



Republic of the Philippines
Department of Education
Region XII
Schools Division Office of Tacurong City

June 28, 2024

DIVISION MEMORANDUM
SGOD NO. 070, s. 2024

**2024 BRIGADA ESKWELA IMPLEMENTATION AND
DIVISION KICK-OFF ACTIVITY**

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID & SGOD)
Education Program Supervisors
Section Heads
Cluster Heads
Elementary & Secondary School Heads
This Division

1. Relative to Department of Education Order No. 21, s. 2023 known as 2023 Brigada Eskwela Implementing Guidelines and Region Memorandum ESSD 2024-097 also known as the 2024 Brigada Eskwela Region and Division Kick-Off, this Division enjoins everyone in the participation to the 2024 Brigada Eskwela activities in all governance levels.
2. This year's National Maintenance Week dubbed as Brigada Eskwela will be held on **July 22-27, 2024**, with the theme, "**Bayanihan Para sa Matatag na Paaralan**". The **National Brigada Eskwela Kick-Off Program** will be on **July 17, 2024, hosted by Region VI**, while the **Regional Kick Off** will be on **July 19, 2024, hosted by Gapok Central Elementary School, Sen. Ninoy Aquino, Sultan Kudarat**. Onsite participants to this event are Key Officials reflected on Regional Memorandum ESSD-2024-097.
3. To kick off this year's implementation of the Brigada Eskwela Program in the Division, a **Kick-Off Activity will be held on July 22, 2024, 7:00 AM at Lourdes Pama Elementary School, Brgy Rajah Muda, City of Tacurong**. This activity focuses on strengthening partnership engagement that complements DepEd's MATATAG agenda, in partnership with all other program implementers in the Schools Governance and Operations Division (SGOD) and identified partners and stakeholders.
4. Participants to the 2024 Division Brigada Eskwela Kick-off are the Elementary and Secondary School Heads including Assistant Principals, Division Key Officials, Section Heads, members of the Curriculum Implementation Division





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(CID) and School Governance and Operations Division (SGOD), City Federation PTA Officers, and select Supreme Student Leader Government Federation Officers, and partners and stakeholders of various entities.

5. Activity Matrix, Program Management Team, Technical Working Group/Committees, and 2024 Brigada Eskwela Monitoring Tool are attached for your reference.
6. Expenses relative to the conduct of this activity shall be charged against Building Partnership and Linkages Program Support Funds 2024 and School Local Funds/MOOE for the school advocacy materials such as Advocacy Shirt and Tarpaulins subject to the usual accounting and auditing rules.
7. Immediate and wide dissemination of this Memorandum is desired.


GILDO G. MOSQUEDA, CEO VI
Schools Division Superintendent


Enclosures: As stated.
Reference: DepEd order No. 21, s. 2023; Region Memorandum ESSD-2024-097
Allotment: Building Partnership and Linkages Program Support Fund 2024
To be included in the perpetual Index under

BPLP ADOPT-A-SCHOOL BRIGADA ESKWELA

MDJRdF/SGOD/DM-2024 DIVISION BRIGADA ESKWELA KICK-OFF AND IMPLEMENTATION/ June 28, 2024



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Enclosure No. 1 to Division Memorandum SGOD No. 070, s. 2024

2024 DIVISION BRIGADA ESKWELA KICK-OFF PROGRAM
July 22, 2024, 7:00 AM
Lourdes Pama Elementary School, South Tacurong Cluster
Brgy Rajah Muda, City of Tacurong

