



Republic of the Philippines  
**Department of Education**  
Region XII  
Schools Division Office of Tacurong City

October 7, 2025

DIVISION MEMORANDUM  
OSDS No. 130, s. 2025

**2<sup>nd</sup> DFiMMEA – DIVISION FINANCIAL MANAGEMENT, MONITORING, EVALUATION  
AND ADJUSTMENTS**

To: Assistant Schools Division Superintendent  
School Heads  
Administrative Officer II  
School – based Finance personnel  
This Division

1. The SDO Tacurong City shall conduct 2<sup>nd</sup> DFiMMEA – Division Financial Management, Monitoring, Evaluation and Adjustments on October 13-14, 2025, 8:00 a.m. – 5:00 p.m. at Angel's Food and Catering Services, 4<sup>th</sup> Block Fernandez Subdivision, Tacurong City, Sultan Kudarat.
2. The objectives of this activity are the following:
  - a. To update school heads and school -based non-teaching personnel on the school plans for CY 2026, procurement budget and accounting matters;
  - b. To present the Financial management system to the school heads and school-based finance personnel;
  - c. To present the Quarterly Evaluation Form (QEF), derived from the Liquidation Report Performance Tracker (LRPT), to all schools as a basis for assessing and improving their financial reporting efficiency and compliance;
  - d. To orient school heads and school – based non -teaching personnel on the new issuances from other oversight agencies;
  - e. Present the 1<sup>st</sup> to 3<sup>rd</sup> Quarter School MOOE and other funds Liquidation Status as well as 1<sup>st</sup> to 4<sup>th</sup> Quarter School MOOE downloading status; and
  - f. Address other related financial issues and concerns.
3. Participants to this activity are as follows:
  - a. School heads
  - b. School – based Administrative Officer II
  - c. School -based Administrative Assistant III
  - d. Administrative Assistant II



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4. Meals and Snacks and other related expenses are chargeable to SDO Local funds subject to accounting and auditing rules and regulations.
5. For the information, guidance, and compliance of all concerned.

**GILDO G. MOSQUEDA, CEO VI**  
Schools Division Superintendent

Enclosures: None.  
Reference: None  
Allotment: None  
To be included in the perpetual Index under  
**RECORDS**

JGS/OSDS/DM/ 2<sup>nd</sup> Division Financial Management Monitoring, Evaluation and Adjustments/ October 07,2025



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