



Republic of the Philippines
Department of Education
Region XII
Schools Division Office of Tacurong City

August 19, 2025

DIVISION MEMORANDUM
CID – 2025 - 111

**ALTERNATIVE LEARNING SYSTEM (ALS) TEACHERS' TRAINING IN
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT)**

- To: Asst. Schools Division Superintendent
Chief Education Supervisors (CID & SGOD)
Education Program Supervisor In-Charge of ALS
Education Program Specialist II in ALS
San Emmanuel National High School Principal
Cluster Heads
ALS Teachers
1. The Department of Education Schools Division Office (SDO) of Tacurong City through the Curriculum Implementation Division (CID) shall conduct the Alternative Learning System (ALS) Teachers' Training in Information and Communication Technology (ICT) on August 27 & 28, 2025 to be held at SDO Conference Room.
 2. The activity aims to;
 - a. enhance ALS teachers' competencies in using ICT tools and platforms for teaching and learning;
 - b. enable teachers to integrate interactive multimedia, online resources, and digital communication in ALS delivery;
 - c. develop teachers' skills in managing ICT resources in conducting online classes, assessments, and supporting learners' digital literacy;
 - d. support teachers in using Learning Management System (LMS) and other e-learning modules designed for ALS learners.
 3. Participants to this activity are the following:

Name	Station
1.Alexander P. Dumas	South Cluster
2.Ronel N. Obeja	South Cluster
3.Rodella V. Clarito	West Cluster
4.Jupeter G. Mosqueda	West Cluster
5.Raffy G. Camimo	West Cluster
6.Edsel R. Calimlim	East Cluster
7.Jessica S. Cano	East Cluster



Address: Alunan Highway, Poblacion, Tacurong City 9800
Telephone Numbers: (064)-562-4880; 0919-065-6425
Email: tacurong.city@deped.gov.ph
Website: depedtacurong.org



Republic of the Philippines
Department of Education
Region XII
Schools Division Office of Tacurong City

8.Geonex M. Leonin	North Cluster
9.Alfredo B. Tugom	North Cluster
10.Rogie B. Pagayon	North Cluster
11.Jeany M. Kungan	Central Cluster
12.Eleazar T. Villaruel	Central Cluster
13.Niel Jan D. Mosqueda	Central Cluter
14.Jerick E. Fegarido	San Emmanuel NHS
15.Daniel Angelo J. Luarca	San Emmanuel NHS
16.Jonald S. Cadiao	SDO-CID
17.Mohani M. Paguita	SDO-SGOD
18.Anavie A. Orcinado	SDO-CID
19.Agnes G. Muyco	SDO-CID
20.Arlene Rosa G. Arquiza	SDO-CID

4. Enclosed is the Activity matrix for reference.
5. Meals, supplies, honorarium of the resource speakers and other incidental expenses shall be charged against the ALS Program Support Fund (PSF) 2025 downloaded to SDO.
6. Participants shall be entitled for Service credits stipulated in DO 53, s. 2003. Titled "Updated Guidelines in the Grant of Vacation Service Credits to Teachers." Likewise, works that fall within Saturdays, Sundays and holidays are entitled for compensatory Time Off (CTO) or Service Credits whichever is applicable for the employee in accordance with CSC and DBM Joint Circular No. 2, s. 2024.
7. For any inquiries or clarification, contact Agnes G. Muyco, EPS, at agnes.muyco@deped.gov.ph.
8. Immediate dissemination of this memorandum is desired

GILDO G. MOSQUEDA, CEO VI
Schools Division Superintendent

For and in the absence of the
Schools Division Superintendent


ARLENE ROSA G. ARQUIZA
Chief Education Supervisor
Curriculum Implementation Division



Address: Alunan Highway, Poblacion, Tacurong City 9800
Telephone Numbers: (064)-562-4880; 0919-065-6425
Email: tacurong.city@deped.gov.ph
Website: depedtacurong.org



Republic of the Philippines
Department of Education
Region XII
Schools Division Office of Tacurong City

Enclosure : As Stated
Reference : None
Allotment : ALS PSF 2025
To be indicated in the Perpetual Index

ALTERNATIVE LEARNING SYSTEM TRAINING

AGM/CID/ ALTERNATIVE LEARNING SYSTEM (ALS) TEACHERS' TRAINING IN INFORMATION AND COMMUNICATION TECHNOLOGY (ICT)/August 19, 2025



Address: Alunan Highway, Poblacion, Tacurong City 9800
Telephone Numbers: (064)-562-4880; 0919-065-6425
Email: tacurong.city@deped.gov.ph
Website: depedtacurong.org



Republic of the Philippines
Department of Education
Region XII
Schools Division Office of Tacurong City

Enclosure to Division Memorandum CID-2025- 111

ACTIVITY MATRIX

Time	Activity/Topic	Resource Person/ In-charge
DAY 1- August 27, 2025		
7:30 am - 8:15 am	Arrival/Registration	
8:15 am - 9:00 am	Opening Program	West Cluster
9:00 am - 9:45 am	Session 1 Creating Graphics Design Using Canva	Maria Carolyn Columba P. Dableo
9:45 am -10:00 am	Health Break	
10:00 am - 12:00 am	Continuation of Session 1	Maria Carolyn Columba P. Dableo
12:00 am -1:15 pm	Lunch Break	
1:15 pm - 1:30 pm	Management of Learning	South Cluster
1:30 pm – 3:00pm	Session 2 Integrating and Leveraging Artificial Intelligence (AI) Featured Applications to Create Stunning Visuals	Maria Carolyn Columba P. Dableo
3:00 pm – 3:15 pm	Health Break	
3:15 pm – 4:30 pm	Continuation of Session 2	Maria Carolyn Columba P. Dableo
4:30 pm-5:00 pm	Wrap-Up/Reminders/ Debriefing	
DAY 2 - August 28, 2025		
8:00 am-8:15 am	Management Of Learning	North Cluster
8:15 am- 9:45 am	Session 3 Photoshop Document (Adobe Photoshop)	Jade E. Degala



Address: Alunan Highway, Poblacion, Tacurong City 9800
Telephone Numbers: (064)-562-4880; 0919-065-6425
Email: tacurong.city@deped.gov.ph
Website: depedtacurong.org



Republic of the Philippines
Department of Education
Region XII
Schools Division Office of Tacurong City

9:45 am-10:00 am	Health Break	
10:00 pm-12:00am	Continuation of Session 3	Jade E. Degala
12:00 am-1:15 pm	Lunch Break	
1:15 pm – 1:30 pm	Management of Learning	East Cluster
1:30 pm – 3:00 pm	Session 4 Digital Ethics	Jade E. Degala
3:00 pm - 3:15 pm	Health Break	
3:15 pm – 4:15 pm	Continuation of Session 4	Jade E. Degala
4:15 pm – 5:00 pm	Closing Program	Central Cluster



Address: Alunan Highway, Poblacion, Tacurong City 9800
Telephone Numbers: (064)-562-4880; 0919-065-6425
Email: tacurong.city@deped.gov.ph
Website: depedtacurong.org