



Republic of the Philippines  
**Department of Education**  
REGION XII  
SCHOOLS DIVISION OFFICE OF TACURONG CITY

09 July 2026

**DIVISION MEMORANDUM**

CID-2026- 075

**DISSEMINATION OF REGIONAL MEMORANDUM NEAP-2026-065  
RE: ADDITIONAL INFORMATION ON ENHANCING TEACHING QUALITY  
THROUGH INSTRUCTIONAL COACHING AND MENTORING  
FOR LITERACY AND NUMERACY**

**To:** Assistant Schools Division Superintendent  
Functional Division Chiefs  
Education Program Supervisors  
Cluster Heads  
Elementary and Secondary School Administrators  
Public Schools  
*This Division*

1. In reference to Regional Memorandum NEAP-2026-065, titled Additional Information on Enhancing Teaching Quality Through Instructional Coaching and Mentoring for Literacy and Numeracy, the Schools Division Office of Tacurong City, through the Curriculum Implementation Division (CID), hereby identifies the following participants to attend the Enhancing Teaching Quality through Instructional Coaching and Mentoring for Literacy and Numeracy – Phase 1, to be held on July 27–31, 2026, in Dipolog City, Zamboanga del Norte.

2. The participants are as follows:

<b>Name</b>	<b>Designation/Position</b>	<b>Station</b>
Rona L. Bred	Education Program Supervisor	SDO
Ronald A. Pelitro	Education Program Supervisor	SDO
Romulo C. Ventura, Jr.	School Principal I	SDO
Dennis B. Rubin	Master Teacher II	Abang-Suizo IS
John Gil L. Pamposa	Head Teacher II	Maria A. Montilla MES

3. Participants shall be entitled to service credits or Compensatory Time-Off (CTO), in accordance with DepEd Order No. 53, s. 2003, titled “Updated Guidelines on the Grant of Vacation Credits to Teachers”, should the activities fall on weekends, work suspension, official breaks, or holidays.

4. Board and lodging, including supplies and materials, shall be charged against the TEACEP Funds uploaded to the Program Management Information System (PMIS). Transportation expenses shall be charged against the Schools Division Office (SDO) downloaded Human Resource Development (HRD) Fund or Local Fund, subject to the usual accounting and auditing rules and regulations.



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**Website:** [depedtacurong.org](http://depedtacurong.org)




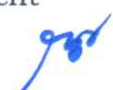
Republic of the Philippines  
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REGION XII

SCHOOLS DIVISION OFFICE OF TACURONG CITY

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5. For reference and detailed information, the following are attached:
  - *Enclosure 1* – Regional Memorandum NEAP-2026-065
  - *Enclosure 2* - Regional Memorandum NEAP-2026-053
6. For concerns, please contact [tacurong.cid@deped.gov.ph](mailto:tacurong.cid@deped.gov.ph).
7. Immediate and wide dissemination of this Memorandum is desired.

**CARLOS G. SUSARNO, PhD, CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

Enclosure: As stated

Reference: RM NEAP-2026-075 and RM NEAP-2026-053

Allotment: None

To be indicated in the Perpetual Index under the following subjects:

**LITERACY  
TRAININGS**

**NUMERACY  
PROGRAMS**

RAP/DM/CID/ DISSEMINATION OF REGIONAL MEMORANDUM NEAP-2026-065 RE: ADDITIONAL INFORMATION ON ENHANCING TEACHING QUALITY THROUGH INSTRUCTIONAL COACHING AND MENTORING FOR LITERACY AND NUMERACY /July 9, 2026



**Address:** Alunan Highway, Poblacion, Tacurong City 9800

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Republic of the Philippines  
**Department of Education**  
 SOCCSKSARGEN REGION



01 Jul 2026

REGIONAL MEMORANDUM  
 NEAP-2026-065

**ADDITIONAL INFORMATION ON ENHANCING TEACHING QUALITY THROUGH INSTRUCTIONAL COACHING AND MENTORING FOR LITERACY AND NUMERACY**

To: Schools Division Superintendents  
 Schools Division TEACEP Focal Persons


1. In reference to **Advisory on DM-OULS-2026-157 dated July 1, 2026** and **RM-NEAP-2026-053** titled, “*Enhancing Teaching Quality Through Instructional Coaching and Mentoring for Literacy and Numeracy - Phase 1,*” this Office announces the following updates regarding the implementation of the activities.

