



Republic of the Philippines
Department of Education
Region XII
Schools Division Office of Tacurong City

November 19, 2025

DIVISION MEMORANDUM
SGOD NO. 203, s. 2025

**CONDUCT OF THE 2025 CHILDRENS' SUMMIT AND
EDUCATION WEEK CELEBRATION**

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID & SGOD)
Education Program Supervisors
Section Heads
Cluster Heads
Elementary & Secondary School Heads
This Division

1. In adherence to Republic Act 10661 also known as the National Children's Month Act, the SDO ensures participation through programs and activities that advocates awareness of children's rights and protection. Thus, the conduct of the **2025 Children's Summit and Education Week Celebration on December 05, 2025, at the City Cultural and Sports Center, Tacurong City.**
2. This activity aims to:
 - a. Intensify understanding of Online Sexual Abuse or Exploitation of Children (OSAEC) and Child Sexual Abuse or Exploitation Materials (CSAEM) not only as a cybercrime issue, but largely as a child protection issue through campaigns within and beyond the National Children's Month observance;
 - b. Provide platforms for children's active, meaningful, and safe participation which helps them advocate for online and offline safety, including in real-life spaces such as homes, schools, and communities
 - c. Strengthen cooperation among stakeholders in education to support the necessary and significant changes;
 - d. Cultivate an atmosphere of inclusivity and support within the school.
 - e. Recognize teaching, non-teaching personnel education partners of the whole year efforts of quality service and dedication; and
 - f. Report annual accomplishment of the SDO Tacurong City through the State of the Division Address (SODA).



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3. The 2025 Children's Summit will be held at 7:00 AM to 11:15AM. Participants for the 2025 Children Summit is allotted as follows:

A. Secondary Schools

Name of School	Number of Learner-Participants	No. of Chaperone/s
Abang Suizo IS	20	1
AS Bernardo NHS	20	1
Rajah Muda NHS	20	1
San Emmanuel NHS	20	1
San Pablo NHS	20	1
Tacurong NHS	20	1
Upper Katungal NHS	20	1
VF Griño NHS	20	1

B. Elementary Schools

Cluster	Number of Learner-Participants	No. of Chaperone/s
Central Cluster	25	2
East Cluster	25	2
West Cluster	25	2
North Cluster	25	2
South Cluster	25	2

The following are also required to participate:

- School Heads
 - SELG/SSLG Teacher-Advisers
 - DFSSLG & DFSELG Officers
 - All teaching and non-teaching personnel
4. Matrix of Activities for the 2025 Children Summit and TWG is attached for reference.
5. The 2025 Education Week Celebration will be conducted at 1:00 PM onwards. Part of the Education Week Celebration is the PASIDUNGOG 2025 (Praise Awarding), Stakeholder's Gawad Parangal and State of the Division Address (SODA). Participants to this activity are all teaching and non-teaching personnel, identified learners, partners and stakeholders of SDO Tacurong City. Awardees shall wear Filipiniana dress (for female) and Barong Tagalog (for male) while all other participants are enjoined to wear smart casual attire.
6. During the said event, there will be various contests that will be participated by teaching and non-teaching personnel. Matrix/program, criteria and mechanics of the contests are attached for reference.



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7. Expenses relative to the conduct of the 2025 Children Summit and Education Week Celebration shall be charged against the Special Education Fund and 2025 BPLP Fund while schools may also charge incidental expenses relative to the above-mentioned activities to School MOOE or any other local funds subject to the usual accounting and auditing rules and regulations.
8. For concerns and clarifications, contact John G. Bayugos, Youth Formation Coordinator and/or Ma. Dianne Joy R. dela Fuente, Division Partnership Focal Person, through email address tacurong.sgod@deped.gov.ph or mobile number through 09060176863/ 09295140654.
9. For wide dissemination, guidance and compliance.


GILDO G. MOSQUEDA, CEO VI
Schools Division Superintendent 

MDJRdF/SGOD/DM – CONDUCT of the 2025 Children's Summit and Education Week Celebration
/ November 19, 2025



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Enclosure No. 1 to Division Memorandum SGOD No. **203**, s. 2025

WORKING COMMITTEES:

DIVISION EXECUTIVE COMMITTEE

Over – All Chairman -----	GILDO G. MOSQUEDA, CEO VI Schools Division Superintendent
Co – Chair -----	GILBERT B. BARRERA, CESE Asst. Schools Division Superintendent
Members -----	MAYFLOR D. ROMUALDO Chief ES – SGOD
-----	ARLENE ROSA G. ARQUIZA Chief ES – CID
-----	ZENAIDA B. PORRAS Administrative Officer - V

