



Republic of the Philippines
Department of Education
Region XII
City Schools Division of Tacurong

February 22, 2024

DIVISION MEMORANDUM
OSDS No., 034 s. 2024

RECONSTITUTION OF COMMITTEE ON ANTI-RED TAPE (CART)

To: Assistant Schools Division Superintendent
Chiefs of CID and SGOD
Education Supervisors
Cluster Heads and School Heads
Section Heads/Division Office Personnel
Teaching and Non-teaching Personnel
This Division

1. In consonance with MEMORANDUM DM-OUHROD-2024-0268, Subject: Composition of the DepEd Committee on Anti-Red Tape (CART), the CART of the SDO Tacurong is hereby reconstituted, as follows:

Chairperson : **Gildo G. Mosqueda, CEO VI**
Schools Division Superintendent

Members : **Mayflor D. Romualdo**
Chief, SGOD

Zenaida B. Porras
Administrative Officer V
(Representative from Legal Unit)

Joey M. Lozano
Information Technology Officer I

Jennifer Claire A. Tayag
Administrative Officer IV
(Representative from Admin Service)

Secretariat : Human Resource Management Office
Head: **Glenda P. Orcinado**

2. Each school shall also establish its CART with the composition stated in the MEMORANDUM DM-OUHROD-2024-0268; as follows:

Chairperson : School Head
Members : At least one (1) each
• Teacher-designate
• Non-teaching personnel

3. The DepEd CART shall be responsible for the implementation of RA 11032 or the *Ease of Doing Business and Efficient Government Service Delivery Act of 2018*, especially the following:



Address: Alunan Highway, Poblacion, Tacurong City 9800
Telephone Numbers: (064)-562-4880; 0919-065-6425
Email: tacurong.city@deped.gov.ph



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- Reengineering of Systems and Procedures
 - Streamlining and digitalization
 - Whole-of-Government Approach
 - Regulatory Management System and Regulatory Impact Assessment
 - Registration of the new regulations and issuances
 - Citizen's Charter
 - Zero Contact Policy
 - Adoption of working schedules to serve clients
 - Identification Card
 - Public Assistance and Complaints Desk
 - Client feedback mechanism and satisfaction measurement
 - Knowledge transfer of ARTA-related trainings
 - Dissemination of ARTA information, Education, and communication materials for public consumption

Additionally, the responsibilities of DepEd CART are the following:

- a. coordinate with the ARTA and other stakeholders for RA 11032-related updates and concerns;
 - b. lead and allocate funding for RA 11032-related programs, projects, and activities (PPAs);
 - c. enlist awareness and support on RA 11032 through information dissemination; and
 - d. provide technical assistance on RA 11032-related matters.
4. The composition of School CART shall be submitted on or before **February 28, 2024** through this Google Drive <https://rb.gy/e4y55m>. School Heads shall ensure that the document/s shall bear the heading of the school, duly signed, and submitted in their respective folder provided in the link. (Note: The previous document/s submitted shall not be deleted.)
4. Wide dissemination and compliance of this Memorandum is highly enjoined.


GILDO G. MOSQUEDA, CEO VI
Schools Division Superintendent

Enclosure: MEMORANDUM DM-OUHROD-2024-0268
Reference:: MEMORANDUM DM-OUHROD-2024-0268
Allotment: None
To be indicated in the Perpetual Index under the following subjects:

ANTI-RED TAPE

COMMITTEE

RECONSTITUTION

ZBP/ADMIN/OSDS/DM/ RECONSTITUTION OF COMMITTEE ON ANTI-RED TAPE (CART)/ February 22, 2024



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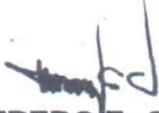


Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY
 HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-OUHROD-2024-0268

TO : **Undersecretaries**
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
All others concerned

FROM : 
WILFREDO E. CABRAL
Regional Director
Officer-in-Charge, Office of the Undersecretary
Human Resource and Organizational Development
Vice Chairperson, DepEd Committee on Anti-Red Tape