Activity	Date	Venue
Enhancing Teaching Quality through Instructional Coaching and Mentoring for Literacy and Numeracy- Phase 1	July 27-31, 2026	Dipolog City, Zamboanga del Norte
Enhancing Teaching Quality through Instructional Coaching and Mentoring for Literacy and Numeracy- Phase 2	August 1-7, 2026	Asynchronous via LMS
	August 8-9, 2026	TBA
	August 15-16, 2026	TBA
	August 10-28, 2026	LAC Sessions
Enhancing Teaching Quality through Instructional Coaching and Mentoring for Literacy and Numeracy- Phase 3	August 30– September 4, 2026	TBA
Enhancing Teaching Quality through Instructional Coaching and Mentoring for Literacy and Numeracy- Phase 4	September 7–11, 2026	TBA
Enhancing Teaching Quality through Instructional Coaching and Mentoring for Literacy and Numeracy- Phase 5	August 30– September 4, 2026	TBA
Enhancing Teaching Quality through Instructional Coaching and Mentoring for Literacy and Numeracy- Phase 6 (Strengthening LAC Practices in Schools)	September 7–11, 2026	TBA
Strengthening Impactful Instructional Leadership for Literacy and Numeracy	TBA	TBA



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2. Specific venues shall be communicated through separate memorandum.
3. For reference in the conduct of Phase 1, attached are the following enclosures:  
  
Enclosure 1 -**List of Participants for Phase 1**  
Enclosure 2 -**List of Program Management Team**  
Enclosure 3 -**Indicative Program of Activities for Phase 1**  
Enclosure 4 -**Indicative Program of Activities for Phase 2**  
Enclosure 5 -**Meal Provision Guide and Check-in and Check-out Details for Phase 1**
4. All other provisions articulated in Regional Memorandum NEAP-2026-053 remain in effect.
5. For concerns and clarifications, contact Arjay C. Raborar, Education Program Specialist II - NEAP-XII, through email at [arjay.raborar@deped.gov.ph](mailto:arjay.raborar@deped.gov.ph)
6. For immediate dissemination and compliance.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director

Encl.: As stated  
Reference: As stated  
Allotment: Teacep Fund  
To be indicated in the Perpetual index  
under the following Subject:

TRAINING PROGRAM

ACR/HRDD-NEAP/RM- ADDITIONAL INFORMATION ON ENHANCING TEACHING QUALITY THROUGH INSTRUCTIONAL COACHING AND MENTORING FOR LITERACY AND NUMERACY  
065/July 1, 2026

ROHS



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Enclosure I to Regional Memorandum NEAP-2026-065

**LIST OF PARTICIPANTS FOR PHASE 1**

	#	Name	Designation/Position
<b>Regional Office</b>	1	Jay-Ar S. Lipura	Education Program Supervisor
	2	Leonardo B. Mission	Education Program Supervisor
<b>North Cotabato</b>	3	Rodolfo B. Ortiz	Education Program Supervisor
	4	Mary Joy D. Bautista	Education Program Supervisor
	5	Annie M. Samillano	Public Schools District Supervisor
	6	Tirso M. Garampiel	PIC
	7	Lani F. Anito	PIC/P-IV
	8	Rowel E. Oyong	PIC/P-II
	9	Ian Joy M. Glimada	Principal I
	10	Rodelyn C. Martin	Principal I
	11	Belina P. Agapito	Principal I
	12	Glyziel Anne P. Graviles	School Principal I
	13	Julie S. Pascual	Principal III
	14	Rexiel Mae G. Alvarez	Teacher-In-Charge/ T-3
<b>Sultan Kudarat</b>	15	Rodolfo B. Bermudo Jr	Education Program Supervisor
	16	Mary Grace B. Leysa	Education Program Supervisor
	17	Charlie P. Estrella	Public Schools District Supervisor
	18	Marigold G. Querimit	Public Schools District Supervisor
	19	Rima D. Magdayao	Public Schools District Supervisor
	20	Vivian G. Sandigan	Principal III/PIC
	21	Marybeth F. Palma	Principal III
	22	Benjie M. Unday	Principal III/ IPED Coordinator
	23	Renante S. Gura	HT II
	24	Christopher D. Pitiquen	Principal I
<b>South Cotabato</b>	25	Zynafe V. Caijo	Education Program Supervisor
	26	Roselyn G. Dardo	Education Program Supervisor
	27	Randy Lapasaran	Principal-II
	28	Carlito B. Dionedas Jr.	School Head
	29	Marilil Ortiz	School Head
	30	Benjie M. Tejada	Principal - I
	31	Niño D. Jacobe	PIC
	32	Dennis L. Galve	Public Schools District Supervisor
	33	John Arnel Suscano	Public Schools District Supervisor
	34	Leonardo Dimos	PIC
<b>Sarangani</b>	35	John Jerson P. Constantino	Education Program Supervisor
	36	Reynaldo Tagala	Education Program Supervisor
	37	Ezra Lou Y. Tabasondra	School Head
	38	Eriel L. Napila	DPIC/Principal 2
	39	Arbert B. Lanchita	HT-I
	40	Sepher E. Pagaray	Principal 1



