



Republic of the Philippines
Department of Education
Region XII
Schools Division Office of Tacurong City

August 17, 2026

DIVISION MEMORANDUM

CID - 2026 - 095

CONDUCT OF DIVISION LEARNING ACTION CIRCLE - COACHING AND MENTORING PROGRAM (DivLAC-CAMP) ON THE UTILIZATION OF SELF-INSTRUCTIONAL LAC RESOURCES ON STEM-STEP EDUCATION COLLABORATIVE EXPERTISE

To: Assistant Schools Division Superintendent
Chief Education Program Supervisors (CID & SGOD)
Education Program Supervisors
Cluster Heads
Public Elementary and Secondary School Heads
This Division

1. The Department of Education (DepEd) recognizes the importance of continuous professional development and collaborative learning among school leaders and teachers in improving teaching practices and learner outcomes. Learning Action Cells (LACs) provide a school-based mechanism for professional collaboration, reflection, coaching, mentoring, and sharing of effective practices.
2. In support of this thrust, the Schools Division Office, through the **Curriculum Implementation Division (CID)**, shall conduct the **Division Learning Action Circle-Coaching and Mentoring Program (DivLAC-CAMP) on the Utilization of Self-Instructional LAC Resources on STEM-STEP Education Collaborative Expertise** on **September 22-23, 2026**, in Tacurong City (specific venue shall be communicated to the participants prior to the conduct of the activity).
3. This activity aims to strengthen the capacity of school leaders to:
 - a. utilize self-instructional LAC resources in facilitating collaborative learning, coaching, mentoring, and instructional supervision, and
 - b. share effective practices related to **Science, Technology, Mathematics-Science, Technology, Engineering, and Problem-solving (STEM-STEP)**.
4. The participants of this activity are the school leaders in the division appended as *Annex A*, while the indicative schedule of activities is appended as *Annex B*.
5. Expenses for the participants' meals and snacks, training supplies, and other incidental expenses shall be charged against the HRD Funds 2026, while traveling expenses of the participants shall be charged to the school's MOOE or local funds, subject to the usual accounting and auditing rules and regulations.



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6. Immediate and wide dissemination of this Memorandum is desired.

CARLOS G. SUSARNO, PhD., CESO VI
Assistant Schools Division Superintendent
Officer-in-charge
Office of the Schools Division Superintendent

Enclosures: As stated
Reference: None
Allotment: None
To be indicated in the Perpetual Index
Under the following subject/s

CURRICULUM

LEARNING ACTION CIRCLE

COACHING AND MENTORING

PCJ/CID/DM-DIVISION LEARNING ACTION CIRCLE-COACHING AND MENTORING PROGRAM (DivLAC) ON THE UTILIZATION OF SELF-INSTRUCTIONAL LAC RESOURCES ON STEM-STEP EDUCATION COLLABORATIVE EXPERTISE/AUGUST 17, 2026



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Enclosure to Division Memorandum CIDS. 2026

Annex A.1

PROGRAM MANAGEMENT TEAM

Proponent/Focal Person:	Pamela C. Jamias <i>Division Science Coordinator</i>
Overseer	Carlos G. Susarno, PhD., CESO VI <i>OIC-Schools Division Superintendent</i> Gilbert B. Barrera, CESE <i>Assistant Schools Division Superintendent</i> Randy E. Porras <i>CID Chief</i> Mayflor D. Romulado <i>SGOD Chief</i>
CPD Monitor	Ernie P. Pama <i>Education Program Supervisor</i>
Program Manager	Ma. Dianne Joy R. Dela Fuente <i>SEPS</i>
Assistant Program Manager	Janice P. Suboc, EPS II
M and E In-charge	Mohani A. Paguita, SEPS M and E Junaflor R. Sucaldito, EPS II M and E
Secretariat	Marfelyn Fulgar, CID Secretary
Medical Staff	Division School Health and Nutrition Personnel

RESOURCE PERSONS

No.	Name	Position
1	Randy E. Porras	Chief, Education Program Supervisor
2	Bernard F. Antolo	Education Program Supervisor
3	Jerome C. Silayro	Asst.to the Principal, VFGNHS



