



Republic of the Philippines
Department of Education
Region XII
Schools Division Office of Tacurong City

October 08, 2025

DIVISION MEMORANDUM
SGOD No. 159 s. 2025

**PARTICIPATION TO THE INTEGRATED PLANNING COURSE ON INCIDENT
COMMAND SYSTEM (ICS 2)**

TO: Assistant School Division Superintendent
Chiefs, CID and SGOD
All Concerned
This Division

1. With reference to the Regional Memorandum ESSD-2025-185, the Department of Education Regional Office XII through the Education Support Services Division (ESSD) will conduct the **ICS Level 2 Training or the Integrated Planning Course on Incident Command System** from **October 13 to 17, 2025** at **Paraiso Verde Hotel & Resort, City of Koronadal**.
2. This activity aims to:
 - a. Further equip the participants with the knowledge, skills, and attitudes essential for integrating planning processes into ICS operations;
 - b. Identify and apply the documentation procedures used in ICS;
 - c. Explain the role of the Planning Section during command demobilization, and close-out; and
 - d. Apply ICS in Real-World Scenarios or Practice ICS concepts through exercises and scenarios simulation to prepare for actual emergencies
3. Participants to this activity are those personnel who had undergone the Basic Incident Command System Training as a pre-requisite to the activity.
4. Identified participants from SDO Tacurong City are the following:

No.	Name	Position/Designation	School
1	Danny L. Daga-as	School Head	SPNHS
2	Floro A. Belano	Asst. School Head	TPES
3	Jackie A. Ochintang	Asst. School Head	DMGMCES
4	Georgina B. Batadlan	Asst. School Head	JVLES

5. Meals, snacks, accommodation, supplies and other expenses shall be charged to the DRRM - DPRP Fund while transportation and incidental expenses of the participants shall be charged to their respective School MOOE or any available local funds subject to the usual accounting and auditing rules and regulations.
6. The first meal to be served is breakfast on October 13, 2025, and the last meal will be dinner on October 17, 2025.



Address: Alunan Highway, Poblacion, Tacurong City 9800
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Email: tacurong.city@deped.gov.ph
Website: depedtacurong.org



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7. For the information, guidance and strict compliance of all concerned.


GILDO G. MOSQUEDA, CEO VI
Schools Division Superintendent



Enclosure: None

Reference: RM-ESSD-2025-185

Allotment: None

To be included in the Perpetual Index under the following Subjects:
 DRRM Incident Command System (ICS) Level 2

JGB/SGOD/DM – Participation to the Integrated Planning Course on Incident Command System (ICS 2)/October 08, 2025.



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