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	41	Ryan James D. Dueñas	HT-II
	42	Noli G. Cabaylo	PSDS
	43	Fernie L. Cabanalan	PSDS
	44	Felix A. Bareñan, Jr.	PSDS
<b>Kidapawan</b>	45	Noel B. Wamar	EPS
	46	Gina Fe B. Patenio	EPS
	47	Shirley S. Dua	PSDS
	48	Manuela M. Sorupia	PSDS
	49	Shirley A. Landawe	P IV
	50	Ferdinand A. Failano Jr.	P I
	51	Ramil S. Jalapon	P I
<b>Tacurong</b>	52	Rona L. Bred	EPS
	53	Ronald A. Pelitro	EPS
	54	Romulo C. Ventura	P-I
	55	John Gil L. Pamposa	HT-II
	56	Dennis B. Rubin	School Head
<b>Koronadal</b>	57	Jennifer L. Mabalot	Education Program Supervisor
	58	Joy L. Ogues	Education Program Supervisor
	59	Marlon Nacional	Public Schools District Supervisor
	60	Nelfa P. Lagumen	Public Schools District Supervisor
	61	Raymond D. Perez	Principal 1
	62	Frances Joy M. Palete	OIC-School Head
	63	Dolores L. Carreon	Principal 1
<b>Gensan</b>	64	Gregorio Ruales	EPS
	65	Kenneth Carisma	EPS
	66	Rey Cyril Somodio	PSDS
	67	Dante Cuadrado	PSDS
	68	Lilibeth Deypalubos	School Head
	69	Marivic Miranda	School Head
	70	Nila Frenila	School Head



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Enclosure 2 to Regional Memorandum NEAP-2026-065

**List of Program Management Team**

<b>Name</b>	<b>Designation</b>
Arjay C. Raborar	EPS-II
Jastin Jay Evangelista	TA-III
Patrick Jay Guterrez	TA-II



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Enclosure 3 to Regional Memorandum NEAP-2026-065

**INDICATIVE PROGRAM OF ACTIVITIES**

Enhancing Teaching Quality through Instructional Coaching and Mentoring for  
 Literacy and Numeracy: Phase 1  
 July 27 – 31, 2026 | Dapitan City

