



Republic of the Philippines
Department of Education
Region XII
Schools Division Office of Tacurong City

August 29, 2023

DIVISION MEMORANDUM
OSDS No. 126, s. 2023

SUBMISSION OF LEARNING RESOURCES INVENTORY

To: Assistant Schools Division Superintendent
Functional Division Chiefs
Cluster Heads
Elementary and Secondary School Heads
School Property Custodians

1. In accordance with DepEd Order 021 s. 2023, "Guidelines on the Implementation of Brigada Eskwela for SY 2023-2024" emphasizing that "Classroom walls shall remain bare and devoid of posters, decorations, or other posted materials and should not be used to stockpile materials and should be clear of other unused items or items for disposal," school heads are directed to account for the learning materials, equipment, furniture and fixtures.
2. For proper accounting and inventory, the learning resources shall be appropriately classified through the Classification Matrix on Enclosure 1.
3. Inventory Template is also enclosed and can be accessed through the link <https://tinyurl.ph/KkwXn>.
4. Submission of the said report will be **on or before September 6^a, 2023 at 5:00 pm.**
5. For immediate dissemination and strict compliance.


CECILIO G. MOSQUEDA, CEO VI
Schools Division Superintendent

Enclosure: Classification of Learning Resources and Inventory Template

Reference: DepEd Order 021 s. 2023

Allotment: NONE

To be indicated in the Perpetual Index under the following subjects

SUBMISSION LEARNING RESOURCES INVENTORY

VOL/SUPPLY/DM/SUBMISSION OF LEARNING RESOURCES INVENTORY



Address: Alunan Highway, Poblacion, Tacurong City 9800
Telephone Numbers: (064)-200-6316; 0919-065-6425
Email: tacurong.city@deped.gov.ph
Website: depedtacurong.org



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Enclosure 1 to Division Memorandum No. _____ s. 2023

CLASSIFICATION MATRIX

Text-Based	Non-Text Based
Textbooks and Teacher's Manuals	Manipulative Toys
Learner's Materials and Teacher's Guides	Science and Mathematics Equipment
Transcribed LMs	Tools
Modules & Activity Sheets	Video Lessons/ RBI Materials
Storybooks and Read a Loud Books (Big Books)	Assistive Devices/Technology
Wikahon (Leveled Reading Materials)	
ALS Learning Materials	
ALIVE / Madrasah Materials	
IPED Materials	

Enclosure 2 to Division Memorandum No. _____ s. 2023

INVENTORY OF LEARNING RESOURCES

SCHOOL NAME: _____ SCHOOL ID: _____

Date: _____

Item No.	Description	Quantity	Source <i>(Please check box)</i>				
			MOOE	DepEd CO	PTA	Donation	Personal

Note: Please ensure that the information provided is accurate and complete.

Prepared by:

 School Property Custodian

Noted:

 School Head



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