



Republic of the Philippines
Department of Education
Region XII
Schools Division Office of Tacurong City

January 26, 2026

DIVISION MEMORANDUM

CID No. 010 s 2026

**CREATION OF TECHNICAL WORKING GROUP (TWG) FOR THE
RETIREMENT PROGRAM OF CID CHIEF ARLENE ROSA G. ARQUIZA**

To: **Assistant Schools Division Superintendent**
SGOD- Chief
Section Heads
All CSDT Employees
This Division

1. In view of the forthcoming retirement of Chief- Education Supervisor, Curriculum Implementation Division (CID) Arlene Rosa G. Arquiza, on February 5, 2026, at the City Gymnasium, Tacurong City, the City Schools Division of Tacurong hereby constitutes a Technical Working Group (TWG) to plan, organize, and implement activities relative to the conduct of the said program.
2. This initiative aims to ensure the effective and well-coordinated execution of all activities related to the retirement program of CID- Chief Arlene Rosa G. Arquiza.
3. Attached is the official list of TWG, along with their respective Terms of Reference, to guide the implementation of their responsibilities in support of the said endeavor.
4. Immediate and wide dissemination of this Memorandum is desired.


GILDO G. MOSQUEDA CESO VI
Schools Division Superintendent



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List of Technical Working Groups

Role	Persons Involved	Task /Event
Overall Authority	SDS -Gildo G. Mosqueda, CEO VI	Provide strategic direction and guidance to ensure the retirement program is meaningful, dignified, and aligned with DepEd values.
Chairperson of TWG	ASDS-Gilbert B. Barrera – CESE	Lead the planning and coordination of all committees under the TWG.
Co-Chairperson	Mayflor Romualdo SGOD- Chief	-
Chairperson Co-Chairperson	Mary Ann C. Umadhay Jonei Solomon	Overall Program Committee
Chairperson Members	Ronad Pelitro Bernard Antolo Cesar Antolin	Program and invitations
Chairperson Members	Agnes Muyco Rodolfo Agon Ma. Meresa Bacea Jeselle Barroga Janice Suboc Junaflor Sucaldito Anavie Orcinado Ernie Pama	Holy Mass
Chairperson Co-Chairperson	Sheryl Moradas Zenaida Porras	Finance
Members	Bibsy Ruby Aradanias Ruby Lyn Alconera	
Chairperson Co-Chairperson	Jonald Cadjao Jackie Ochinang	Hall Preparation & Restoration
Members	Bernard Antolo John Bayugos Elvira Laforteza Kelvin Mark Apud Genesis Sucaldito Wendel Balabagan	



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	Nilo Codilla Pacifico Gavelino Elena Kasim Brendon Moises Loiue Arellano	
Chairperson Co-Chairperson Members	Ivy Lamintao Rona Bred Delia Eliarda Leonora Po Jennifer Tayag Liza De Luna Jeraldine Paladin Aljoy Marie Nicolas Dayanara Mosqueda Chatryn Mae Seron Rea May Laygan Ramilyn Malabor Sharon May Zambra Shirlyn Cuyong Anna Faith Belnas Quijada Maricris Ma. Dianne Dela Fuente Jessica Cano Mary Jane Seballos Lynette Pillorato	Usherettes
Chairperson Co-Chairperson Members	Rona Tacot Bernard Antolo Joseph Pilotos Randy Porras Cesar Antolin	Entertainment/ Musical
Chairperson Co-Chairperson Members	Vivien Lima Ronald Pelitro Eljan Diaz Pacifico Gavileno Garcia Jomar Elena Kasim Marfelyn Fulgar	Food
Chairperson Co-Chairperson Members	Glenda Orcinado Alma Gamboa Menard -Dence Villa Ellen Rose Bade	Attendance



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	Mohani Paguital	
Chairperson Co-Chairperson Members	Ernie Pama Nomer Buenavente Ronald Pelitro Brendon Moises Alejandro Reginaldo	Documentation
Chairperson Co-Chairperson Members	Joey Lozano Rex Louis Roncesvalles Nomer Buenavente Louie Arellano	Light and Sounds
Chairperson Co-Chairperson Members	Akifa Hadji Guindo Catherine Joy Maratas Jonalee Arquiza April Duadua Jancee Reviral	Medical Team