Time	Day 1 July 27	Day 2 July 28	Day 3 July 29	Day 4 July 30	Day 5 July 31	
8:00-8:30	Registration Arrival of Participants	Management of Learning (MOE)				
8:30-9:00		<b>Session 4</b> THEALP of BE Purpose, Method Use and Tool Structure  Breakfast	<b>Session 7</b> Domain 1 Elements of Literacy <i>Indicators 1.1 and 1.2</i>  Breakfast	<b>Session 10</b> Integrated Observation Practice Across the Five Domains  Breakfast	<b>Session 13</b> Orientation and Outstanding to the THEALP Monitoring and Evaluation System  Plenary	
9:00-9:30						
9:30-10:00						
10:00-10:30						
10:30-11:00		<b>Session 5</b> Domain 1 Content  Knowledge and Pedagogy <i>Indicators 2.1 and 2.2</i>  Breakfast	Continuation of Session 7	Continuation of Session 10	<b>Session 14</b> Post-Test   Closing Program  → Organized Team	
11:00-11:30						
11:30-12:00						
12:00-1:00	<b>LUNCH</b>					
1:00-1:30	Opening Program	Continuation of Session 5	Continuation of Session 8	Continuation of Session 8	<b>Session 11</b> Workshop for Inter- rating Contextual and Evidence- based Debate	
1:30-2:00	<b>Session 1</b> Program Opening Activity Contextual ization, and Course					
2:00-2:30						
2:30-3:00	Observation Domains	<b>Session 6</b> Domain 2 Learning Environment <i>Indicators 3.1 and 3.2</i>  Breakfast	<b>Session 9</b> Domain 3 Assessment and Reporting <i>Indicators 4.1 and 4.2</i>  Breakfast	<b>Session 12</b> Developmental Feedback Creating Positive Implementation Planning  Breakfast	<b>Egress</b>	
3:00-3:30	<b>Break</b>					
3:30-4:00	<b>Session 2</b> Pre-Test					
4:00-4:30						
4:30-5:00	<b>Session 3</b> Assessment as the End in Mind: Why Observation Matters					
5:00-5:30						



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Enclosure 4 to Regional Memorandum NEAP-2026-065

**INDICATIVE PROGRAM OF ACTIVITIES**

Enhancing Teaching Quality through Instructional Coaching and Mentoring for Literacy and Numeracy - Phase 2

Asynchronous Sessions	Onsite Sessions			LAC Sessions
	August 1-7	Time	Day 2 August 8	
<b>Session 1/Training Program Opening</b> Training Onboarding, Contextualization, and Course Overview (Optional synchronous delivery - NEAP)  <b>Pre-Test</b>  <b>Pre-Training Materials Review</b> Familiarization with the TEACEP GUIDE Tool and TEACEP GUIDE Materials  <b>Session 2</b> Assessment as the End in Mind: Why Observation Matters  <b>Session 3</b> Preparing for the Delivery of LAC Sessions on Inter-rater Consistency	8:00-8:30	Management of Learning		<b>Session 12</b> Workshop for Inter-rater Consistency and Evidence-based Delivery (2 hours)          <b>Session 13</b> Development of Feedback, Coaching Practices, Implementation Planning (2 hours)
	8:30-9:00	<b>Session 5</b> TEACEP GUIDE: Purpose, Rationale, Use, and Tool Structure  (Breakfast)	<b>Session 8</b> Domain 3: Diversity of Learners (Indicators 1) and 1b)  (Breakfast)	
	9:00-9:30			
	9:30-10:00	<b>Break</b>		
	10:00-10:30	<b>Session 6</b> Domain 1: Content Knowledge and Pedagogy (Indicators 1, 1a, 1b, and 1c)  (Breakfast)	<b>Session 9</b> Domain 4: Curriculum and Planning (Indicator 18)  (Breakfast)	
	10:30-11:00			
	11:00-11:30			
	11:30-12:00	<b>LUNCH</b>		
	12:00-1:00	Continuation of Session 8	<b>Session 10</b> Domain 5: Assessment and Reporting (Indicators 20 and 21)  (Breakfast)	
	1:00-1:30			
1:30-2:00				
2:00-2:30				
2:30-3:00	<b>Health Break</b>			
3:00-3:30	<b>Health Break</b>	<b>Session 11</b>		
Evidence-based Evidence Developmental Feedback and Coaching Practices  <b>Session 4</b> Orientation and Onboarding to the TEACEP Monitoring and Evaluation System  (Pre-recorded videos via DepEd LMS)	3:30-4:00	<b>Session 7</b> Domain 2: Learning Environment (Indicators 8, 10 and 12)  (Breakfast)	Integrated Observations Practice Across the Five Domains: Synthesis, Reflection, and LAC Session Reminders  (Breakfast)  <b>Post-test</b> (Assess 1 hour)  (DepEd LMS)  <b>Egress</b>	
	4:00-4:30			
	4:30-5:00			
	5:00-5:30			



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Enclosure 5 to Regional Memorandum NEAP-2026-065

