



Republic of the Philippines  
**Department of Education**  
Region XII  
**Schools Division Office of Tacurong City**

July 9, 2025

DIVISION MEMORANDUM  
OSDS No. 092, s. 2025

**CONDUCT OF OPEN RANKING FOR APPLICANTS FOR THE NONTEACHING POSITIONS  
(ADMINISTRATIVE OFFICER II AND PROJECT DEVELOPMENT OFFICER I)**

To: HRMPSB members  
All applicants  
All others concerned  
This Division

1. This is in accordance with the DepEd Order No. 007, s. 2023; "Guidelines on Recruitment, Selection, and Appointment in the Department of Education", this Office announces to the field the Conduct of Open Ranking for nonteaching positions (Administrative Officer II and Project Development I).
2. An Open Ranking System shall be adopted to ensure transparency in the process. Each applicant shall also be allowed to ask questions and seek clarifications on the results of their assessment and acknowledge their results during the open ranking.
3. The schedule of Open Ranking will be at the SDO Tacurong Conference Hall on July 11, 2025 at 8:00 a.m.
4. HRMPSB deliberation will follow at 10:00 a.m. at the SDO Tacurong Board Room.
3. For your information, guidance, and immediate dissemination.

  
**GILDO G. MOSQUEDA, CEO VI**  
Schools Division Superintendent

Enclosure: None  
Reference: DO 007, s. 2023 and DO 21, s. 2024  
Allotment: None  
To be indicated in the Perpetual Index  
under the following subjects:

POSITIONS

QUALIFICATIONS

VACANCIES

GPO/OSDS/ADMIN-HR/CONDUCT OF OPEN RANKING FOR NONTEACHING POSITIONS (ADMINISTRATIVE OFFICER II AND PROJECT DEVELOPMENT OFFICER I).



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