



Republic of the Philippines
Department of Education
Region XII
Schools Division Office of Tacurong City

September 12, 2024

DIVISION MEMORANDUM
OSDS No. 098, s. 2024

COORDINATION MEETING OF SOUTH CLUSTER NON -TEACHING PERSONNEL

To: School Heads – South Cluster
South Cluster AO IIs
South Cluster Bookkeeper & Disbursing Officer

1. The SDO Tacurong City Accounting & Budget Sections shall conduct a Coordination meeting to all South Cluster AO IIs, Bookkeeper and Disbursing Officer on September 12, 2024, 3:00 p.m. at SDO Conference Hall.
2. The agenda of this meeting are the following:
 - a. Procurement Process
 - b. 2025 Budget plans preparation
 - c. Other matters
3. Immediate dissemination of this Memorandum is desired.

GILDO G. MOSQUEDA, CEO VI
Schools Division Superintendent

Enclosures: None.
Reference: None
Allotment: None
To be included in the perpetual Index under
RECORDS

JGS/OSDS/DM/ COORDINATION MEETING OF SOUTH CLUSTER NON -TEACHING PERSONNEL/ September 12, 2024



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