**MEAL PROVISION GUIDE AND CHECK-IN/CHECK-OUT DETAILS**

Enhancing Teaching Quality through Instructional Coaching and Mentoring for  
Literacy and Numeracy- Phase 1  
July 27 – 31, 2026 | Dipolog City

<b>Meals</b>	<b>Day 1 Monday</b>	<b>Day 2 Tuesday</b>	<b>Day 3 Wednesday</b>	<b>Day 4 Thursday</b>	<b>Day 5 Friday</b>
Breakfast	✓	✓	✓	✓	✓
AM Snack	✓	✓	✓	✓	✓
Lunch	✓	✓	✓	✓	✓
PM Snack	✓	✓	✓	✓	✓
Dinner	✓	✓	✓	✓	✓

\***Check-in:** Day 1, 2:00 PM

\***Check-out:** Day 5, 12:00 PM



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28 May 2026

REGIONAL MEMORANDUM  
 NEAP-2026-053

**CONDUCT OF ENHANCING TEACHING QUALITY THROUGH INSTRUCTIONAL COACHING AND MENTORING FOR LITERACY AND NUMERACY - PHASE 1**

TO: Schools Division Superintendents  
 Schools Division TEACEP Focal Person

1. Pursuant to the National Memorandum DM-OULS-2026-157 from the Office of the Undersecretary for Learning Systems titled, "Conduct of Enhancing Teaching Quality through Instructional Coaching and Mentoring for Literacy and Numeracy," this Office, through the Human Resource Development Division (HRDD) in collaboration with the Curriculum and Learning Management Division (CLMD), announces the commencement of Phase 1 of the training program aimed at enhancing teaching quality via instructional coaching and mentoring for literacy and numeracy.

2. This initiative, in support of the Teacher Effectiveness and Competencies Enhancement Project (TEACEP) in collaboration with the World Bank, seeks to strengthen school-based instructional leadership to improve teaching and learning quality, thereby enhancing literacy and numeracy outcomes among Key Stage 1 learners.

3. **Phase 1 is specifically designed to empower participants with the skills necessary to train Master Teachers in the proficient use of the Hybrid Classroom Observation Tool.** This training focuses on facilitating evidence-based coaching and mentoring conversations, ensuring participants are well-prepared to implement this tool effectively. Refer to the table below for the details of the training.

Date	Venue	Participants
June 23-27, 2026	Within Region IX	School Heads, Public Schools District Supervisors (PSDSs), and Education Program Supervisors (EPSs)

4. To ensure equitable representation across divisions, the allocation of the 68 slots among SDOs and the 2 slots for the Regional Office shall strictly follow the distribution below:

SDO/Office	PSDS	EPS	School Head	PMT
Cotabato	4	2	6	
General Santos City	2	2	3	
Kidapawan City	2	2	3	
Koronadal City	2	2	3	
Sarangani	4	2	4	
South Cotabato	4	2	4	
Sultan Kudarat	4	2	4	
Tacurong City		2	3	
Regional Office		2		3



Address: Quirino Avenue, Brgy. Dadiangas East, General Santos City  
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 Website: [depedroxii.org](http://depedroxii.org)  
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- MEMME  
 - WADOLYN



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**Department of Education**

SOCSCSARGEN REGION

The SDO TEACEP Focal Persons are directed to fill out the required participant confirmation data **on or before June 11, 2026** through this link: <https://bit.ly/4nUCTGz>.

5. Expenses for the board and lodging of participants, resource persons, and the project management team shall be charged against the TEACEP Funds uploaded to the Program Management Information System (PMIS), subject to the usual accounting and auditing rules and regulations.
6. For inquiries and clarifications, contact Arjay C. Raborar, Education Program Specialist II, NEAP-XII, via email at [arjay.raborar@deped.gov.ph](mailto:arjay.raborar@deped.gov.ph).
7. For immediate dissemination and compliance.

**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director

Encl.: none  
Reference: As stated  
Allotment: TEACEP Fund  
To be indicated in the Perpetual Index  
under the following Subjects:

PROGRAMS  
TRAININGS

ACR/HRDD-NEAP/RM-CONDUCT OF ENHANCING TEACHING QUALITY THROUGH INSTRUCTIONAL COACHING AND MENTORING  
FOR LITERACY AND NUMERACY - PHASE I  
051/May 28, 2026



National  
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