



Republic of the Philippines
Department of Education
Region XII
Schools Division Office of Tacurong City

July 30, 2026

DIVISION MEMORANDUM
CID-2026- 086

**CONFORMANCE REVIEW AND SIGN-OFF OF CONVERTED MULTIMEDIA
LEARNING RESOURCES CUM SCREENING AND QUALITY ASSURANCE OF
STORYBOOK MANUSCRIPTS**

TO: Assistant Schools Division Superintendent
Chiefs, SGOD and CID
Education Program Supervisors
Public Elementary and Secondary School Heads
This Division

1. The Schools Division Office of Tacurong, through the Curriculum Implementation Division-Learning Resource Management Section (CID-LRMS), will hold the **Conformance Review and Sign-Off of Converted Multimedia Learning Resources cum Screening and Quality Assurance of Storybook Manuscripts** on **August 15-16 and 22-23, 2026** in **Tacurong City**.
2. The activity aims to:
 - a. review the converted multimedia learning resources for compliance with DepEd quality assurance standards and evaluation tools;
 - b. facilitate the sign-off of finalized multimedia learning resources;
 - c. screen and evaluate storybook manuscripts based on the prescribed quality assurance standards and evaluation criteria; and
 - d. identify necessary revisions and provide recommendations to improve the quality and compliance of storybook manuscripts.
3. **Participants identified in Enclosure No. 1 are requested to attend the activity on their designated schedule.** They are also advised to bring with them a laptop and an extension cord.
4. Participants shall be granted Compensatory Time-Off (CTO) or Service Credits in accordance with DepEd Order No. 53 s. 2003, Updated Guidelines on Grant of Vacation Service Credits to Teachers, and CSC-DBM Joint Circular No. 2 s 2015, Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees.
5. Expenses relative to the conduct of the said activity shall be charged against Instructional Materials Fund 2026, while the transportation of the participants shall be charged against school local funds/MOOE subject to the usual accounting and auditing rules and regulations.



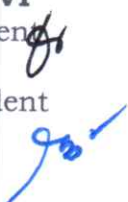
Address: Alunan Highway, Poblacion, Tacurong City 9800
Telephone Numbers: (064)-562-4880; 0919-065-6425
Email: tacurong.city@deped.gov.ph
Website: depedtacurong.org



Republic of the Philippines
Department of Education
Region XII
Schools Division Office of Tacurong City

6. Should there be any concerns and/or clarifications, please contact **Ms. Ivy P. Lamintao**, Education Program Supervisor for LRMS, at 09395855175.
7. Immediate and wide dissemination of this Memorandum is desired.

CARLOS G. SUSARNO, PhD, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent



Encl: As stated
Reference: none
Allotment: IMS 2026

To be indicated in the Perpetual Index of the following subjects:

CONFORMANCE REVIEW SIGNING-OFF MULTIMEDIA LEARNING RESOURCES

ISPL/CID/DM/Conformance Review and Sign-Off of Converted Multimedia Learning Resources/___/July 30, 2026



Address: Alunan Highway, Poblacion, Tacurong City 9800
Telephone Numbers: (064)-562-4880; 0919-065-6425
Email: tacurong.city@deped.gov.ph
Website: depedtacurong.org



Republic of the Philippines
Department of Education
Region XII
Schools Division Office of Tacurong City

Enclosure No. 1 to Division Memorandum CID No. 086, s. 2026

LIST OF PARTICIPANTS

A. Conformance Review and Sign-Off of Converted Multimedia Learning Resources (August 15-16, 2026)

Learning Resource Evaluators		Multimedia Developers	
Name of Participant	School	Name of Participant	School
1. Lovelyn P. Sevilla	NICES	1. Clarence Dale M. Pampag	TPES
2. Memvie L. Alesna	AFSCS	2. Virgil John D. Bogaoan	TPES
3. Rodolfo M. Agon	SEES	3. Jeanbile A. Rebaula	TPES
4. Melanie B. Delos Santos	NLES	4. Julius Cesar D. Meneses	TPES
5. Hazel F. Melendres	PAES	5. Louribel B. Espinosa	NICES
6. Noemie G. Lagunoy	TPES	6. Justine S. Galang	NICES
7. Wendy Lynn G. Conejar	TPES	7. Norihan V. Usman	SENHS
8. Ronald A. Pelitro	SDO	8. Marnilli J. Romuar	PAES
9. Romulo C. Ventura, Jr.	SDO	9. Diomar C. Narcilla	KES
10. Cesar Q. Antolin	SDO	10. Ricky H. Dordas	VFGNHS
11. Ma. Teresa H. Ruz	ASBNHS	11. Jef Marceller L. Goce	TNHS
12. Glenda Rose G. Yasin	MZBES	12. Richard Arce	DMJGCES
		13. Czar Japhet G. Deles	SENHS
Program Management Team			
1. Carlos G. Susarno, CESO VI		7. Ivy P. Lamintao	
2. Gilbert B. Barrera, CESE		8. Delia P. Eliarda	
3. Randy E. Porras		9. Leonora R. Po	
4. Mayflor D. Romualdo		10. Christian E. Niar	
5. Mohani A. Paguita			
6. Joey M. Lozano			

**B. Screening and Quality Assurance of Storybook Manuscripts
(August 22-23, 2026)**

Learning Resource Evaluators	Program Management Team
1. Lovelyn P. Sevilla	1. Carlos G. Susarno, CESO VI
2. Memvie L. Alesna	2. Gilbert B. Barrera, CESE
3. Rodolfo M. Agon	3. Randy E. Porras
4. Melanie B. Delos Santos	4. Mayflor D. Romualdo
5. Hazel F. Melendres	5. Mohani A. Paguita
6. Noemie G. Lagunoy	6. Joey M. Lozano
7. Wendy Lynn G. Conejar	7. Ivy P. Lamintao
8. Ronald A. Pelitro	8. Delia P. Eliarda
9. Romulo C. Ventura, Jr.	9. Leonora R. Po
10. Cesar Q. Antolin	10. Christian E. Niar
11. Ma. Teresa H. Ruz	11. Marfelyn V. Fulgar
12. Glenda Rose G. Yasin	12. Jeriel Edell V. Clarito



Address: Alunan Highway, Poblacion, Tacurong City 9800
Telephone Numbers: (064)-562-4880; 0919-065-6425
Email: tacurong.city@deped.gov.ph
Website: depedtacurong.org