



Republic of the Philippines
Department of Education

REGION XII
SCHOOLS DIVISION OFFICE OF TACURONG CITY

July 16, 2024

DIVISION MEMORANDUM
SGOD NO. 071, s. 2024

2024 DIVISION BRIGADAHAN SA ESKWELAHAN SCHEDULE & MONITORING

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID & SGOD)
Education Program Supervisors
Section Heads
Cluster Heads
Elementary & Secondary School Heads
This Division

1. In line with the conduct of the 2024 Brigada Eskwela implementation stipulated in Division Memorandum SGOD No. 70, s. 2024, this Office ensures support of both non-teaching and teaching related personnel to the program. Hence, a schedule of the **Brigadahan sa Eskwelahan** of all SDO functional Divisions and Sections during Brigada Eskwela week in the different Clusters are hereby assigned are as follows:

DATE	SCHOOL	ASSIGNED SECTION/UNIT
July 22, 2024	LPES	SDS, ASDS, All members of the CID, SGOD, and Section Heads
July 23, 2024	Central/TPES	
	JACS	SHN/SMME
	EPBMES-MAIN&BEAM	DRRM&YFD
	LMES	Planning
	RMES-MAIN&BEAM	EFS
	UKES	PRS/SMN
July 24, 2024	ASBNHS	HRDS
	DMJGMCS	Payroll Section
	ASIS	Admin & Records Section
	BES	Accounting Section
	NLES	Budget Section
	MAMMES	Gen. Services Unit
July 25, 2024	SAES	Cash Section
	AFSCES	CID



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	CPVES	ALS
	PAES	LRMS
	SEES	Payroll Section
	SRES	Admin & Records Section
	TES	Accounting Section
	VPDES	Budget Section
July 26, 2024	JHLES	Gen. Services Unit
	KES	Cash Section
	MZBES	CID
	NICES	ALS
	RMNHS	SHN/SMME
	TNHS	DRRM&YFD
	SPNHS	Planning
	SENHS	EFS
	UKNHS	PRS/SMN
	VFGNHS	HRDS

2. Further, all assigned Personnel shall serve as BE Monitors in-charge of monitoring the implementation of the BE in schools using the 2024 Brigada Eskwela Monitoring Tool (*see attached*).
3. Expenses relative to the conduct of this activity shall be charged against Building Partnership and Linkages Program Support Funds 2024 and School Local Funds/MOOE subject to the usual accounting and auditing rules.
4. Immediate and wide dissemination of this Memorandum is desired.


GILDO G. MOSQUEDA, CEO VI
Schools Division Superintendent



Enclosures: As stated.
Reference: DepEd order No. 21, s. 2023; Region Memorandum ESSD-2024-097
Allotment: 1-2-3-4
To be included in the Perpetual Index under

ADOPT-A-SCHOOL

BRIGADA ESKWELA

MDJRdF/SGOD/DM-2024 DIVISION BRIGADAHAN SA ESKWELAHAN & MONITORING/July 16, 2024



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Enclosure No. 1 to Division Memorandum SGOD No. 011, s. 2024

BRIGADA ESKWELA MONITORING AND EVALUATION TOOL

A. Pre-Implementation Stage

INDICATOR	OBSERVABLE			REMARKS	Recommendation/Mode of Verification/ Document Submitted
	Evident (3)	Partially Evident (2)	Not Evident (1)	Unsatisfactory (Please describe)	
1.	Conducted assessment of the Physical Facilities and maintenance needs of the school. (At least 2 documents are present to be evident; a. BE Form 1 (Physical Facilities Assessment Form) b. Physical Assessment Report)				
	• Classroom				
	• Furniture				
	• School grounds				
	• Toilet				
	• Others: (Please specify)				
2.	Compliance with the absolute prohibition on solicitation.				
	• Brigada Eskwela partners proposal/letter of support				
	• SNDS Encoding of Needs				
	• Others: (Please specify)				
3.	Activities for the Brigada Eskwela Working Committee/ School Planning Team				
	• Signed SPT/BE Team				
	• Public Awareness Campaign/ Modes of Advocacy				
	• Establishment of Partnerships for Resource Mobilization (Statement of Support, Presence of				



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	MOA, DOD/DOA)					
	<ul style="list-style-type: none"> • Handling of Administrative and Financial Matters (Designation Orders for Focal Persons) 					
	<ul style="list-style-type: none"> • Documentation <ol style="list-style-type: none"> 2024 BE Work Plan Daily Attendance others 					

B. Implementation Stage (Please check yes or no)

INDICATOR	VISIBLE		BEST PRACTICES	RECOMMENDATION
	YES	NO		
Part I. Maintenance of Clean School				
<ul style="list-style-type: none"> • Zero litters 				
<ul style="list-style-type: none"> • Clutter-free (everything is well-ordered, arranged, and organized) 				
<ul style="list-style-type: none"> • Spill-free (absence of spill water or liquids in floors, tablets, walls, etc.) 				
<ul style="list-style-type: none"> • Soil/Dust-free flooring and walls (absence of soil particles and mud) 				
<ul style="list-style-type: none"> • Zero garbage placed outside (hallways, school perimeter, school buildings, etc.) 				
<ul style="list-style-type: none"> • Zero illegal postings (walls, posts, trees, etc.) 				
<ul style="list-style-type: none"> • Waste segregation compliance (no mixed waste) 				
<ul style="list-style-type: none"> • Absence of Vandalism 				
<ul style="list-style-type: none"> • Presence of activity in preventing pollution, minimizing waste and caring for the environment 				



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Part II. Volunteer Engagement				
	INDICATORS	BEST PRACTICES	SPECIFICS Number/Amount)	RECOMMENDATION
1.	Number of Brigada Eskwela volunteers from the following groups working on the school <i>(Please enumerate)</i>			
2.	Donations received for Brigada Eskwela/Resources Generated <i>(Please Specify)</i>			
3.	Relationships in the community: <i>(Describe)</i>			

C. Post-Implementation Stage *(Please check yes or no)*

	INDICATOR	VISIBLE		BEST PRACTICES	RECOMMENDATION
		YES	NO		
1.	Online Feedback				
	• Encoded in the SNDS				
	• Encoded in the DPDS				
	• Updated engagement of Stakeholders in the SNDS				
	• Updated status of implementation				
2.	Documentation				
	• Stakeholders' Recognition				
	• MOVs				



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Part III. Overall Assessment

1. How would you rate the overall implementation of Brigada Eskwela in the School?	5 Outstanding	4 Very Satisfactory	3 Satisfactory	2 Fair	1 Poor
2. How would you rate the spirit of volunteerism in the school?	5 Outstanding	4 Very Satisfactory	3 Satisfactory	2 Fair	1 Poor
3. Commendations/ Suggestions/ Recommendations					

DepEd Regional Office **XII**

Schools Division Office of Tacurong City

Assessed by:

Full Name: _____

Full Name: _____

Office: _____

Office: _____

Full Name: _____

Full Name: _____

Office: _____

Office: _____



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