



Republic of the Philippines
Department of Education

Region XII
City Schools Division of Tacurong

August 20, 2026

DIVISION MEMORANDUM

OSDS-2026- 150

**RECONSTITUTION OF THE DIVISION BIDS AND AWARDS COMMITTEE (BAC)
AND BAC SECRETARIAT**

To: Assistant Schools Division Superintendent
Chief of Functional Divisions
Program Holders
Division Office Personnel
Cluster Heads
Elementary and Secondary School Heads
All Concerned
This Division

1. Pursuant to the Implementing Rules and Regulations (IRR) of Republic Act No.12009, otherwise known as the New Government Procurement Act, particularly Rule V, Section 41, the Bids and awards Committee (BAC) of this Office is hereby reconstituted and shall compose of the following:

Chairperson - **AYESHA P. PIÑOL**
OIC- Asst. Schools Division Superintendent

Vice- Chairperson - **Mayflor D. Romualdo**
Chief, SGOD

Regular Members - **Zenaida B. Porras**
Administrative Officer – V

- **Ernie P. Pama**
Educational Program Supervisor

- **Randy E. Porras**
Education Program Supervisor

Provisional Members

- a.) An officer who has technical expertise relevant to the procurement at hand, and, to the extent possible, has knowledge, expertise and/or expertise in procurement; and
- b.) A representative and designated from the end user or implementing unit who has knowledge of procurement laws and procedures.



Address: Alunan Highway, Poblacion, Tacurong City 9800
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Email: tacurong.city@deped.gov.ph
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(To be identified and designated depending on the procurement at hand.)

2. The BAC Secretariat shall compose of the following:

Head -

Rea May S. Laygan

Administrative Officer IV (procurement)

Members -

Menard- Dence S. Villa

Administrative Officer II (Procurement)

Janice P. Suboc

Education Program Specialist II

Glenda P. Orcinado

Administrative Officer IV

Jennifer Claire A. Tayag

Administrative Officer IV

3. The BAC and BAC secretariat shall perform their functions as stated in Section 42, Rule V of the implementing Rules and Regulations (IRR) of republic Act 12009.
4. The BAC shall take effect immediately and shall remain in force until rescinded by the undersigned or proper.
5. This Memorandum shall take effect immediately and shall remain in force until rescinded by the undersigned or proper authority.
6. Wide and immediate dissemination of this Memorandum is desired.

CARLOS G. SUSARNO, Ph.D., CESO VI

Assistant Schools Division Superintendent

Officer-in-Charge

Office of the Schools Division Superintendent

Enclosure: None

Reference: RA 12009 and its IRR

To be indicated in the Perpetual Index

COMMITTEES

PROCUREMENT

RECONSTITUTION

ZBP/ADMIN/OSDS/ RECONSTITUTION OF THE DIVISION BIDS AND AWARDS COMMITTEE (BAC) ABD BAC SECRETARIAT/ August 20, 2026



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