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Annex A.2

LIST OF PARTICIPANTS

No.	Name	Designation/Position	School
1	Memvie L. Alesna	School Head/SP-III	AFSCES
2	Neil D. Casador	Asst.to the Principal/HT1	AFSCES
3	Rodolfo M. Agon	School Head/SP-1	SEES
4	Nancy D. Castro	School Head/SP-1	TES
5	Hazel F. melendrez	School Head/SP-1	PAES
6	Ma. Bella A. Victorio	School Head/SP-1	VPDES
7	Mary Lee D. Econg	School Head/SP-1	CPVES
8	Rolibecca C. Cruz	School Head/HT-II	SRES
9	Ma. Meresa F. Bacea	School Head/SP-II	JHLES
10	Faith C. Somcio	School Head/SP-1	NICES
11	Anabel D. Besonia	Asst.to the Principal/SP-1	NICES
12	Glenda Rose G. Yasin	School Head/SP-II	MZBES
13	Regina O. Baron	School Head/SP-1	KES
14	Diomar C. Narcilla	Asst.to the Principal/HT1	KES
15	Melanie B. Delos Santos	School Head/SP-II	NLES
16	Dennis B. Rubin	School Head/MT-II	ASIS
17	Joebert A. Baconaje	Asst.to the Principal/HT-III	ASIS
18	Jeanne A. Acosta	Asst.to the Principal/HT-III	ASIS
19	John Gil A. Pamposa	OIC School Principal/HT-II	MAMMES
20	Cristina P. Gaurana	School Head/SP-1	SAES
21	Jackie A. Ochintang	OIC School Principal/HT-IV	DMJGCES
22	Mary Grace G. Hilarion	School Head/SP-II	BES
23	Jeanilyn C. Batchar	School Head/SP-III	JACS
24	Margie C. Narcilla	Asst.to the Principal/SP-1	JACS
25	Ester M. Eullaran	OIC School Principal/ASP-II	JVLES
26	Joselito B. Pilotos	School Head/SP-1	L-MES
27	Jurence P. Navarro	School Head/HT-II	LPES
28	Roy E. Soberano	OIC School Principal/HT-1	RMES-Main
29	Max Michael L. Padillo	School Head/SP-1	RMES-BEAM
30	Charlie G. Braga	School Head/SP-II	EPBES-Main
31	Floro A. Belano	School Head/HT-1	EPBES-BEAM
32	Wendy Lynn G. Conejar	School Head/SP-II	TPES
33	Richard A. Alcos	Asst.to the Principal/HT-II	TPES
34	Georgina B. Batadlan	Asst.to the Principal/HT-1	TPES
35	Martin I. Diaz	School Head/SP-III	TNHS
36	Lloyd A. Dalayap	Asst.to the Principal/MT-II	TNHS
37	Jean T. Fermin	Asst.to the Principal/MT-II	TNHS
38	Paul C. Ruelan	Teacher-In-Charge/T-VI	TNHS
39	Ma.Teresita H. Escobia	School Head/SP-IV	VFGNHS
40	Jerome C. Silayro	Asst.to the Principal/T-VI	VFGNHS
41	Perla A. Lloren	Asst.to the Principal on Academics/MT-II	VFGNHS



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42	Danny L. Daga-as	School Head / T-III	SPNHS
43	Ramelyn V. Usman	School Head / SP-II	SENHS
44	Elsa L. Abid	Asst.to the Principal-SHS/P-1	SENHS
45	Clariza C. Satorre	Asst.to the Principal/ASP-II	SENHS
46	Ma Teresa H. Ruz	School Head / ASP-II	ASBNHS
47	Ronald D. Dela Peña	School Head / MT-III	RMNHS
48	Riza P. Velasco	School Head / SP-1	UKNHS
49	Ma. Christel L. Salvador	Asst.to the Principal/T-VI	TNHS
50	Ferdinand L. Sencio	Asst.to the Principal/MT-I	TNHS



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Annex B.

**CONDUCT OF DIVISION LEARNING ACTION CIRCLE – COACHING AND MENTORING
PROGRAM (DivLAC-CAMP) ON THE UTILIZATION OF SELF-INSTRUCTIONAL LAC
RESOURCES ON STEM-STEP EDUCATION COLLABORATIVE EXPERTISE**

Activity Matrix

Date September 22, 2026	Day 1	
TIME	TASK/ACTIVITY	RESPONSIBLE PERSON
Morning 7:00 – 8:00	Arrival/Registration	Secretariat
8:01 – 9:00	Opening Program	Secretariat
9:01 – 9:30	Snacks/Health Break	
	PLENARY	
9:31 – 10:30	Overview of the Orientation of the LAC Resources	RANDY E. PORRAS <i>CID Chief</i>
10:31 – 12:00	Session 1: Walkthrough and Orientation of the LAC Resources (STEM, Science, Math, EPP/TLE)	JEROME C. SILAYRO <i>Asst.to the Principal - VFGNHS</i>
Afternoon 1:01 – 2:30	Simulation of Session 1	BERNARD F. ANTOLO <i>Education Program Supervisor</i>
2:31 – 3:00	Snacks/Health Break	
	BREAK – OUT SESSION	
3:01 – 5:00	Session 2: Specific Topics for Learning Resources	SCIENCE – RANDY E. PORRAS <i>CID Chief</i>
		MATH – JEROME C. SILAYRO <i>Asst.to the Principal - VFGNHS</i>
		TLE – BERNARD F. ANTOLO <i>Education Program Supervisor</i>
September 23, 2026	Day 2	



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Morning 7:45 – 8:00	Management of Learning	Secretariat
8:01 – 9:30	Continuation of Session 2: Specific Topics for Learning Resources	SCIENCE – RANDY E. PORRAS <i>CID Chief</i>
		MATH – JEROME C. SILAYRO <i>Asst.to the Principal - VFGNHS</i>
		TLE – BERNARD F. ANTOLO <i>Education Program Supervisor</i>
9:31 - 10:00	Snacks/Health Break	
10:01 – 12:00	Workshop 2: Simulation of LAC Resources	SCIENCE – RANDY E. PORRAS <i>CID Chief</i>
		MATH – JEROME C. SILAYRO <i>Asst.to the Principal - VFGNHS</i>
		TLE – BERNARD F. ANTOLO <i>Education Program Supervisor</i>
12:01 – 1:00	Lunch Break	
Afternoon 1:01 – 2:30	Workshop 3: Crafting of Workplace Application Plan District/School Orientation	SCIENCE – RANDY E. PORRAS <i>CID Chief</i>
		MATH – JEROME C. SILAYRO <i>Asst.to the Principal - VFGNHS</i>
		TLE – BERNARD F. ANTOLO



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		<i>Education Program Supervisor</i>
2:31 – 3:00	Snacks/ Health Break	
	PLENARY	
3:01 – 4:30	Simulation of LAC Resources per Learning Area (Output-based Simulation)	<i>Facilitated by the RPs</i>
4:31 -5:00	Closing Program	<i>Secretariat</i>
<i>HOME SWEET HOME</i>		



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