



Republic of the Philippines  
**Department of Education**  
Region XII  
Schools Division Office of Tacurong City

July 1, 2025

DIVISION MEMORANDUM  
OSDS NO.: 088 s. 2025

**SCHEDULE OF INTERVIEW AND WRITTEN TEST FOR APPLICANTS OF  
ADMINISTRATIVE OFFICER II AND PROJECT DEVELOPMENT OFFICER I  
POSITIONS**

TO: Human Resource Merit and  
Personnel Selection Board (HRMPSB)  
All Applicants  
All Other Concerned  
This Division

1. In view of the screening process for filling up of items for nonteaching positions, please be informed of the scheduled **virtual interview** for the following date and positions:

**Date: July 9, 2025**

**08:30 a.m. to 11:30 a.m. (Administrative Officer II applicants)**

Abadingo to Camasura via this link: <https://meet.google.com/mrq-bzjn-epk>

Capalla to Enriquez via this link: <https://meet.google.com/kud-qfnd-xij>

**1:30 p.m. to 4:30 p.m. (Administrative Officer II applicants)**

Europa to Hinong via this link: <https://meet.google.com/mrq-bzjn-epk>

Iyog to Ondaro via this link: <https://meet.google.com/kud-qfnd-xij>

**Date: July 10, 2025**

**08:30 a.m. to 11:30 a.m. (Administrative Officer II)**

Paba to Romitman via this link: <https://meet.google.com/mrq-bzjn-epk>

Sajor to Vicente via this link: <https://meet.google.com/kud-qfnd-xij>

**1:30 p.m. to 4:30 p.m. (Project Development Officer I applicants)**

Abulatip to Silongan via this link: <https://meet.google.com/mrq-bzjn-epk>

2. Scheduled **written test on July 3, 2025**, at **1:30 p.m.** for **Administrative Officer II** and at **03:00 p.m.** for **Project Development Officer I** applicants at **SDO Tacurong Conference Hall**. Please bring your pen and wear a facial mask (optional).



Address: Alunan Highway, Poblacion, Tacurong City 9800  
Telephone Numbers: (064)-562-4880; 0919-065-6425  
Email: [tacurong.city@deped.gov.ph](mailto:tacurong.city@deped.gov.ph)



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3. For the information and guidance of all concerned.

  
**GILDO G. MOSQUEDA, CEO VI**  
Schools Division Superintendent

Enclosure: None  
Reference/s: D.O. 07, s. 2023, D.O. 21, s. 2024  
Allotment:  
*To be indicated in the Perpetual Index under the following subjects*

POSITIONS	QUALIFICATIONS	VACANCIES
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GPO/Admin-HR/DM - Schedule of Interview and Written test for the Applicants of Administrative Officer II and Project Development Officer I Positions.  
July 1, 2025



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