



Republic of the Philippines
Department of Education
Region XII
Schools Division Office of Tacurong City

October 10, 2025

DIVISION MEMORANDUM

SGOD No. 162 s. 2025

MEDICAL RESPONDERS FOR 2025 CITY ATHLETIC ASSOCIATION (CTAA) MEET

TO: Assistant Schools Division Superintendent
Chiefs, Curriculum Implementation and
Schools Governance and Operations Divisions
Cluster Heads
Elementary and Secondary School Heads
This Division

1. Relative to the conduct of the 2025 CITY ATHLETIC ASSOCIATION (CTAA) Meet on October 16 to 18, 2025, the following division and school personnel are assigned to sports venues to provide medical services and ensure the health and safety of participants in SDO Tacurong City:

| Date | Venues | Assigned Medical Responders |
|------------------------|--------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| October 16 to 18, 2025 | Main Referral and Treatment Clinic (TPES) | 1 Medical Officer III 2 Division Registered Nurses 1 Division DRRM Coordinator 1 School Health Technical Assistant 1 Clinic-In-Charge |
| | On-Site Medical Team per venue (see enclosure 1) | 1 School-Based Basic Life Support Trained Personnel 1-2 TNHS Junior Responders |

2. Each On-site medical team shall be composed of 1 trained BLS school personnel or Registered Nurse and 1-2 trained junior responders, provided that they secured written parental consent. All are directed to prepare and bring their first aid kit, BP apparatus, stethoscope, pulse oximeter, and thermometer. First aid medicines for acute illnesses and sports-related ailments will be supplied to each medical team before each activity c/o program coordinator through SEF.
3. CTAA participants with comorbidities are responsible for their own maintenance medications (e.g. antihypertensive drugs, oral and injectable hypoglycemic agents) as well as medications for their chronic illnesses. Any additional medicines prescribed or required during the event that are unavailable, including diagnostic laboratories and medical concerns requiring immediate hospitalization, shall likewise be shouldered by participant or program holder.
4. Medical responders shall not leave their designated post during the event. Hospital referrals shall be assisted by legal guardian/parent or coach. Furthermore, coaches shall take full responsibility for the safety of their athletes during the activity.



Republic of the Philippines
Department of Education

Region XII
Schools Division Office of Tacurong City

5. Food and other related expenses of the medical responders assigned shall be charged against Local Fund, Comprehensive Youth and Sports Development, School MOOE, School Athletic Fee and other local funds, subject to the usual accounting and auditing rules and regulations.
6. Furthermore, medical responders of this activity shall be entitled to Compensatory Time-Off (CTO) in accordance with CSC and DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered for non-teaching personnel and service credits for teaching personnel.
7. For queries and clarification, please contact **AKIFA H. GUINDO, MD, MEDICAL OFFICER III**, at mobile phone No. +63968-854-1253 or e-mail at akifa.guindo@deped.gov.ph or **APRIL DUADUA, RN** Division Nurse at mobile phone No. 0929-5443707 or email at april.duadua@deped.gov.ph
8. For the information and guidance of all concerned.

GILDO G. MOSQUEDA, CEO VI
Schools Division Superintendent

AHG/SGOD-SHS/DM/ "MEDICAL RESPONDERS FOR 2025 CITY ATHLETIC ASSOCIATION (CTAA) MEET" / Oct 10, 2025



Republic of the Philippines
Department of Education
 Region XII
 Schools Division Office of Tacurong City

Enclosure 1. Emergency Response Team for CTAA 2025

| NAME | DESIGNATION | STATION |
|-----------------------------------------------|---------------------|---------------|
| SDO BASED PERSONNEL | | |
| AKIFA GUINDO | Medical Officer III | SDO Office |
| AISA BUNSA | Dentist II | SDO Office |
| JOHN BAYUGOS | DRRM Section Head | SDO Office |
| APRIL JANE DUADUA | Division Nurse | SDO Office |
| CATHERINE JOY MARATAS | Division Nurse | SDO Office |
| ALIZA CABANBAN | Clinic-In-Charge | TNHS |
| BLS TRAINED SCHOOL PERSONNEL | | |
| MONALYN LOPEZ | PDO | NICES |
| GEOSALYN MACALING | AOII | PAES |
| SHAINA JAY BAUTISTA | T | TNHS |
| CHARIEBEN SEBASTIAN | AOII | TPES |
| MARK JOHN CABALFIN | PDO-I | SAN EM. ES |
| JEAN AZARCON | CLINIC-IN-CHARGE | DMGMCS |
| ANTHONY GALIAS | T | TNHS |
| SHERYLL C BAYYA | CLINIC-IN-CHARGE | SPNHS |
| BRILIN A. ADALIN | MT-II | KALANDAGAN ES |
| MICHELLE DORADO | AO-II | MAMMES |
| NESA THEA MUNOZ | Guidance designate | SPNHS |
| KIMBERLY SIOCO | | TNHS |
| GEOSALYN MACALING | AOII | PAES |
| SHEENA DELEGENCIA | | TNHS |
| DOREEN LOU ESTANISLAO | AOII | RMES |
| ANTHONY GALIAS | | TNHS |
| KIM ROI CIPRIANO | | TNHS |
| JEAN AZARCON | CLINIC-IN-CHARGE | DMGMCS |
| BLS ORIENTED/TRAINED JUNIOR RESPONDERS | | |
| AKMAD, RALPH | Student | TNHS |
| OBRA, STEPHANIE RHYNN | Student | TNHS |
| JESRIEL DAVE TALAMOR | Student | TNHS |
| PARIAN, KURT JOHN | Student | TNHS |
| ZERRUDO, RYVHEN JOY | Student | TNHS |
| GONZAGA, VARY | Student | TNHS |
| BETALAC, AMEERA | Student | TNHS |
| DUQUE, BEATRIZ | Student | TNHS |
| SARACAJOGA, JIO | Student | TNHS |
| LAURENCE IVAN ONOR | Student | TNHS |
| PALOMO, SHERLYN | Student | TNHS |
| ELUMBA, MARK REINER | Student | TNHS |
| GUILLERMO, RYAN | Student | TNHS |
| LAYHA GANI | Student | TNHS |
| SALVADOR, KIAN | Student | TNHS |
| MERCADAL, REYNAN | Student | TNHS |

