



Republic of the Philippines  
**Department of Education**  
Region XII  
Schools Division Office of Tacurong City

March 23, 2026

**DIVISION MEMORANDUM**

**CID - 2026 - 039**

**DISSEMINATION OF REGIONAL MEMORANDUM QAD-2026-003 (CAPACITY BUILDING ON THE FULL IMPLEMENTATION OF STRENGTHENED SENIOR HIGH SCHOOL CURRICULUM FOR PRIVATE SCHOOLS)**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Private Schools In-charge  
Secondary School Heads and Administrators (Private and SUC)  
*This Division*

1. Attached is Regional Memorandum QAD-2026-003 titled **Capacity Building on the Full Implementation of Strengthened Senior High School Curriculum for Private Schools**, for the information and guidance of all concerned.
2. All **School Heads/Administrators, Senior High School Coordinators of Private Education Institutions offering the SHS curriculum, and Private Schools In-charge** in the Division are enjoined to attend.
3. The schedule for Cluster 3 (Tacurong City and Sultan Kudarat) will be on April 8-9, 2026 at either Notre Dame of Isulan or SK Division Conference Hall.
4. A registration fee of **One Thousand Six Hundred Fifty Pesos (P1, 650.00)** per participant shall be collected by the host school. This covers expenses for the venue, meals, kits, supplies, resource speakers' remuneration, and other related activity costs.
5. To facilitate logistics, participants must register via the online link or QR code to be provided later by the cluster focal person **on or before April 1, 2026**.
6. For any concerns or clarifications, please contact EPS Ernie Pama at 09175555849.



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7. Immediate and wide dissemination of this Memorandum is desired.

  
**GILDO G. MOSQUEDA, CEO VI**  
Schools Division Superintendent 

Enclosures: Regional Memorandum QAD-2026-003  
Reference: None  
Allotment: None  
To be indicated in the Perpetual Index  
Under the following subject/s

**CAPACITY BUILDING                      PRIVATE EDUCATION**

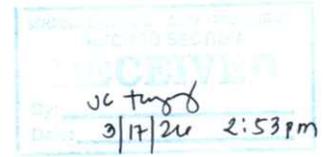
CQA/CID/DM-DISSEMINATION OF REGIONAL MEMORANDUM QAD-2026-003 (CAPACITY BUILDING ON THE FULL IMPLEMENTATION OF STRENGTHENED SENIOR HIGH SCHOOL CURRICULUM FOR PRIVATE SCHOOLS)/March 23, 2026



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Republic of the Philippines  
**Department of Education**  
 SOCCSKSARGEN REGION



13 Mar 2026

REGIONAL MEMORANDUM  
 QAD-2026-003

**CAPACITY BUILDING ON THE FULL IMPLEMENTATION OF STRENGTHENED SENIOR HIGH SCHOOL CURRICULUM FOR PRIVATE SCHOOLS**

To: Assistant Regional Director  
 Schools Division Superintendents  
 Asst. Schools Division Superintendents  
 Division Private Schools In-charge  
 All School Heads and Administrators of Private SHS

1. Pursuant to DepEd Memorandum No. 012, s. 2026, titled **Full Implementation of the Strengthened Senior High School Curriculum in School Year 2026–2027**, this Office will conduct a **Capacity Building on the Full Implementation of the Strengthened Senior High School Curriculum for Private Schools**. This initiative aims to ensure that all private schools offering Senior High School across the region are fully informed, guided, and prepared for the effective and seamless implementation in School Year 2026–2027.

2. The activity specifically aims to:
- orient private school heads, administrators, SHS coordinators, and Division Private Schools In-Charge on the key features and full implementation details of the strengthened SHS curriculum for SY 2026–2027,
  - clarify the policy directions and standards outlined in DepEd Memorandum No. 012, s. 2026,
  - deepen participants’ understanding of teaching load guidelines, class programming, and other academic and administrative requirements,
  - provide guidance on the application process through the e-FAST App, including timelines and documentary requirements for private SHS providers,
  - address issues, concerns, and clarifications during an open forum and discussion of ways forward, and
  - strengthen the overall readiness and compliance of private schools in the region for the curriculum implementation.