SUBJECT : **COMPOSITION OF THE DEPED COMMITTEE ON ANTI-RED TAPE (CART)**

DATE : 19 February 2024

In compliance with Republic Act (RA) No. 11032 or the *Ease of Doing Business and Efficient Government Service Delivery Act of 2018* and Memorandum Circular No. 2023-08 titled *Amendment on Certain Provisions of Anti-Red Tape Authority (ARTA) Memorandum Circular (MC) No. 2020-07 dated 30 September 2020, Pertaining to the Guidelines on the Designation of a Committee on Anti-Red Tape (CART)*, this Order is being issued to reiterate the **Composition of the DepEd Committee on Anti-Red Tape or the DepEd CART**, as previously issued under OO-OSEC-2022-108:

Chairperson:	Secretary of Education (or her designated representative)
Vice Chairperson:	Execom in-charge of Human Resource and Organizational Development
Members:	1. Execom in-charge of Operations and one (1) technical staff 2. Execom in-charge of Administration and one (1) technical staff



	<p>3. Member-units as represented by a Director, one Chief, and at least one technical staff:</p> <ul style="list-style-type: none"> • Administrative Service (AS) • Information and Communication Technology Service (ICTS) • Legal Service (LS) • Planning Service (PS) • Public Affairs Service (PAS) <p>4. From each CO unit – two (2) representatives each</p>
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Field offices and schools are likewise reminded to have a **DepEd Sub-CART** in place, composed of the following:

	Regional Office	Schools Division Office	School
Chairperson	Regional Director	Schools Division Superintendent	School Head
Members*	At least one representative each: <ul style="list-style-type: none"> • Administrative Division • ICT Unit • Legal Unit • Public Affairs Unit 	At least one representative each: <ul style="list-style-type: none"> • Administrative Service • ICT • Legal • Schools Governance and Operations Division 	At least one (1) each: <ul style="list-style-type: none"> • Teacher-designate • Non-teaching personnel

**Personnel from other functional units may also be invited as Members of the CART, e.g. Regional and Division Public Assistance Coordinators (RPAC/DPAC).*

The CART emphasizes the role of government agencies and the accountability of agency heads to reduce bureaucratic red tape and corruption. Based on the Law, the CART shall be responsible for the implementation of RA 11032, especially the following:

- Reengineering of Systems and Procedures
 - Streamlining and digitization
 - Whole-of-Government Approach
 - Regulatory Management System and Regulatory Impact Assessment
- Registration of new regulations and issuances
- Citizen's Charter
- Zero Contact Policy
- Adoption of working schedules to serve clients
- Identification Card
- Public Assistance and Complaints Desk
- Client feedback mechanism and satisfaction measurement
- Knowledge transfer of ARTA-related trainings
- Dissemination of ARTA information, education, and communication materials for public consumption

The functions, duties, and responsibilities of the DepEd CART are stated in detail in ARTA MC 2023-08, which can be accessed from <https://arta.gov.ph/wp-content/uploads/2023/12/MC-2023-08.pdf>.

Additionally, the responsibilities of DepEd CART within the Department are the following:

- a. coordinate with the ARTA and other stakeholders for RA 11032-related updates and concerns;
- b. lead and allocate funding for RA 11032-related programs, projects, and activities (PPAs);
- c. enlist awareness and support on RA 11032 through information dissemination; and
- d. provide technical assistance on RA 11032-related matters.

The DepEd CART shall be supported by a Secretariat, lodged at the Bureau of Human Resource and Organizational Development-Organization Effectiveness Division (BHROD-OED), which shall:

- a. provide administrative assistance to the DepEd CART, as needed;
- b. manage the communication channels and database of RA 11032 documents; and
- c. monitor the status of compliance with RA 11032 requirements.

For more information, contact the DepEd CART Secretariat at citizenscharter@deped.gov.ph or (02) 8633-5375.

Copy furnished:

OFFICE OF THE SECRETARY