



Republic of the Philippines
Department of Education
Region XII
Schools Division Office of Tacurong City

June 9, 2026

DIVISION MEMORANDUM
OSDS- 2026 - 11b

TRANSITION OF SCHOOL MOOE CHECKING ACCOUNTS TO SINGLE SIGNATORY ARRANGEMENT

To: School Heads
School – based Administrative Officer II
School- based Finance Personnel
All Others Concerned

1. In the interest of ensuring the continuous, efficient, and uninterrupted processing of school financial transactions, this Office hereby informs all concerned School Heads of the transition of School Maintenance and Other Operating Expenses (MOOE) Checking Accounts effective **July 1, 2026**.
2. Effective on the said date, the current dual signatory arrangement composed of the Disbursing Officer and the School Head shall be replaced with a **single signatory arrangement by the School Head**.
3. In relation thereto, all **concerned School Heads** are hereby directed to personally visit the DBP – Tacurong City Branch to update and validate their specimen signatures prior to the effectivity date to ensure the smooth implementation of the transition.
4. Attached as **Annex A** is the list of schools and their corresponding DBP account numbers for reference and guidance.
5. All checks issued prior to the effectivity date shall remain valid and negotiable, provided that they are not stale-dated and contain no discrepancies in the payee's name and/or amount.
6. For information, guidance, and strict compliance of all personnel concerned.


GILDO G. MOSQUEDA, CEO VI
Schools Division Superintendent

Enclosures: None
Reference: None
Allotment: None
To be included in the perpetual index under
FORMS RECORDS

JGS/OSDS/DM/ TRANSITION OF SCHOOL MOOE CHECKING ACCOUNTS TO SINGLE SIGNATORY ARRANGEMENT/June 9, 2026



Address: Alunan Highway, Poblacion, Tacurong City 9800
Telephone Numbers: (064)-200-6316; 0919-065-6425
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Annex A: List of Schools and Their Corresponding Account Numbers

No.	School I.D.	Name of School	Account Number
1	131221	ABANG - SUIZO ES	00000-613-945-6
2	131219	AMADO FERNANDEZ SR. CES	00000-584-945-6
3	131223	BUENAFLORES ES	00000-653-945-8
4	131216	CASILDA P. VENUS ES	00000-609-945-9
5	131224	DR. MANUEL GRINO MES	00000-614-945-2
6	131231	J. HECTOR LACSON ES	00000-605-945-3
7	131233	KALANDAGAN ES	00000-608-945-2
8	131236	MARIA Z. BAYYA ES	00000-606-945-0
9	131225	MARIA A. MONTILLA MES	00000-615-945-9
10	131237	NEW ISABELA CES	00000-607-945-6
11	131222	NEW LAGAO ES	00000-616-945-5
12	131217	PEDREGOSA - ACOSTA ES	00000-595-945-8
13	131227	SAN ANTONIO ES	00000-617-945-1
14	131218	SAN EMMANUEL ES	00000-599-945-3
15	131228	SAN RAFAEL ES	00000-597-945-1
16	131220	TACURONG PILOT ES	00000-587-945-5
17	131229	TINA ES	00000-598-945-7
18	131226	VICTORINA P. DASMARINAS ES	00000-596-945-4
19	304579	AS BERNARDO MNHS - JHS	00000-576-945-3
20	304620	RAJAH MUDA NHS - JHS	00000-579-945-2
21	304622	SAN EMMANUEL NHS - JHS	00000-586-945-9
22	326101	UPPER KATUNGAL NHS -JHS	00000-580-945-1
23	304579	AS BERNARDO MNHS - SHS	00000-583-945-0
24	304620	RAJAH MUDA NHS - SHS	00000-578-945-6
25	304622	SAN EMMANUEL NHS - SHS	00000-585-945-2
26	326101	UPPER KATUNGAL NHS -SHS	00000-923-945-5
27	131221	ABANG -SUIZO IS	00000-926-945-4



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