



Republic of the Philippines
Department of Education
Region XII
Schools Division Office of Tacurong City

February 20, 2026

DIVISION MEMORANDUM
OSDS - 2026 - 036

CONDUCT OF OPEN RANKING OF APPLICANTS FOR THE NONTEACHING POSITIONS

To: HRMPSB members
All applicants
All others concerned
This Division

1. In accordance with the DepEd Order No. 007, s. 2023, "Guidelines on Recruitment, Selection, and Appointment in the Department of Education", this Office announces to the field the Conduct of Open Ranking for Administrative Assistant II, Administrative Aide VI and Administrative Aide III.
2. The Open Ranking System is adopted to ensure transparency in the process. Each applicant shall also be allowed to ask questions and seek clarifications on the results of their assessment and acknowledge their results during the open ranking.
3. The schedule of Open Ranking is on February 24, 2026 at 9:30 a.m. at the HR Office.
4. Deliberation on the Comparative Assessment Result (CAR) by the HRMPSB members will be on February 26, 2026 at 1:30 p.m. at the SDO Tacurong Board Room.
3. For your information, guidance, and immediate dissemination.


GILDO G. MOSQUEDA, CEO VI
Schools Division Superintendent

Enclosure: None
Reference: DO 007, s. 2023 and DO 21, s. 2024
Allotment: None
To be indicated in the Perpetual Index
under the following subjects:

POSITIONS	QUALIFICATIONS	VACANCIES
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GPO/OSDS/ADMIN-HR/CONDUCT OF OPEN RANKING FOR THE NONTEACHING POSITIONS.
February 20, 2026



Address: Alunan Highway, Poblacion, Tacurong City 9800
Telephone Numbers: (064)-562-4880; 0919-065-6425
Email: tacurong.city@deped.gov.ph
Website: depedtacurong.org