



Republic of the Philippines
Department of Education
Region XII
Schools Division Office of Tacurong City

April 11, 2024

DIVISION MEMORANDUM

SGOD No. 032, s. 2024

**DISSEMINATION OF REGION MEMORANDUM ORD – 2024 – 013 re INTERIM
GUIDELINES AND MITIGATING MEASURES FOR EXTREME HOT WEATHER
CONDITION**

To: OIC – Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Elementary and Secondary School Heads
This Division

1. This is to disseminate Region Memorandum ORD – 2024 – 013 which provides the interim guidelines and mitigating measures for extreme hot weather conditions for your reference and guidance. A copy is attached.
2. Relative thereto, all School Heads are directed to update the school's contingency plan and most importantly prepare the appropriate learning resources based on the modality to be adopted.
3. For your information, preferential attention and appropriate action.


GILDO G. MOSQUEDA, CEO VI
Schools Division Superintendent

Enclosures: As stated
Reference: Region Memorandum ORD – 2024 – 013
Allotment: None
To be indicated in the Perpetual Index
Under the following subjects:

ALTERNATIVE WORK ARRANGEMENT CLASS SUSPENSION

DIVISION MEMORANDUM SGOD No. _____, s. 2024 DISSEMINATION OF REGION MEMORANDUM ORD – 2024 – 013
re INTERIM GUIDELINES AND MITIGATING MEASURES FOR EXTREME HOT WEATHER CONDITION/ April 11,
2024



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Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

April 02, 2024

REGION MEMORANDUM
ORD-2024-013

INTERIM GUIDELINES AND MITIGATING MEASURES FOR EXTREME HOT WEATHER CONDITION

To: Schools Division Superintendents
All Heads of Public Schools

1. Pursuant to DepEd Order 37, s. 2022, titled Guidelines on the Cancellation or Suspension of Classes and Work in Schools in the Event of Natural Disasters, Power Outages/Power Interruptions, and other Calamities and to minimize the health and safety risks linked with the increasing heat index brought about by El Niño occurrence in the country for the next four months, the Department of Education SOCCSKSARGEN Region reiterates the implementing guidelines during the cancellation or suspension of face-to-face classes and work in school in the event of natural disasters and other calamities.
2. During the cancellation or suspension of classes, shifting to blended learning modality and/or modular distance learning, performance tasks, projects or make up classes shall be implemented to ascertain that learning competencies are still met.
3. Likewise, DepEd Order 14, s. 2021 enforces that learners who miss learning activities due to class suspensions brought about by various disruptions like disasters and /or emergencies due to natural or human-induced hazards shall be accorded due consideration in their attendance and the completion of their learning tasks.
4. To uphold the delivery of basic education services to the learners, school heads must be ready to implement alternative work arrangement and/or remote work **for teaching and non-teaching personnel** during class suspension **subject to the approval of the Schools Division Superintendents with strict monitoring of measured outputs committed**, such as but not limited to the following:
 - a) Onsite Work (8:00 a.m. to 12: 00 p.m.) and Remote Work (1:00 p.m-5:00 p.m.) from Monday to Friday; and
 - b) Combination of Onsite and Remote Work.
5. It is reiterated that during alternative work arrangement all personnel of the schools shall be required to render **8 hours of work from Monday to Friday or not less than 40 hours per week** as per CSC Memorandum Circular No. 1, series of 2017.
6. School Heads shall ensure the continuous delivery of basic education services by the teaching and non-teaching school-based personnel during suspension of face-to-face classes and necessitate them to submit the a.) Workday/Week Plan, and b.) Work Day/Week Accomplishment Report for submission and should be an attached Means of Verification together with the Daily Time Record.

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7. As mitigating measures for extreme heat, school-based personnel including learners are advised to dress appropriately by wearing light, and breathable clothing.
8. Enclosed are the mitigating measures for extreme heat for ready reference.
9. For more information, contact the Office of the Regional Director, DepEd SOCCSKSARGEN Regional Office, Prime Regional Center, Carpenter Hill, Koronadal City through email at
10. For information and compliance of all concerned.

CARLITO D. ROCAFORT
Director IV

Enc.: As stated

Reference: DepEd Order No. 037, s. 2022

Allotment: None

To be indicated in the Perpetual Index under the subject:

CLASS SUSPENSION REMOTE WORK

*KHL/ORD/RM/ REITERATION OF DEPED ORDER 37, series 2022 TITLED GUIDELINES ON THE CANCELLATION OR SUSPENSION OF CLASSES AND WORK IN SCHOOLS IN THE EVENT OF NATURAL DISASTERS, POWER OUTAGES/POWER INTERRUPTIONS, AND OTHER CALAMITIES
/006/April 02, 2024*

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Enclosure to Region Memorandum ORD-2024-013

Mitigating Measures for Extreme Heat

Key Areas	Mitigating Measures
Learning Delivery related	Implement shortened classes and conduct in-person classes preferably from 6:00-10:00 a.m. (morning shift) and 2:00-6:00 p.m. (afternoon shift).
	Avoid outside classroom activities. Instruct learners to limit their outside activities to avoid exposure to heat.
	Implement applicable learning delivery modalities as necessary to ensure continuity of learning from suspension of in-person to other learning modalities.
	Provide technical assistance to schools implementing appropriate learning delivery modalities.
	Ensure there is sufficient instructional materials, self-learning modules, textbooks and activity sheets for appropriate learning delivery modalities.
	Ensure that there are trained teachers on appropriate learning delivery modalities.
Safety and Health related	Ensure availability of first aid kit.
	Ensure there is enough supply of water in the school.
	Drink plenty of water.
	Encourage learners to bring their personal tumblers or water containers in schools.
	Develop strategies on water management/consumption.
	Ensure electrical equipment and appliances are regularly checked to prevent faulty wirings.
	Explore ventilation upgrade of classroom and other school facilities for conducive for learning.
Dress appropriately by wearing light, breathable clothing.	
Risk Assessment and Planning	Conduct comprehensive risk assessment including health risk to understand the potential impacts of El Niño in the schools.
	Develop a Contingency Plan for El Niño/Extreme Heat to address potential threats and hazards.
IEC and Advocacy related	Conduct orientation to parents for the impacts of El Niño and the possible implementation of ADM.
	Develop/Disseminate IEC materials on El Niño. Use of local dialect is recommended.
	Conduct information dissemination e.g. health risk communication plan, announcement during flag ceremony, posting of IEC materials through social media and in schools.
Monitoring	Regular updates on the daily heat index in your locality.
	Monitor the health status of learners and personnel daily.