2025 CHILDREN'S SUMMIT (7:00 AM – 11:15 AM)

PROGRAM / INVITATION

Chairman -----	JOHN G. BAYUGOS
Members -----	DFSSLG OFFICERS & ADVISERS

REGISTRATION COMMITTEE

Chairman -----	GLADYS P. VIOLA
Co – Chair -----	ANALYN S. CAPE
Members -----	ARLENE D. AGAO-AGAO
-----	DAFHNE M. QUEMA
-----	SHIRLEY P. BORRICO
-----	RHODA C. SUSTENTO

BOSES MO, BUKAS NATIN MASS DANCE COMPETITION

Chairman -----	RONA N. TACOT
Co – Chair -----	BRENDON A. MOISES
Members -----	LOUIE L. ARELLANO

MEDICAL TEAM / HEALTH & SAFETY PROTOCOLS

Chairman -----	AKIFA H. GUINDO, MD
Members -----	JOHN G. BAYUGOS
-----	JONALEE Y. ARQUIZA
-----	APRIL JANE L. DUADUA
-----	CATHERINE JOY Q. MARATAS

STAGE / HALL PREPARATION / LIGHT & SOUND / WAYS & MEANS

Chairman -----	JACKIE OCHINANG
Members -----	JONATHAN OCHINANG



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WENDELL BALABAGAN
GENESIS SUCALDITO
NILO JERRY A. CODILLA
PACIFICO GAVILEÑO
JOMAR S. GARCIA
RICKY PATRIARCA

FOOD MANAGEMENT

Chairman	-----	JANICE P. SUBOC
Co – Chair	-----	JUNAFLO R. SUCALDITO
Member	-----	EVANGELINE C. COMAGES
		DAYANARA G. MOSQUEDA

MONITORING & EVALUATION

Chairperson	-----	MOHANI A. PAGUITAL
Members	-----	JUNAFLO R. SUCALDITO

2025 EDUCATION WEEK CELEBRATION (1:00 PM – 6:00 PM)

REGISTRATION / ATTENDANCE

Chairman	-----	GLEND P. ORCINADO
Members	-----	ALMA GAMBOA
		CHATRYN MAE L. SERON
		NEIL CHRISTIAN P. PEDREGOZA
		ELLEN ROSE L. BADE
		ANNA FAITH BELNAS
		MARYCRIS N. QUIJADA

PROGRAM/INVITATION & DISTRIBUTION

Chairman	-----	ERNIE P. PAMA
Co – Chair	-----	MA. DIANE JOY R. DELA FUENTE
Members	-----	CZAR JAPHETH G. DELES
		JANICE P. SUBOC
		JUNAFLO R. SUCALDITO

STAGE / HALL PREPARATION / LIGHT & SOUND

Chairman	-----	JACKIE A. OCHINANG
Co – Chair	-----	JONATHAN A. OCHINANG

USHERETTES

Chairman	-----	ANALYN S. CAPE
Co – Chair	-----	GLADYS P. VIOLA
Members	-----	DFSSLG OFFICERS

PRAISE AWARDING

Chairman	-----	ZENAIDA B. PORRAS
Co – Chair	-----	ERNIE P. PAMA
Member	-----	JENNIFER CLAIRE A. TAYAG



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AVP / State of the Division Address (SODA – SDS)

Chairman	-----	ERNIE P. PAMA
Co – Chair	-----	JOEY M. LOZANO
Members	-----	REX LUIS P. RONCESVALLES
		NOMER F. BUENAVENTE

FOOD MANAGEMENT

Chairman	-----	JANICE P. SUBOC
Co – Chair	-----	JUNAFLO R. SUCALDITO
Member	-----	DAYANARA MOSQUEDA
		EVANGELINE P. COMAGES
		RODINA N. RIVERAL
		ALL AO II

OVER-ALL DOCUMENTATION

Chairman	-----	MARY ANN C. UMADHAY
Co-Chair	-----	RONALD A. PELITRO
Members	-----	LAWRENCE ADUCA
	-----	ANALYN S. CAPE

STAKEHOLDER'S GAWAD PARANGAL

Chairman	-----	MA. DIANNE JOY R. DELA FUENTE
Co – Chair	-----	JUNAFLO R. SUCALDITO
Member	-----	JOHN G. BAYUGOS