AHG/SGOD-SHS/DM/ "MEDICAL RESPONDERS FOR 2025 CITY ATHLETIC ASSOCIATION (CTAA) MEET"/ Oct 10, 2025



Republic of the Philippines
Department of Education
 Region XII
 Schools Division Office of Tacurong City

| 2025 CITY ATHLETIC ASSOCIATION MEET MEDICAL RESPONDERS (OCT 16-28, 2025) | | | | | | | |
|--------------------------------------------------------------------------|-------------------------------------------|-------------------------------------|-------------------------------|-------------|----------------------------------------------------------------------------------------|-----------------------------------------------------------------|---------------|
| GAME EVENT | VENUE | ON-SITE RESPONDER (Junior) | ON-SITE RESPONDER (Senior) | CONTACT NO. | MAIN CLINIC RESPONDER | DOCTOR | VEHICLE |
| ARCHERY | NEW ISABELA CS | AKMAD, RALPH | MONALYN LOPEZ | 09777772989 | JOHN BAYUGOS (OVERALL DRRM In- Charge) | AKIFA GUINDO, MD (OVERALL SAFETY OFFICER) 0968-8541253 | DEPED VEHICLE |
| ARNIS | TPES GYMNASIUM | OBRA, STEPHANIE RHYNN | GEOSALYN MACALING | 09518112022 | | | |
| ATHLETICS | JOSE ALCASID CS, BRGY. BARAS | JESRIEL DAVE TALAMOR | SHAINA JAY BAUTISTA | | CATHERINE JOY MARATAS, RN (FOOD SAFETY OFFICER) 09551027167 | AISA BUNSA, DMD (OVERALL ASST. SAFETY OFFICER) | |
| BADMINTON | CITY GYM | PARIAN, KURT JOHN | ANTHONY GALIAS | | | | |
| BASEBALL & SOFTBALL | JV LAGON SR. ES, BRGY. UPPER KATUNGAL | ZERRUDO, RYVHEN JOY | CHARIEBEN SEBASTIAN | 09497692284 | APRIL JANE DUADUA, RN (HOSPITAL & REFERRAL SAFETY OFFICER) 0929-5443707 | | |
| BASKETBALL | NDTC GYM | GONZAGA, VARY | MARK JOHN CABALFIN | 09359868696 | | | |
| BILLIARDS | PUBLIC MARKET | BETALAC, AMEERA | JEAN AZARCON | 09657252818 | ALIZA CABANBAN (On-Site Safety Officer) 09350265180 | | |
| BOXING | CITY GYM | DUQUE, BEATRIZ | ANTHONY GALIAS | | | | |
| CHESS | CITY GYM | | | | | | |
| DANCESPORT/ GYMNASTICS | ROCKFORT EII | SARACAJOGA, JIO | SHERYLL C BAYYA | 09685101587 | | | |
| FOOTBALL | TPES GROUNDS | ELUMBA, MARK REINER | BRILIN A. ADALIN | 09951427841 | | | |
| FUTSAL | SOUTHERN MINDANAO INSTITUTE TECHNOLOGY | PALOMO, SHERLYN | MICHELLE DORADO | 09958864379 | | | |
| SEPAK TAKRAW | TNHS | LAURENCE IVAN ONOR | NESA THEA MUNOZ | 09061320186 | | | |
| SWIMMING | MONTE VICENTE AU RESORT | GUILLERMO, RYAN | KIMBERLY SIOCO | | | | |
| TABLE TENNIS | TPES TAEKWONDO GYM | OBRA, STEPHANIE RHYNN | GEOSALYN MACALING | 09518112022 | | | |
| TAEKWONDO | NEW ISABELA BRGY GYM | LAYHA GANI | SHEENA DELEGENCIA | 09123694279 | | | |
| VOLLEYBALL | NDTC COVERED COURT | SALVADOR, KIAN | DOREEN LOU ESTANISLAO | 09123694279 | | | |
| WRESTLING | CITY GYM | DUQUE, BEATRIZ PARIAN, KURT JOHN | ANTHONY GALIAS | | | | |
| WUSHU | CITY GYM | | | | | | |
| PENCAK SILAT | CITY GYM | | | | | | |
| PARA GAMES | TPES SPED CENTER | MERCADAL, REYNAN | KIM ROI CIPRIANO | | | | |