3. The schedules of the activity, by cluster, are as follows:

Cluster	Divisions	Date	Expected Number of Pax	Venue
Cluster 1	General Santos City Sarangani	March 23-24, 2026	96	Lex Forum Function Hall Yumang St., Andrade Subd. San Isidro, G.S.C.
Cluster 2	Koronadal City South Cotabato	April 6-7, 2026	108	(TBA on a separate memo)



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 Website: depedroxii.org





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Cluster 3	Tacurong City Sultan Kudarat	April 8-9, 2026	72	Notre Dame of Isulan /SK Division Conference Hall
Cluster 4	Kidapawan City Cotabato	April 14-15, 2026	74	St. Mary's Academy of Kidapawan

4. All **School Heads/Administrators, Senior High School Coordinators of Private Education Institutions offering the SHS curriculum, and Division Private Schools In-Charge** are enjoined to attend. **Directors IV and III and Education Program Supervisors of QAD (6) and CLMD (1)** are likewise advised to participate.

5. A registration fee of **One Thousand Six Hundred Fifty Pesos (P1,650.00)** per participant shall be collected by the host school to cover expenses for the venue, meals, kits, supplies, resource speaker remuneration, and other related activity costs. Transportation and related expenses for regional office personnel shall be charged against the Regional MOOE, subject to existing accounting and auditing rules and regulations.

6. To ensure a smooth registration process on Day 1, participants are advised to **register in advance** through the online link or QR code to be released by the assigned focal person per cluster, on or before the deadlines specified below.

Cluster	Divisions	Deadline of Registration
1	General Santos City Sarangani	March 18, 2026
2	Koronadal City South Cotabato	April 1, 2026
3	Tacurong City Sultan Kudarat	April 1, 2026
4	Kidapawan City Cotabato	April 10, 2026

7. In case the activities fall on holidays, Saturdays and Sundays, the participants shall be granted Compensatory Time-Off pursuant to CSC and DBM Joint Circular No. 02, s. 2015, Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees.

8. For concerns and clarifications, participants may directly coordinate with the designated focal persons listed below.

Cluster	Divisions	Focal Person	Contact Number
1	General Santos City Sarangani	Association President/School Focal: Gilda Orendain Cindy Carmona	09993349269 09324040099
		SDO: Felix Billion (GSC) Adrian Daligdig (Sar)	09338623114 09098940521
2	Koronadal City South Cotabato	Association President/School Focal: Ronel Anthony Doctolero	09189089556



Republic of the Philippines  
**Department of Education**  
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		SDO: Milrose P. Caseres (So Cot) Maricel Dignadice (Kor)	09293682578 09282401495
3	Tacurong City Sultan Kudarat	Association President/School Focal: Edna Bermudez	09273620622
		SDO: Rodrigo Viduya (SK) Ernie Pama (Tac)	09177070215 09175555849
4	Kidapawan City Cotabato	Association President/School Focal: Cheryl I. Ceras	09776631657
		SDO: Antonio R. Pasigado, Jr. (Kid) Joyce Ordinario (Cot)	09951855785 09173037899

9. Enclosed are the Indicative Schedule of Activities and the Terms of Reference for specific details.

10. For further queries, contact any of the following regional personnel:

Names	Designation	Contact Numbers
1. Norman S. Valeroso	OIC-Chief, QAD	09792006412
2. Michael A. Poblador	EPS, QAD	09317907056
3. Nathaniel F. Bangoc II	EPS, QAD	09338647102
4. Louella D. Jabido	EPS, QAD	09205428533
5. Grace Patrice M. Mondragon	EPS, QAD	09228041932

11. Immediate dissemination of this Memorandum to all concerned is desired

Digitally signed by  
 Rocafort Carlito Dalisay  
 Adobe Acrobat Reader  
 version: 2023.006.20380

**CARLITO D. ROCAFORT**  
 Director IV

Encls.: As stated  
 References: DepEd Memorandum 012, s. 2026  
 Allotment: None  
 To be indicated in the Perpetual Index  
 under the following subject:

PRIVATE EDUCATION

GPMM/QAD/RM-CAPACITY BUILDING ON THE FULL IMPLEMENTATION OF STRENGTHENED SENIOR HIGH SCHOOL CURRICULUM FOR PRIVATE SCHOOLS  
 003/March 13, 2026



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Enclosure 1 to Regional Memorandum QAD-2026-003

