



Republic of the Philippines  
**Department of Education**  
Region XII  
Schools Division Office of Tacurong City

March 13, 2024

**DIVISION MEMORANDUM**

OSDS No. 045, s. 2024

**IUs BOOKKEEPERS COORDINATION MEETING**

To: OIC – Assistant Schools Division Superintendent  
School Heads  
IUs Bookkeepers  
This Office

1. The SDO Tacurong City Finance Section shall conduct a IUs Bookkeepers coordination meeting on March 19, 2024, 8:00 a.m. at SDO Tacurong City Board Room.
2. The agenda of this meeting are the following:
  - a. Presentation of Enhanced Financial Reporting System (EFRS)
  - b. Submission of Financial Reports
  - b. other matters
3. The participants to this meeting are as follows:
  - a. IUs Bookkeepers
  - c. Accounting personnel
  - d. Budget personnel
4. To all IUs bookkeepers are advised to bring their laptop.
5. For the information, guidance, and compliance of all concerned.

Enclosures: None.  
Reference:  
Allotment: none  
To be included in the perpetual Index under

REPORTS      RECORDS

JGS/OSDS/DM/IUs BOOKKEEPERS COORDINATION MEETING/ March 19, 2024



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**ARDO G. MOSQUEDA, CEO VI**  
Schools Division Superintendent