



Republic of the Philippines  
**Department of Education**

Region XII  
City Schools Division of Tacurong

April 15, 2024



**DIVISION MEMORANDUM**

OSDS No. 057 s. 2024

**DISSEMINATION OF MEMORANDUM DM-OUHROD-2024-0662  
(ALTERNATE UNIFORM FOR TEACHING AND NON-TEACHING PERSONNEL)**

To: Assistant Schools Division Superintendent  
Chiefs of CID and SGOD  
Cluster Heads and School Heads  
Teaching and Non-Teaching Personnel  
All Others Concerned  
This Division

1. Attached is MEMORANDUM DM-OUHROD-2024-0662 titled **Alternate Uniform for Teaching and Non-Teaching Personnel**, for compliance.
2. Compliance to CSC Memorandum Circular No. 19, s. 2000 otherwise known as the "Revised Dress Code Prescribed for all Government Officials and Employees in the Workplace" is hereby reiterated whereby leggings, tights and jogging pants are prohibited.
3. It is further reminded that Identification Card (I.D.) shall at all times be worn in the workplace as it forms part of the official uniform.
4. This Memorandum shall take effect immediately and shall remain in force until rescinded by proper authority.
5. Wide dissemination of this Memorandum is enjoined.

  
**GILDO G. MOSQUEDA, CEO VI**  
Schools Division Superintendent 

Enclosure: As stated.  
Reference: DM-OUHROD-2024-0662; CSC MC No. 19, s. 2000  
Allotment: None  
To be indicated in the *Perpetual Index* under the following subjects:

<i>NON-TEACHING PERSONNEL POLICY</i>	<i>TEACHERS UNIFORM</i>	<i>WELFARE</i>
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ZBP/ADMIN/OSDS/DM/ DISSEMINATION OF MEMORANDUM DM-OUHROD-2024-0662 (ALTERNATE UNIFORM FOR TEACHING AND NON-TEACHING PERSONNEL)/ April 15, 2024




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Republika ng Pilipinas  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY  
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

**MEMORANDUM**  
**DM-OUHROD-2024-0662**

**TO :** UNDERSECRETARIES  
ASSISTANT SECRETARIES  
BUREAU AND SERVICE DIRECTORS  
REGIONAL DIRECTORS  
ASSISTANT REGIONAL DIRECTORS  
SCHOOLS DIVISION SUPERINTENDENTS  
ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS  
ALL OTHERS CONCERNED

**FROM :**   
**WILFREDO E. CABRAL**  
*Regional Director*  
*Officer-in-Charge, Office of the Undersecretary*  
*Human Resource and Organizational Development*

**SUBJECT :** **ALTERNATE UNIFORM FOR TEACHING AND NON-TEACHING PERSONNEL**

**DATE :** April 11, 2024

With the intention of allowing more comfortable clothing due to the increasing heat index across the country, **all DepEd teaching and non-teaching personnel are hereby permitted to wear, as an alternate uniform, any of the following:**

1. Any existing collared DepEd polo shirt used during official events and activities (e.g., Brigada Eskwela, Palarong Pambansa, Oplan Balik Eskwela, Regional/Division/School Conferences, etc.); or
2. White collared polo shirt with DepEd and MATATAG logo (a sample of which is provided in the enclosure)

Any of the above-mentioned options must be paired with matte black pants of any fabric/textile (e.g., slacks, jeans, cargo pants), provided that all personnel must still conform with the relevant rules prescribed under Civil Service Commission (CSC) Memorandum Circular (MC) No. 19, s. 2000 otherwise known as the "Revised Dress Code Prescribed for All Government Officials and Employees in the Workplace", whereby leggings, tights, and jogging pants are prohibited.

The wearing of the said alternate uniform shall be allowed until such time that a memorandum is issued superseding this issuance.

**For immediate dissemination and strict compliance.**

**ENCLOSURE - SAMPLE DESIGN**



**FRONT**



**BACK**