



Republic of the Philippines
Department of Education
Region XII
Schools Division Office of Tacurong City

June 9, 2025

DIVISION MEMORANDUM
OSDS NO.: 072 s. 2025

**SCHEDULE OF IN-PERSON INTERVIEW OF APPLICANTS FOR SCHOOL
ADMINISTRATION AND NONTeaching POSITION AND CONDUCT OF WRITTEN
TEST FOR NONTeaching POSITION.**

TO: Human Resource Merit and
Personnel Selection Board (HRMPSB)
All Applicants
All Other Concerned
This Division

1. In view of the screening process for filling up items for nonteaching and school administration positions, please be informed of the schedule of **in-person interview** on June 11, 2025, 1:00 p.m. at SDO Tacurong City Board Room for the following position:

School Principal II (Secondary)	01:00 p.m.- 02:30 p.m.
School Principal I	02:30 p.m.- 03:30 p.m.
Administrative Assistant III	03:30 p.m.- 04:00 p.m.

2. Conduct of Written Test for Administrative Assistant III at 09:30 a.m. in the same venue.

3. For the information and guidance of all concerned.


GILDO G. MOSQUEDA, CEO VI
Schools Division Superintendent
9m

Enclosure: None
Reference/s: D.O. 07, s. 2023 and D.O. 21, s. 2024
Allotment:
To be indicated in the Perpetual Index under the following subjects

POSITIONS QUALIFICATIONS VACANCIES

GPO/Admin-HR/DM- Schedule of In-person Interview of Applicants for School Administration and Nonteaching Position
and Conduct of Written Test for Nonteaching Position
June 9, 2025



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