



Republic of the Philippines
Department of Education
Region XII
Schools Division Office of Tacurong City

January 9, 2025

DIVISION MEMORANDUM
OSDS No. 006, s. 2025

COORDINATION MEETING WITH IUs BOOKKEEPERS AND DISBURSING OFFICERS

To: Assistant Schools Division Superintendent
IU School Heads
IU Bookkeepers and Disbursing Officers

1. The SDO Tacurong City shall conduct a Coordination meeting with IUs Bookkeepers and Disbursing Officers on January 13, 2025, 1:00 p.m. at SDO Tacurong City Board Room.
2. The agenda of this meeting are as follows:
 - a. 2024 Year -end Financial Reports Reconciliation
 - b. Status of Agency Action Plan and Status of Implementation
 - c. Status of Notice of Suspensions and Disallowances
 - d. Other matters
3. The participants in this meeting are as follows:
 - a. IUs Bookkeepers
 - b. IUs Disbursing Officers
4. Meals and Snacks and other related expenses during this activity is chargeable against local funds subject to government accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is desired.


GILDO G. MOSQUEDA, CEO VI
Schools Division Superintendent 

Enclosures: None.
Reference: None
Allotment: None
To be included in the perpetual Index under
RECORDS

JGS/OSDS/DM/ COORDINATION MEETING WITH IUs BOOKKEEPERS AND DISBURSING OFFICERS/ January 9, 2025



Address: Alunan Highway, Poblacion, Tacurong City 9800
Telephone Numbers: (064)-200-6316; 0919-065-6425
Email: tacurong.city@deped.gov.ph
Website: depedtacurong.org