



Republic of the Philippines
Department of Education
Region XII
Schools Division Office of Tacurong City

April 15, 2024

Division MEMORANDUM
SGOD No. 037 s. 2024

CAPACITY BUILDING AND WORKSHOP ON THE DEVELOPMENT OF PUBLIC SERVICE CONTINUITY PLAN

TO: Assistant Schools Division Superintendent
Chief Education Supervisors (SGOD and CID)
This Division

1. In line with the Department of Education's commitment to provide essential services continuously during disasters or emergencies, this Office through the School Governance and Operations Division (SGOD) will be conducting a Training Workshop on the Development of Public Service Continuity Plan on May 14-17, 2024 at Microtel, General Santos City.

2. The activity aims to: a) establish and implement procedures that ensure the continuous provision of essential public services in the face of unforeseen events or emergencies; b) identify critical functions and prioritize resources to maintain the continuity of services during disruptive incidents; c) enhance the resilience and responsiveness of the division and school offices by training personnel in emergency response and business continuity measures; and d) establish communication protocols and information dissemination strategies for efficient coordination during emergency situations.

3. Participants for this activity are the following:

1. Gildo G. Mosqueda, CEO VI
2. Gilbert B. Barrera CESE
3. Mayflor D. Romualdo (SGOD Chief)
4. Arlene Rosa G. Arquiza (CID Chief)
5. Zenaida B. Porras
6. Jonnel Solomon, CPA
7. Sheryll A. Moradas
8. Julius D. Celetaria
9. Randy E. Porras
10. Rona L. Bred



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11. Jennifer Claire A. Tayag
12. Vivien O. Lima
13. Shirlyn Cuyong
14. Glenda P. Orcinado
15. Joey M. Lozano
16. Jane Michelle Lasaca - Resource Speaker
17. Hilda P. Mercado - Resource Speaker
18. Sheila Marginado Hallig - Resource Speaker
19. Charmaine Castronuevo - Resource Speaker
20. Jonald S. Cadiao -TWG
21. Jonalee Y. Arquiza - TWG
22. John C. Bayugos - TWG

- Expenses relative thereto shall be charged against DRRM Downloaded Funds subject to the usual accounting and auditing rules and regulations.
- Widest dissemination of this Memorandum is enjoined.


GILDO G. MOSQUEDA, CEO VI
Schools Division Superintendent