PREPARATION OF AWARDS AND PRIZES / WAYS & MEANS

Chairman	-----	JONEL G. SOLOMON
Co – Chair	-----	SHERYLL A. MORADAS
Members	-----	RUBY LYN L. ALCONERA
	-----	JERALDEN L. PALADIN
	-----	REA MAY S. LAYGAN
	-----	SHARON MAY S. ZAMBRA

RAFFLE DRAW

Chairman	-----	JOEY M. LOZANO
Co – Chair	-----	REX LUIS P. RONCESVALLES
Members	-----	NOMER F. BUENAVENTE

SHOWCASE OF EDUCATORS' TALENTS

Chairman	-----	JACKIE A. OCHINANG
Member	-----	CESAR Q. ANTOLIN

IN – CHARGE FOR SECURITY

Chairman	-----	JOSEPH R. PILOTOS
Co – Chair	-----	ALEJANDRO S. REGINALDO
Member	-----	JONALD S. CADIAO
		MARK ANTHONY C. SARENO



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MONITORING & EVALUATION

Chairperson	-----	MOHANI A. PAGUITAL
Member	-----	JUNAFLO R. SUCALDITO



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Enclosure No. 2 to Division Memorandum SGOD No. ~~202~~ s. 2025

2025 CHILDREN'S SUMMIT
December 05, 2025
City Cultural and Sports Center

ACTIVITY MATRIX

TIME	ACTIVITY	RESPONSIBLE PERSON
7:00 AM – 8:00 AM	Thanksgiving Mass	Rev. Fr. Ezalde D. Panaguiton, DCC Parish Priest Nuestra Sra. Dela Candelaria
8:30 AM – 9:30 AM	Opening Program Preliminaries: <i>Philippine National Anthem</i> <i>Prayer</i> <i>Regional Hymn</i> <i>Sultan Kudarat Hymn</i> <i>Tacurong City Hymn</i> <i>CSDT Hymn</i>	
	Opening Remarks	Gildo G. Mosqueda, CEO VI Schools Division Superintendent
	Intermission Number	TNHS SPA
	State of the Children Address	Hon. Lina O. Montilla, Ph.D. City Mayor
	Panatang Makabata	Hon. Ralen Tabusares-Bernardo City Vice-Mayor
9:31 AM – 11:00 AM	Children's Playday and Competition	DFSSLG Officers
11: 01-11:15 AM	Closing Message/ Acknowledgement	John G. Bayugos Division Youth Formation Coordinator



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Enclosure No. 3 to Division Memorandum SGOD No. ~~202~~ s. 2025

2025 EDUCATION WEEK CELEBRATION
(Pasidungog, Stakeholder's Gawad Parangal and State of the Division Address)
December 05, 2025
City Cultural and Sports Center

TIME	ACTIVITY	RESPONSIBLE PERSON
12:30 PM – 1:00 PM	Arrival and Registration	HRMO
1:00 PM- 1:45 PM	Preliminaries: <i>Philippine National Anthem</i> <i>Prayer</i> <i>Regional Hymn</i> <i>Sultan Kudarat Hymn</i> <i>Tacurong City Hymn</i> <i>CSDT Hymn</i>	<i>Rona N. Tacot</i> <i>TNHS Quartet</i> <i>Rona N. Tacot</i> -do- -do- -do-
	Acknowledgement of Participants	Zenaida B. Porras Administrative Officer V
	Opening Remarks	Gilbert B. Barrera, CESE Asst. Schools Division Superintendent
	Inspirational Message	Hon. Lina O. Montilla, Ph.D. City Mayor
1:45 PM – 2:15 PM	Awarding of Most Outstanding Teaching & Non-Teaching Personnel	HRDS/Admin/HRMO
2:15 PM -2:30 PM	Message	Carlito D. Rocafort, CESO IV Regional Director
2:31 PM – 3:00 PM	Stakeholders' Gawad Parangal	SMN
3:01 PM- 3:30 PM	State of the Division Address (SODA)	Gildo G. Mosqueda, CEO VI Schools Division Superintendent
3:31 PM – 5:50 PM	Fellowship	Jackie Ochintang & Cesar Q. Antolin
5:51 PM – 6:00 PM	Closing Prayer	Overture



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Enclosure No. 4 to Division Memorandum SGOD No. ~~202~~, s. 2025

I. GUIDELINES FOR QUARTET CONTEST

The Quartet Contest aims to showcase the musical talent, harmony, and creativity of SDO personnel through group performances. Each quartet will perform a music remix, demonstrating vocal skill, synchronization, and stage presence. This contest encourages teamwork, musical arrangement skills, and audience engagement.

