



Republic of the Philippines  
**Department of Education**  
Schools Division Office of Tacurong City

February 2, 2026

## **DIVISION MEMORANDUM**

SGOD No. 023 s. 2026

## **DISSEMINATION OF THE ISSUES, CONCERNS, AGREEMENTS AND SYNTHESIS OF THE SDO 2<sup>nd</sup> SEMESTER PROGRAM IMPLEMENTATION REVIEW**

**To: OIC – Asst. Schools Division Superintendent  
CID, SGOD & OSDS Personnel  
*This Office***

1. This Office, through the School Governance Operations Division – School Management Monitoring and Evaluation Section disseminates the issues, concerns, agreements and synthesis of the 2<sup>nd</sup> Semester Program Implementation Review (PIR) conducted on January 19, 2026.
2. Enclosed are the synthesis, recommendations and agreements. Hence, all concerned are enjoined to carry-out appropriate action on the issues, review / revisit processes for enhancement, alignment or updating to ensure continuous improvement.
3. For issues and concerns needing action and decision of the top management, concerned section / unit is advised to present recommendation or prepare catch-up plan for approval of the undersigned.
4. Likewise, the timeline for the agreements is indicated for the guidance of the Program Holders.
5. For the information and preferential attention of all concerned.

**GILDO G. MOSQUEDA, CEO VI**  
Schools Division Superintendent

Enclosure: As stated,  
Reference: Division Memorandum SGOD No. 038 s. 2024

Reference: BMISI

Allotment: None  
To be indicated:

To be indicated in the perpetual index under the following subjects:  
**MONITORING AND EVALUATION**      **PROGRAM IMPLEMENTATION**



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### **I. Issues and Concerns**

- The unutilized amount for CY 2025 remains a priority concern requiring immediate catch-up and action plans to ensure full and proper utilization of funds within the prescribed timeline.

### **II. Agreements**

#### **1. For Education Supervisors without Funds/Budget:**

- Supervisors who do not manage funds or budgets are required to present their program accomplishments as part of the agreed discussion points during session.
- Their presentations will serve as official documentation of their contributions and commitments to the division's program objectives. To be presented for 1<sup>st</sup> Quarter Program Implementation Review (PIR)

#### **2. For all Program Holders with Program Support Funds (PSF)**

- All Program Holders managing Program Support Funds (PSF) and other budgets must strictly adhere to the reporting and implementation templates provided by the Regional Office.
- Compliance with these templates is mandatory to ensure uniformity and transparency in program monitoring and fund utilization.

3. All concerned personnel shall strictly implement the approved catch-up plan to address unutilized funds and improve overall program delivery.
4. Regular monitoring and reporting will be conducted to track progress and address any emerging issues promptly.

### **III. Synthesis**

- The review underscored the essential role of timely and efficient fund utilization in achieving program goals.
- Strong collaboration and communication among functional divisions are crucial to effectively resolve concerns, particularly unutilized funds.
- Continuous feedback and proactive adjustments will be key to the successful implementation of programs in the coming semester



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**PIR SYNTHESIS REPORT 2<sup>nd</sup> SEMESTER**

<b>2<sup>nd</sup> Semester Division PIR</b>  Date: January 19, 2026	Division: SDO Tacurong City  Venue: SDO – Tacurong City, Conference Hall		
<b>Issues and Concerns Raised (TA, Policy Needs, Financial Management, etc.)</b>	<b>Agreements</b>	<b>RO/SDO/Functional Division</b>	<b>Timeline</b>
<b>OSDS - Admin</b>  Resolution of 2 pending Admin Cases  Present the result of CSM  Policy on Providing Retirement Plaque	Filled up  Present the result of CSM it during 1 <sup>st</sup> Quarter PIR  Inform the AOs and Admin. Staff for the schedule of their scheduled retirement date.	OSDS - Admin	1 <sup>st</sup> Quarter, 2026
<b>HRMO-</b>  PRIME HRM	Presentation for RnR and PMT to sustainability in PRIME HRM for next PIR  Present the utilization of the portal for next PIR  Propose a mechanism to know that potential teachers' appointee in 2023 to 2025	OSDS  OSDS - HRMO	1 <sup>st</sup> Quarter, 2026



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<b>HRDS/PRS</b>  Submission of PPAs / Proposal for LD (Chief Mayflor ) Review mechanism in providing funds with criteria (ASDS Gilbert)  For those personnel (Regular Member of DPIR) who do not manage funds are required to present their accomplishments during Division PIR. (EPS Porras)	Submit proposal based on prioritization (Needs Assessment)  Programs funded must have an impact on learners. Do Planning and propose a mechanism.  Present accomplishments to be reported during PIR. Subject Area Supervisors shall present their accomplishments in the next PIR	SGOD / CID  OSDS/ SGOD/ CID	First week of Feb.  1 <sup>st</sup> Quarter Division PIR
SHN			
<b>DRRM-</b>  Provision of equipment for each functional Division	Prepare a budget proposal for procurement	CO/ RO / DO	CY 2026
<b>YFD</b>  Late downloading of funds for YFP PPAs No PSF downloaded for LRP Programs for continuous capacity building initiatives. Overlapping of activities in the regional and division level	Review and harmonize activity schedules.	CO/RO	



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<b>ALS</b> Decreasing Enrollment of ALS  Completion of program vs A&E Takers. (A&E Test)	Institutionalize continuous capacity-building, strengthened supervision and technical assistance	CID	CY 2026
<b>TEACEP</b>  Core Group for M & E  Provision of Learning Resources	Adhere on the standard template of the 2 <sup>nd</sup> Semester PIR from regional office  Objectives of TEACEP as guide for M&E Tool Monitoring on the utilization of Learning Resources  Localized policy, submission on Learning Resources both initiatives and cascaded.	CID / SGOD	
<b>IPED</b>  Enrollment of IPED vs. enrollment tagged in the LIS. From 699 to 739  Sustainability of IPED Hub	Enrollment tagged in the LIS is official.  IPED Hub / corner in the Principal Office.	SGOD – Planning Officer / CID  CID	SY 2025 -2026/
<b>ARAL</b>  On IMs for both Elementary and Secondary  Localized / Contextualized Policy	Contextualized IMs for Secondary  MOSY catch-up plan	CID	EOSY 2026



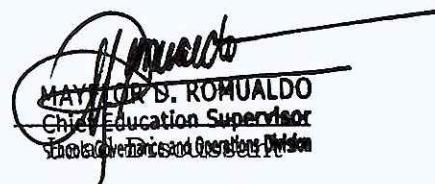
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Teachers' and reading tutors/volunteers skills for teaching reading			
<b>SNED</b> High cost of materials needed in the implementation of SNED PPAs	Find a supplier or decide a strategy on what to employ either to download the funds to school or not.	CID	
Selective learners for assessment	Have the schedule ahead for assessment.		
Unobligated amount	Strengthened PMIS monitoring	CID	
<b>FLO – LR Section</b> Physical and Financial accomplishment is 100%  Contextualized / Development of Assessment Tool  Utilization rate of Portal Users	Sustain the good practices  Reiteration of policy on the mandate of portal usage.	CID  CID	CY 2026

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