



Republic of the Philippines
Department of Education

Region XII
Schools Division Office of Tacurong City

October 1, 2025

DIVISION MEMORANDUM
SGOD No. 150 s. 2025

**INITIAL MEETING OF MEDICAL RESPONDERS FOR THE UPCOMING CTAA
SPORTS MEET 2025**

TO: Assistant Schools Division Superintendent
Chiefs, Curriculum Implementation and
Schools Governance and Operations Divisions
School Head of Tacurong National High School
This Division

1. In preparation for the upcoming City of Tacurong Athletic Association (CTAA) Meet this 3rd week of October 2025, all concerned medical responders are hereby invited to attend the initial planning and coordination meeting on **October 6, 2025 8:30am-10:30am at SDO Conference Hall**, SDO compound, Tacurong City to ensure the safety and well-being of all participants during the event.
2. The agenda will cover the following:
 - a) Overview of the CTAA MEET 2025
 - b) Assignment of medical committees and responsibilities
 - c) Scheduling of external and internal medical responders
 - d) Rules and regulations for medical management and referral flow system
 - e) Logistics, Budget and Resource allocation
 - f) Safety, Medical, and Security Protocols
 - g) Other matters
3. Participants of this activity are the SGOD chief, CID chief, School Health & Nutrition Section team, Sports Division Coordinator and Technical Assistant, Disaster Risk Reduction Management team, School-Based Junior Responders, General service/Supply section.
4. For more information, all concerned may contact **Akifa H. Guindo, MD**, Medical Officer III, at mobile phone No. +63968-854-1253 or **Jonalee Arquiza, RN**, Division Nurse-In-Charge/MDNS focal person at mobile phone No. 0969-1882995.
10. For the information and guidance of all concerned.

GILDO G. MOSQUEDA, CEO VI
Schools Division Superintendent

ACTIVITY HEALTH PROGRAMS
AHG/SGOD-SHS/DM/" INITIAL MEETING OF MEDICAL RESPONDERS FOR THE UPCOMING CTAA SPORTS MEET 2025"/Oct 01, 2025



Address: Alunan Highway, Poblacion, Tacurong City 9800
Telephone Numbers: (064)-200-6316; 0919-065-6425
Email: tacurong.city@deped.gov.ph
Website: depedtacurong.org