

Republic of the Philippines

Department of Education

Region XII Schools Division Office of Tacurong City

November 29, 2023

DIVISION MEMORANDUM SGOD No. 131 s. 2023

IMPLEMENTATION OF THE PROJECT - "DEPED'S 236,000 TREES - A CHRISTMAS GIFT FOR THE CHILDREN"

TO: OIC - Assistant School Division Superintendent Chiefs, CID and SGOD All Public and Private School Heads This Division

- 1. Pursuant to DepEd Memorandum No. 069, s. 2023 titled **DepEd's 236,000 Trees-A Christmas Gift for the Children**, all schools shall participate in this program following the guidelines below:
 - 1.1 Target Date of the Tree Planting Activity. All public schools in the division will participate in the simultaneous tree-planting activity on **December 06**, **2023** with each school planting a minimum of 5 trees contributing to the goal of planting over 236,000 trees nationwide. Classes in all DepEd public schools will be on **asynchronous mode** for this day.
 - 1.2 Acquisition of Seedlings. Aligned with the Memorandum of Agreement among the Office of the Vice President, DepEd and DENR for the program titled Pagbabago: A Million Trees Campaign, this division has coordinated with DENR-CENRO Tacurong City and has already facilitated the delivery of seedling to all public schools within the division.
 - 1.3 Composition of Participants for Each School. The School Head shall designate the Teacher-adviser and SSLG/SELG Presidents with YES-O Officers to spearhead the organizing, implementing and reporting the activity. There should be no more than 10 teachers and not more than 20 learners who will participate in the activity. Only a maximum number of 30 individuals should join the tree planting activity.
 - 1.4Implementation of the Tree-Planting Activity and Care for Trees. Schools should consider the necessary resources for the activity, such as tree-planting, tools and materials for tree care. However, it should be emphasized that there is no need to buy materials for the tree planting activity. Ideally, the school grounds will serve as the venue for the activity. However, if space is limited, the school head should find an alternative area such a barangay parks, local government unit parks, marine protected areas, or any other open space near the school that may be used for tree planting. In this case, the School Head shall coordinate with their barangay unit to determine an alternative area for the tree planting activity. Schools within close proximity to each other may share a venue for the tree-planting activity. Adequate supervision and guidance from the teacher-in-charge are essential to ensure proper planting and care for the trees. To mark the area



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of the planting, a **tree guard** shall be built around each planted seedling afterwards. No standard design for the tree guard is required.

- 1.5 Information Dissemination. Simultaneous social media broadcasts through Facebook Live shall be conducted by the participants using their school's official Facebook accounts. The official hashtag for the post should be #depedxmastrees. DepEd personnel and students are likewise encouraged to share photos and videos of the tree-planting activity through their personal social media platforms using the hashtag #depedxmastrees.
- 1.6 **Post-Activity Reporting.** After the tree planting activity, schools shall prepare a one-page report (attached hereto as Annex A) containing the details of the activity. Said report will indicate the name of the school which participated, the number of trees planted, the types or species of trees planted, and photos of the activity. The report shall be sent by the School to email address: john.bayugos@deped.gov.ph on or before December 12, 2023.
- 1.7 Post -Care for the Trees Planted. The School Heads will be responsible in ensuring the proper care of the trees planted within their premises. For trees planted outside the premises of the school, the School Heads may coordinate with the barangay officials where the trees were planted so that regular monitoring of the trees' growth is done. Regular inspections by the School Heads shall be done in order to assess the condition of the trees, identifying any potential risks or diseases, and promptly addressing them. The growth of the seedlings should likewise be monitored to ensure the health, growth, and sustainability of the trees under the school's care.
- 2. Any expenses incurred in organizing this program in the school level will be charged to school MOOE or any available funds in schools subject to the usual accounting and auditing rules and regulations.
- 3. For inquiries and concerns, please contact the Division Youth Formation Coordinator at 09060176863 or email john.bayugos@deped.gov.ph.

4. Widest dissemination and compliance of this Memorandum is desired.

GOOG. MOSQUEDA, CEO VI Schools Division Superintendent

Enclosure: Annex A Reference: None Allotment: None

To be included in the Perpetual Index under the following Subjects: 236000 TREES YOUTH FORMATION

JGB/SGOD/DM – IMPLEMENTATION OF THE PROJECT – "DEPED'S 236,000 TREES – A CHRISTMAS GIFT FOR THE CHILDREN"/November 29, 202



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ANNEX A

"DEPED'S 236,000 TREES - A CHRISTMAS GIFT FOR THE CHILDREN"

OFFICIAL ACTIVITY REPORT

1)	NAME OF SCHOOL, DISTRICT, REGION
2)	TYPES / SPECIES OF TREES PLANTED:
3)	NUMBER OF TREES PANTED:
4)	PHOTOS OF THE ACTIVITY:



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