



Republic of the Philippines  
**Department of Education**  
Region XII  
Schools Division Office of Tacurong City

October 31, 2024

**DIVISION MEMORANDUM**

CID No. 134 s. 2024

**DIVISION PROGRAM FOR INTERNATIONAL STUDENT ASSESSMENT  
(PISA) WEEKLY REPORT**

To: Assistant Schools Division Superintendent  
Chief EPS (CID)  
Education Program Supervisors  
Secondary School Administrators  
Public  
This Division

1. As an offshoot of the regional conference conducted last October 29, 2024, of all Education Program Supervisors of Science in Region XII and to ensure that the Division Office affords appropriate and aligned technical assistance to schools in preparing target learners for the PISA 2025, all secondary schools must submit weekly reports of the different activities undertaken by the school using the weekly report template provided by the region.

2. Furthermore, this Office articulates that ongoing preparations of schools shall be guided by the following key points and should be highlighted in the weekly report:

**a) CURRICULUM ALIGNMENT**

- Conduct workshops for teachers on aligning lesson plans with PISA competencies during collaborative expertise.
- Review and adjust curriculum materials to ensure coverage of key PISA domains: reading, mathematics, and science.

**b) STUDENT READINESS**

- Administer mock assessments in all target learners to familiarize students with the testing format.
- Analyze results to identify areas needing additional focus and support or intervention.



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**c) PROFESSIONAL DEVELOPMENT**

- Conduct Learning Action Cell (LAC) sessions for English, Science, and Mathematics teachers on effective teaching strategies that foster Higher Order Thinking Skills (HOTS) and SOLO Framework.
- Conduct Learning Action Cell (LAC) sessions on PISA frameworks and assessment criteria.

**d) RESOURCE ALLOCATION**

- Additional resources, including practice materials and access to online platforms shall be ensured for all target learners in schools.
- School ICT Coordinators, Testing and Guidance Coordinators, or Support staff shall be tapped to assist with data analysis and reporting.

**e) INVOLVEMENT OF PARENTS OR GUARDIANS**

- Organization of classroom sessions for parents to explain the importance of PISA and how they can support their children during this period.
- Provision of information and communication materials including tips for at-home preparation.

**f) MONITORING AND EVALUATION**

- Create a support system for students and teachers who may require additional assistance.
- Schedule regular monitoring and evaluation with teachers to monitor progress and address any challenges.

3. Documented activities, concerns and technical assistance needed including interventions provided shall be submitted regularly every Thursday, 5:00 in the afternoon starting November 7, 2024, through this link <https://tinyurl.com/4ufvenh7>.



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4. Relative to this, school heads are advised to designate a focal person to access, update, and monitor the use of Google Sheets for regular online submission.
5. For the information, guidance, and compliance.

  
**GILDO G. MOSQUEDA, CEO VI**  
Schools Division Superintendent



Enclosure: None  
References: None  
Allotment: None

To be indicated in the Perpetual Index under the following subjects

ASSESSMENT                      ENGLISH                      MATHEMATICS                      SCIENCE

REP/CID/DM/ DIVISION PROGRAM FOR INTERNATIONAL STUDENT ASSESSMENT (PISA) WEEKLY  
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