ACTIVITY MATRIX

Time & Date	Activities	Person Responsible
7:00- 7:30 AM	Preliminaries Registration and Attendance	Jonald S. Cadio PDO II-DRRM
7:30-8:30 AM	Thanksgiving Mass	John G. Bayugos PDO-I YFD
8:30-8:45 AM	Opening Program National Anthem Invocation Regional Hymn CSDT Hymn Himno ng Sangay ng Lungsod ng Tacurong	AVP
8:16-8:45 AM	Welcome Remarks Message and Declaration of the 2024 Brigada Eskwela	Gilbert B. Barrera, CESE OIC-Asst Schools Div Superintendent Gildo G. Mosqueda, CEO VI Schools Division Superintendent
8:46 AM -9:00 AM	Appreciation of Division Stakeholder's and Partners for the 2023 Brigada Eskwela	Mayflor D. Romualdo Chief ES – SGOD Gilbert B. Barrera, CESE OIC-Asst Schools Div Superintendent Gildo G. Mosqueda, CEO VI Schools Division Superintendent
9:01AM-9:30 AM	DOD/DOA/MOA Signing with Partners and Commitment Signing	SDO Tacurong and Partners
R9:30 AM – 10:00 AM	Turn-over of 2024 Brigada Eskwela Support to School	Partners and Host School
10:01 AM – 11:45 AM	Medical Outreach	SHN and East West Rural Bank
12:00 NN	Fellowship Lunch	



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Enclosure No. 2 to Division Memorandum SGOD No. 070, s. 2024

PROGRAM MANAGEMENT TEAM

Overall Chairperson: Ma. Dianne Joy R. dela Fuente
SEPS/Division Partnership Focal Person

Co-Chairperson: Junaflor R. Sucaldito
EPS-II (SMN)

Registration Committee:
Chairperson: Jonald S. Cadiao
Member: Evangeline C. Comages

Program Committee:
Chairperson: Ernie P. Pama
Member: John G. Bayugos

Food Committee:
Chairperson: Janice P. Suboc
Member: Evangeline C. Comages

Technical & Documentation:
Chairperson: Alejandro Reginaldo
Member: Nomer F. Buenavente

Monitoring & Evaluation:
Chairperson: Mohani A. Paguita
Member: Junaflor R. Sucaldito

Health Committee:
Chairperson: Katrina May Monsale, MD
Co-chairperson: Aiza Bunsal, DMD
Member: Jonalee Y. Arquiza, RN
Catherine Joy Q. Maratas, RN
April Jane Duadua, RN

Ways & Means/Logistics
Chairperson: Engr. Oliver Godoy
Member: Engr. Keiff Humfrey Bedia

Mayflor D. Romualdo
Chief ES-SGOD
Arlene Rosa G. Arquiza
Chief ES-CID
Gilbert B. Barrera, CESE
OIC-Asst. Schools Division Superintendent
Gildo G. Mosqueda, CEO VI
Schools Division Superintendent



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Consultants

2024 DIVISION BRIGADA ESKWELA KICK-OFF PROGRAM COMMITTEE

July 22, 2024, 7:00 AM

Lourdes Pama Elementary School, Brgy. Rajah Muda, City of Tacurong

Program and Communication Committee:

Chairperson: Ma. Dianne Joy R. dela Fuente
Co-Chairperson: Junaflor R. Sucaldito
Members: Nomer F. Buenaente, Pacifico Gavileno

Hall Preparation and Restoration:

Chairperson: Jeanilyn T. Batchar
Co-Chairperson: Joselito B. Pilotos
Members: LPES Teachers

Food Committee:

Chairperson: Janice P. Suboc
Co-Chairperson: Vivien S. Lima
Members: Sheryll A. Moradas, Claire A. Tayag, Liza P. De Luna

Registration Committee:

Chairperson: Jonald S. Cadiao
Co-chairperson: Evangeline Comages
Members: Glenda P. Orcinado, Jonel G. Solomon, Delia P. Eliarda

Documentation & Technical Committee:

Chairperson: Ernie P. Pama
Co-Chairperson: Joey M. Lozano
Members: Rex Roncesvalles, Nomer Buenaente, Leonor R. Po

Thanksgiving Mass Committee:

Chairperson: John Bayugos
Co-Chairperson: Ernie P. Pama
Members: SSLG Officers

Health, Wellness, and Safety Committee:

Chairperson: Katrina May Monsale, MD
Co-Chairperson/s: Aiza B. Bunsal, DMD
East West Rural Bank Medical Team
Members: Jonald S. Cadiao, Jonalee Y. Arquiza,
Catherine Q. Maratas, April Jane Duadua

