



Republic of the Philippines  
**Department of Education**  
Region XII  
Schools Division Office of Tacurong City

March 11, 2025

**DIVISION MEMORANDUM**

OSDS No. 033, s. 2025

**ADDENDUM TO DM OSDS NO. 024, S. 2025 (DIVISION ASSESSORS'  
TRAINING AND DEEPENING ON CLASSROOM OBSERVATION  
AND PORTFOLIO ASSESSMENT)**

To: **Assistant Schools Division Superintendent**  
**CID and SGOD Chief Education Supervisors**  
**School Heads**  
**All Others Concerned**  
This Division

1. In relation with the conduct of the Division Assessors' Training and Deepening on Classroom Observation and Portfolio Assessment, all school heads are requested to print a copy of the Classroom Observation Tool, DepEd Order 42, s. 2017 – PPST Booklet and IRR of EO 174 that can be accessed through <https://tinyurl.com/2ys96ve8> and bring a sample copy of Teacher's IPCRF for the last three consecutive school years.
2. The training will be held at Angel's Food and Catering Services at 4<sup>th</sup> Block, Fernandez Subdivision, Barangay Poblacion, Tacurong City.
3. Division Trainers are advised to report to the training venue on March 17, 2025 at 1:00 p.m. for a meeting and final preparation of the materials and setup of the training hall.
4. For information, guidance and compliance.

  
**GILDO G. MOSQUEDA, CEO VI**  
Schools Division Superintendent

Enclosures: None

References: DM OSDS No. 024, s. 2025

Allotment:

To be indicated in the Perpetual Index under the following subjects:

POLICY  
TRAINING

GBB/OSDS/DM/ ADDENDUM TO DM OSDS NO. 024, S. 2025 (DIVISION ASSESSORS' TRAINING AND DEEPENING ON CLASSROOM OBSERVATION AND PORTFOLIO ASSESSMENT)/March 11, 2025



**Address:** Alunan Highway, Poblacion, Tacurong City 9800  
**Telephone Numbers:** (064)-562-4880; 0919-065-6425  
**Email:** [tacurong.city@deped.gov.ph](mailto:tacurong.city@deped.gov.ph)  
**Website:** [depedtacurong.org](http://depedtacurong.org)