	EPS- CLMD
20.	MA. ISABEL CUNANAN	EPS- CLMD
21.	MICHAEL A. POBLADOR	EPS -QAD
22.	LOUELLA D. JABIDO	EPS- QAD



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Enclosure 4 to Regional Memorandum No. 009 s. 2026

PRE-WORK ACTIVITY MATRIX

Day/Time	Activity	Person Involved
Day 1		
8:00 a.m. - 12:00 p.m.	Arrival/Registration	HRRD-NEAP
12:00 nn. - 1:00 p.m.	Lunch Break	
1:00 p.m. - 2:00 p.m.	Welcome Message	Emily F. Enolpe CES, HRDD
	Acknowledgement of Participants	Patrick Jay Gutierrez TA II
	Statement of Purpose	Shienna Lyn L. Antenor CES, CLMD
	Message	Atty. Alberto T. Escobarte, CESO II, Regional Director
		Kathrine H. Lotilla Asst. Regional Director
	Orientation	Arjay C. Raborar EPS II, HRDD-NEAP
2:00 p.m. - 3:00 p.m.	Walk-through of the Training Resource Package	Team Leader
3:00 p.m. - 3:30 p.m.	Health Break	
3:30 p.m. - 4:30 p.m.	Continuation of the Walk-through of the Training Resource Package	Team Leader
4:30 p.m. - 5:00 p.m.	End of Day Evaluation	HRRD-NEAP
DAY 2		
8:00 a.m. - 8:30 a.m.	MOL	HRDD-NEAP
8:30 a.m. - 10:00 a.m.	Reporting / Presentation / Critiquing	Learning Area Leader
10:00 a.m. - 10:30 a.m.	Health break	
10:30 a.m. - 12:00 nn	Reporting / Presentation / Critiquing	Learning Area Leader
12:00 nn. - 1:00 p.m.	Lunch Break	HRRD-NEAP
1:00 p.m. - 3:00 p.m.	Session on Learning Facilitation	Learning Area Leader
3:00 p.m. - 3:30 p.m.	Health Break	
3:30 p.m. - 4:30 p.m.	Planning Activity	HRDD-NEAP
4:30 p.m. - 5:00 p.m.	Closing Program	HRDD-NEAP