Enclosure No. 3 to Division Memorandum SGOD No. ____, s. 2024



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BRIGADA ESKWELA MONITORING AND EVALUATION TOOL

A. Pre-Implementation Stage

INDICATOR	OBSERVABLE			REMARKS	Recommendation / Mode of Verification / Document Submitted
	Evident (3)	Partially Evident (2)	Not Evident (1)	Unsatisfactory (Please describe)	
1. Conducted assessment of the Physical Facilities and maintenance needs of the school. (At least 2 documents are present to be evident; a. BE Form 1 (Physical Facilities Assessment Form) b. Physical Assessment Report)					
• Classroom					
• Furniture					
• School grounds					
• Toilet					
• Others: (Please specify)					
2. Compliance with the absolute prohibition on solicitation.					
• Brigada Eskwela partners proposal/letter of support					
• SNDS Encoding of Needs					
• Others: (Please specify)					
3. Activities for the Brigada Eskwela Working Committee / School Planning Team					
• Signed SPT/BE Team					
• Public Awareness Campaign / Modes of Advocacy					
• Establishment of Partnerships for Resource Mobilization (Statement of Support, Presence of MOA,					



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	DOD/DOA)					
	<ul style="list-style-type: none"> • Handling of Administrative and Financial Matters (Designation Orders for Focal Persons) 					
	<ul style="list-style-type: none"> • Documentation <ul style="list-style-type: none"> a. 2024 BE Work Plan b. Daily Attendance c. others 					

B. Implementation Stage *(Please check yes or no)*

	INDICATOR	VISIBLE		BEST PRACTICES	RECOMMENDATION
		YES	NO		
Part I. Maintenance of Clean School					
		YES	NO		
	<ul style="list-style-type: none"> • Zero litters 				
	<ul style="list-style-type: none"> • Clutter-free (everything is well-ordered, arranged, and organized) 				
	<ul style="list-style-type: none"> • Spill-free (absence of spill water or liquids in floors, tablets, walls, etc.) 				
	<ul style="list-style-type: none"> • Soil/Dust-free flooring and walls (absence of soil particles and mud) 				
	<ul style="list-style-type: none"> • Zero garbage placed outside (hallways, school perimeter, school buildings, etc.) 				
	<ul style="list-style-type: none"> • Zero illegal postings (walls, posts, trees, etc.) 				
	<ul style="list-style-type: none"> • Waste segregation compliance (no mixed waste) 				
	<ul style="list-style-type: none"> • Absence of Vandalism 				
	<ul style="list-style-type: none"> • Presence of activity in preventing pollution, minimizing waste and caring for the environment 				
Part II. Volunteer Engagement					



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	INDICATORS	BEST PRACTICES	SPECIFICS Number/Amount)	RECOMMENDATION
1.	Number of Brigada Eskwela volunteers from the following groups working on the school <i>(Please enumerate)</i>			
2.	Donations received for Brigada Eskwela/Resources Generated <i>(Please Specify)</i>			
3.	Relationships in the community: <i>(Describe)</i>			

C. Post-Implementation Stage *(Please check yes or no)*

	INDICATOR	VISIBLE		BEST PRACTICES	RECOMMENDATION
		YES	NO		
1.	Online Feedback				
	• Encoded in the SNDS				
	• Encoded in the DPDS				
	• Updated engagement of Stakeholders in the SNDS				
	• Updated status of implementation				
2.	Documentation				
	• Stakeholders' Recognition				
	• MOVs				

Part III. Overall Assessment



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1. How would you rate the overall implementation of Brigada Eskwela in the School?	5 Outstanding	4 Very Satisfactory	3 Satisfactory	2 Fair	1 Poor
2. How would you rate the spirit of volunteerism in the school?	5 Outstanding	4 Very Satisfactory	3 Satisfactory	2 Fair	1 Poor
3. Commendations/Suggestions/Recommendations					

DepEd Regional Office **XII**

Schools Division Office of Tacurong City

Assessed by:

Full Name: _____

Full Name: _____

Office: _____

Office: _____

Full Name: _____

Full Name: _____

Office: _____

Office: _____



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