1. Participants Composition

- Each quartet shall be composed of:
 - Four (4) female members, or
 - Four (4) male members, or
 - Two (2) female and two (2) male members.
 - All members of the quartet must belong to the same cluster.
 - Only one entry per cluster is allowed and one entry for the division office

2. Performance Piece

- The group shall perform a music remix of their choice.
- The remix may include a combination of songs or creative arrangements, provided it maintains appropriate and wholesome content.

3. Performance Duration

- The presentation shall last for a minimum of three (3) minutes and a maximum of five (5) minutes.
- Exceeding or falling short of the time limit will result in corresponding 2-point deductions from the total score.

4. Criteria for Judging

- Vocal Quality / Harmony – 40%
- Creativity and Originality of Remix – 30%
- Stage Presence and Coordination – 20%
- Audience Impact – 10%
- Total: 100%

5. Other Guidelines

- Background tracks or live accompaniment are allowed.
- Costumes and props are permitted but must be appropriate and relevant to the performance.
- The decision of the judges is final and irrevocable.



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II. RETRO CONTEST GUIDELINES (With a Twist of Comedy or “Aliw” Factor)

The Retro Contest aims to showcase the creativity, energy, and entertainment value of each cluster through dance performances inspired by past decades. To make the presentation more engaging, each group is encouraged to incorporate a comedy twist, lip-synch, or any form of “Aliw” factor that will delight the audience.

1. Participants

1. Each cluster is entitled to one (1) entry only.
2. Each participating group must consist of a minimum of fifteen (15) and a maximum of thirty (30) dancers.

2. Performance Guidelines

1. The performance must be based on a Retro theme — featuring music, costumes, and dance styles inspired by earlier decades (e.g., 60s, 70s, 80s, or 90s).
2. Each performance must include a twist of comedy, lip-synch, or any other “Aliw” factor to add humor, creativity, and audience engagement.
3. The duration of the performance shall be not less than four (4) minutes and not more than seven (7) minutes, including entrance and exit.
4. The music may be a remix or medley of retro songs.
5. Use of props, costumes, and backdrops is encouraged, provided they are safe, appropriate, and relevant to the theme.
6. Any indecent, vulgar, or offensive acts, lyrics, or gestures are strictly prohibited.
7. Performances exceeding or falling short of the time limit shall incur 2 point deductions from the total score.

3. Criteria for Judging

Criteria	Percentage
Choreography and Creativity	30%
Retro Theme and Costume	25%
Comedy or “Aliw” Factor	25%
Coordination and Stage Presence	20%
Total	100%

4. Other Provisions

1. Participants may use live or recorded music.
2. Technical preparations (e.g., sound test, props setup) must be coordinated with the committee beforehand.
3. The decision of the Board of Judges is final and irrevocable.



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4. All clusters must uphold sportsmanship, creativity, and teamwork throughout the competition.

III. TikTok Dance Contest Guidelines

The TikTok Dance Contest aims to promote camaraderie, creativity, and fun among school heads and section heads/EPSS through dance performances. Participants will showcase their coordination, rhythm, and energy while performing a TikTok-inspired dance to a remix music of their choice. The contest emphasizes teamwork, creativity, and audience engagement.

1. Participants

- Each cluster shall have only one entry.
- Each entry must consist of a minimum of 5 school heads/section heads/EPSS and a maximum of all school heads/section heads/EPSS per cluster.
- Participants must be official school heads from the same cluster and section heads/EPSS from division office.

2. Performance Duration

- Each dance performance must last 3 to 5 minutes.
- TikTok-style dance moves and trends are encouraged.
- Music remix is allowed, and participants can use multiple songs as long as the total performance fits within the time limit.

3. Judging Criteria

Performances will be evaluated based on:

1. Creativity & Originality (30%) – Dance moves, choreography, and music remix integration.
2. Synchronization & Coordination (25%) – Teamwork, timing, and fluidity of movements.
3. Stage Presence & Energy (20%) – Confidence, engagement, and audience appeal.
4. Adherence to Rules (15%) – Number of participants, duration, and proper registration.
5. Overall Impact (10%) – Overall impression and entertainment value.

4. Performance Rules

- Dance props are optional, but must be safe and appropriate.
- Music should be appropriate for a professional school environment.
- Performances exceeding 5 minutes or less than 3 minutes will be penalized.
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5. General Reminders

- Participants must arrive at the venue 30 minutes before their performance.
- Judges' decisions are final and non-appealable.
- All participants must maintain professional decorum while participating in the contest.



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