



Republic of the Philippines
Department of Education
Region XII
Schools Division Office of Tacurong City

January 05, 2026

DIVISION MEMORANDUM

OSDS-2026- 002

**RECONSTITUTION OF THE DIVISION BIDS AND AWARDS
COMMITTEE (BAC) AND BAC SECRETARIAT**

To : Assistant Schools Division Superintendent
Chiefs of SGOD & CID
Program Holders
Division Office Personnel
Cluster Heads
Elementary and Secondary School Heads
All Concerned
This Division

1. Pursuant to the Implementing Rules and Regulations (IRR) of Republic Act No. 12009, otherwise known as the New Government Procurement Act, particularly Rule V, Section 41, the Bids and Awards Committee (BAC) of this Office is hereby reconstituted and shall compose of the following:

Chairperson	-	GILBERT B. BARRERA Asst. Schools Division Superintendent
Vice-Chairperson	-	Mayflor D. Romualdo Chief, SGOD
Regular Members	-	Zenaida B. Porras Administrative Officer V
	-	Ernie P. Pama Education Program Supervisor
	-	Randy E. Porras Education Program Supervisor

Provisional Members

- a) An officer who has technical expertise relevant to the procurement at hand, and, to the extent possible, has knowledge, experience and/or expertise in procurement; and



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b) A representative from the end user or implementing unit who has knowledge of procurement laws and procedures.

(To be identified and designated depending on the procurement at hand.)

2. The BAC Secretariat shall compose of the following:

Head - **Administrative Officer IV (Procurement)**

Members - **Administrative Officer II (Procurement)**

Janice P. Suboc
Education Program Specialist II

Glenda P. Orcinado
Administrative Officer IV

Rea May S. Laygan
Administrative Assistant I

3. The BAC and BAC Secretariat shall perform their functions as stated in Section 42, Rule V of the Implementing Rules and Regulations (IRR) of Republic Act 12009.

4. The BAC shall also strictly observe the provisions of the said Republic Act and its IRR.

5. This Memorandum shall take effect immediately and shall remain in force until rescinded by the undersigned or proper authority.

6. Wide and immediate dissemination of this Memorandum is desired.


GILDO G. MOSQUEDA, CEO VI
Schools Division Superintendent

Enclosure: None

Reference: RA 12009 and its IRR

To be indicated in the Perpetual Index

COMMITTEES

PROCUREMENT

RECONSTITUTION

ZNB/ADMIN/OSDS/ RECONSTITUTION OF THE DIVISION BIDS AND AWARDS COMMITTEE (BAC) AND BAC SECRETARIAT/January 05, 2026



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