



Republic of the Philippines
Department of Education
Region XII
City Schools Division of Tacurong

December 14, 2023

DIVISION MEMORANDUM
OSDS NO.: 191 s. 2023

**CONDUCT OF OPEN RANKING FOR NON-TEACHING APPLICANTS
(ADMINISTRATIVE OFFICER II AND PROJECT DEVELOPMENT OFFICER I)**

TO: HRMPSB Members
Division Chiefs
Education Program Supervisors
Cluster Heads
Elementary and Secondary School Heads
All Applicants

1. This is in accordance with the DepEd Order No. 007, s. 2023; "Guidelines on Recruitment, Selection, and Appointment in the Department of Education", this office announces to the field the Conduct of Open Raking for Non-Teaching Applicants (Administrative Officer II and Project Development Officer I).
2. An Open Ranking System shall be adopted to ensure transparency in the process. Each applicant shall also be given an opportunity to ask questions and seek clarifications on the results of their individual assessment and acknowledge their individual results during the open ranking.
3. The schedule of Open Ranking for Non-Teaching Applicants (Administrative Officer II and Project Development Officer I) will be on December 18, 2023 at the Schools Division Office- Human Resource Management Office from 9:00AM to 12:00 PM.
4. Widest and immediate dissemination of this memorandum is desired.


GILDO G. MOSQUEDA, CEO VI
Schools Division Superintendent

Enclosure: None
Reference/s: D.O. 007, s. 2023;
Allotment:
To be indicated in the Perpetual Index under the following subjects

POSITIONS QUALIFICATIONS VACANCIES

GPO/HR/Admin/Conduct of Open Ranking for Non-Teaching Applicants (Administrative Officer II and Project Development Officer I)



Address: Alunan Highway, Poblacion, Tacurong City 9800
Telephone Numbers: (064)-200-6316; 0919-065-6425
Email: tacurong.city@deped.gov.ph