



Republic of the Philippines  
**Department of Education**  
Region XII  
City Schools Division of Tacurong

January 27, 2026

**DIVISION MEMORANDUM**

OSDS-2026- 013

**1<sup>ST</sup> DIVISION MANAGEMENT COMMITTEE MEETING (DMANCOM)**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors, CID & SGOD  
Education Program Supervisors  
Division Section Heads  
Elementary and Secondary School Administrators  
This Division

1. To ensure alignment and provide updates on the different programs and activities, the 1<sup>st</sup> Division Management Committee Meeting (DMANCOM) is scheduled on January 29, 2026, at 8:00 in the morning at the Division Office Conference Hall.
2. The following are the topics to be discussed during the meeting:
  - 2.a. Early Registration and Enrollment;
  - 2.b. Year-End Reports and Activities;
  - 2.c. EOSY Break Activities;
  - 2.d. Enhanced K to 12 Curriculum
    - Enhanced K to 10 Curriculum
    - Strengthened SHS Curriculum;
  - 2.e. Recruitment, Selection and Appointment for Teacher I;
  - 2.f. Application and Promotion to Higher Teaching and School Administration Positions through:
    - Existing Vacancies
    - ECP (Regional Mass Oath-Taking)
    - Division Multi-Year Guidelines on Call for Applications for Reclassification for CT and SA Positions Under the ECP Program;
  - 2.g. Valentine's Make Over for Teachers and School Heads;
  - 2.h. Administrative Offenses in the Department of Education
    - Special concern for sexual offenses by DepEd personnel against children/learners;
  - 2.i. School Health and Nutrition Updates (Philhealth YAKAP, canteen operations, etc.);
  - 2.j. NASH Updates;
  - 2.k. Other Matters



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3. Attendees to this management meeting are the regular members of the DMANCOM composed of the Schools Division Superintendent, Assistant Schools Division Superintendent, Functional Division Chiefs, Education Program Supervisors, unit and section heads, Planning Officer and School Heads of the elementary and secondary schools. There shall be no proxy to be allowed for the school heads.
4. Enclosed is the Indicative Schedule of Activities for reference.
5. Food, venue and other related expenses shall be charged against the Division MOOE subject to the usual accounting and auditing rules and regulations.
6. For the information and guidance of all concerned.

  
**GILDO G. MOSQUEDA, CEO VI**  
Schools Division Superintendent

Enclosure: As stated

Reference:

Allotment: 1 – 2

To be included in the Perpetual Index under the following Subjects:

MANAGEMENT MEETING

ZBP/ADMIN/DM/1<sup>ST</sup> DIVISION MANAGEMENT COMMITTEE MEETING 2026/JANUARY 27, 2026



Address: Alunan Highway, Poblacion, Tacurong City 9800  
Telephone Numbers: (064)-562-4880; 0919-065-6425  
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Enclosure to Division Memorandum OSDS 2026 - 013

**FIRST DMANCOM Meeting**  
**January 29, 2026**

**Indicative Schedule of Activities**

Time	Activity	Person Responsible
7:30 – 8:00 a.m.	<b>Arrival and Registration</b>	DMANCOM Secretariat
8:00 – 8:15 a.m.	<b>Opening Program</b> <ul style="list-style-type: none"><li>Prayer</li><li>Recitation of DepEd's Quality Policy</li><li>Message</li></ul>	DMANCOM Secretariat
		<b>Gildo G. Mosqueda</b> SDS
8:15 – 8:25	<b>Meeting Proper</b> <ul style="list-style-type: none"><li>Call to Order</li><li>Approval of the minutes of the previous meeting</li><li>Business arising from the minutes of the previous meeting</li><li>Approval of the provisional agenda</li></ul> <b>Agenda:</b> <ol style="list-style-type: none"><li>Early Registration and Enrollment</li><li>Year-End Reports and Activities</li><li>EOSY Break Activities</li><li>Enhanced K to 12 Curriculum<ul style="list-style-type: none"><li>Enhanced K to 10 Curriculum</li><li>Strengthened SHS Curriculum</li></ul></li><li>Recruitment, Selection and Appointment for Teacher I</li><li>Application and Promotion to Higher Teaching and School Administration Positions through:<ul style="list-style-type: none"><li>Existing Vacancies</li><li>ECP (Regional Mass Oath-Taking)</li></ul></li></ol>	<b>Gildo G. Mosqueda</b> SDS





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	<ul style="list-style-type: none"> <li>Division Multi-Year Guidelines on Call for Applications for Reclassification for CT and SA Positions Under the ECP Program</li> </ul> <p>7. Valentine's Make Over for Teachers and School Heads</p> <p>8. Administrative Offenses in the Department of Education</p> <ul style="list-style-type: none"> <li>Special concern for sexual offenses by DepEd personnel against children/learners</li> </ul> <p>9. School Health and Nutrition Updates (Philhealth YAKAP, canteen operations, etc.)</p> <p>10. NASH Updates</p>	
8:25 – 9:15 a.m.	<p><b>School Governance and Operations Division (SGOD)</b></p> <ul style="list-style-type: none"> <li>Early Registration and Enrollment</li> <li>Valentine's Make Over for Teachers and School Heads</li> <li>NASH Updates</li> <li>School Health and Nutrition Updates (Philhealth YAKAP, canteen operations, etc.)</li> </ul>	<p><b>Mayflor D. Romulado</b> Chief, SGOD</p>
9:15 – 10:20 a.m.	<p><b>Curriculum Implementation Division (CID)</b></p> <ul style="list-style-type: none"> <li>Year-End Reports and Activities</li> <li>EOSY Break Activities</li> <li>Enhanced K to 12 Curriculum</li> <li>-Enhanced K to 10 Curriculum</li> <li>-Strengthened SHS Curriculum</li> </ul>	<p><b>Arlene Rosa G. Arquiza</b> Chief, CID</p>



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10:20 – 11:10 a.m.	<b>Administrative Unit – HR Section</b> 11. Recruitment, Selection and Appointment for Teacher I 12. Application and Promotion to Higher Teaching and School Administration Positions through: <ul style="list-style-type: none"> <li>Existing Vacancies</li> <li>ECP (Regional Mass Oath-Taking)</li> <li>Division Multi-Year Guidelines on Call for Applications for Reclassification for CT and SA Positions Under the ECP Program</li> </ul>	
11:10 – 11:50 a.m.	<b>Budget and Accounting Sections</b> <ul style="list-style-type: none"> <li>Opening of LBP Payroll Account</li> <li>Liquidation of 2025 Medical Allowance</li> <li>Status of Quarter I MOOE Downloading</li> </ul>	<b>Sherryl A. Moradas</b> AO V, Budget Officer III  <b>Jonel G. Solomon</b> Accountant III
11:50 a.m. – 1:00 p.m.	<b>Lunch Break</b>	
1:00 – 1:30 p.m.	<b>Legal Unit</b> 1. Administrative Offenses in the Department of Education <ul style="list-style-type: none"> <li>Special concern for sexual offenses by DepEd personnel against children/learners</li> </ul>	<b>Pauline Kay M. Rojo</b> Attorney III
1:30 – 2:30 p.m.	<b>Schools Division Superintendent's Time</b>	<b>Gildo G. Mosqueda</b> SDS
2:30 – 3:00 p.m.	Other Matters	
3:00 p.m.	Adjournment	