INDICATIVE SCHEDULE OF ACTIVITIES

Time	Activity	Person Responsible
<b>Day 1</b>		
8:00-8:30AM	<b>Arrival and Registration</b>	
8:30-8:45AM	<b>Opening Program</b> <ul style="list-style-type: none"> <li>• Preliminaries</li> <li>• Message</li> <li>• Statement of Purpose and Objectives</li> </ul>	Host School  <b>Regional Director</b> DepEd RO XII  <b>Norman S. Valeroso</b> <i>OIC-Chief, QAD</i>
8:45-10:15AM	<b>The Strengthened Senior High School (SHS) Program Shaping Paper</b>	<b>Kathrine H. Lotilla</b> <i>Director III</i>
10:15-12:00AM	<b>Strengthened Senior High School Tracks and Clusters</b>	<b>Crisanto M. Bulado</b> <i>Education Program Supervisor, CLMD</i>
12:00-1:00PM	<b>LUNCH</b>	
1:00-3:00 PM	<b>Teaching Load and Class Programming</b> - Workshop	<b>Grace Patrice M. Mondragon</b> <i>Education Program Supervisor, QAD</i>  <b>Norman S. Valeroso</b> <i>OIC-Chief, QAD</i>
3:00-5:00PM	<b>Assessment</b>	<b>Norman S. Valeroso</b> <i>OIC-Chief, QAD</i>
<b>Day 2</b>		
8:00-8:15 AM	Management of Learning	c/o Host School
8:15-9:15 AM	<b>Application Process through e-FAST APP including Timeline</b>	<b>Michael A. Poblador</b> <i>Education Program Supervisor, QAD</i>
9:15-10:15 AM	<b>Documentary Requirements on the Application of Strengthened Senior High School</b>	<b>Nathaniel F. Bangoc II</b> <i>Education Program Supervisor, QAD</i>  <b>Louella D. Jabido</b> <i>Education Program Supervisor, QAD</i>
10:15-11:15 AM	<b>Open Forum</b>	
11:15 -12:00 NN	<b>Ways Forward</b>  <b>Closing Meeting</b> - Distribution of Certificate - Closing Message	<b>Norman S. Valeroso</b> <i>OIC-Chief, QAD</i>  Host School
12:00-1:00PM	<b>LUNCH</b>	



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Enclosure 2 to Regional Memorandum QAD-2026-003

**TERMS OF REFERENCE**

**I. Responsibilities of the Host School**

The Host School shall take the lead in managing on-site preparations and ensuring the smooth conduct of the Capacity Building activity. Specifically, it shall:

1. **Secure and prepare the venue**, which may be within the school campus or an appropriate external facility suitable for the activity.
2. **Provide all necessary equipment and materials**, such as an overhead projector, projection screen, microphones, sound system, and other audiovisual or technical requirements.
3. **Facilitate the registration process**, including the collection and proper accounting of the required registration fee.
4. **Procure meals, snacks, kits, and supplies**, including:
  - o Three (3) snacks and two (2) lunches
  - o Lunch consisting of one main dish (non-pork option for Muslim participants), one vegetable dish, rice, fruit/dessert, and natural fruit juice
  - o Snacks with one food item and natural fruit juice
  - o Participant kits containing writing materials and name tags
5. **Manage attendance documentation**, ensuring all participants properly accomplish the required attendance sheets.
6. **Prepare Certificates of Attendance** for Schools Division Office (SDO) and Regional Office (RO) personnel.

**II. Responsibilities of the Schools Division Office (SDO)**

The Schools Division Office shall:

1. **Issue a Division Memorandum** to ensure proper information dissemination to all concerned private schools within the SDO jurisdiction.
2. **Supervise and monitor the preparations** of the designated Host School to ensure alignment with regional objectives and activity requirements.

**III. Responsibilities of the Regional Office**

The Regional Office shall:

1. **Provide the Resource Speakers** for the two-day capacity-building activity.
2. **Issue the official Regional Memorandum** that serves as the overarching directive for the conduct of the Capacity Building.
3. **Prepare and provide the official Evaluation Link** for participants.
4. **Prepare the Certificates of Participation** to be awarded during the activity.

**IV. Other Provisions**

1. Should the scheduled activities fall on a holiday or weekend, **participants shall be granted Compensatory Time-Off (CTO)** pursuant to CSC-DBM Joint Circular No. 02, s. 2015 on Overtime Services and Overtime Pay for Government Employees.
2. The **Indicative Schedule of Activities** is enclosed for reference and guidance.
3. For inquiries and coordination concerns, participants may contact the designated Regional Office personnel indicated in the memorandum.