



Republic of the Philippines
Department of Education
Region XII
Schools Division Office of Tacurong City

August 21, 2023

DIVISION MEMORANDUM
OSDS No. **114** s. 2023

**REGIONAL MONITORING AND PROVISION OF TECHNICAL ASSISTANCE
FOR THE OPENING OF CLASSES IN SCHOOL YEAR 2023-2024**

To: Asst. Schools Division Superintendent
Chief of Curriculum Implementation Division
Cluster Heads
Elementary School Administrators

1. This is pursuant to Region Memorandum CLMD-2023-272 on the conduct of Conduct of Regional monitoring and technical assistance to schools and SDOs for the opening of classes, implementation of school activities and enhancement of teaching-learning process from August 29 to September 8, 2023.

2. The region-led monitoring and TA support to SDO and schools shall be conducted purposely to

- a. monitor and ensure systematic opening of classes, implementation of school activities especially in the areas of instruction or enhancement of teaching-learning process,
- b. provide technical assistance to SDOs and schools in implementing the standards and protocols set by the department for the opening of classes, and
- c. provide guidance and support to address immediately the possible issues

- Enrolment and Oplan Balik Eskwela (OBE)
 - Class Programming
 - Teaching Load and Assignment
 - Learning Delivery
 - Learning Environment
 - Implementation of Special Curricular Programs and Initiatives & Interventions
 - Learning and Development (L&D)
 - Health, Safety Mechanism and Protocol
 - Socio-Emotional Functioning, Mental Health and Well-being
3. Below is the list of identified participants in the Regional Training.

3. The Division Office organizes the Division Field Technical Assistance Team (DFTAT) to collaborate with the Regional Field Technical Assistance Team (RFTAT) for the monitoring and provision of TA to schools. Refer to Enclosure 1 for the DFTAT assigned to schools.



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4. The SDO and school personnel are enjoined to prepare for a systematic opening of classes this school year. The RFTATS and DFTATS shall be using the monitoring and TA tool reflected in Enclosure 2.
5. The Chiefs of Functional Divisions together with AO V of Administrative Division are requested to analyze the data submitted by the monitors and collate the issues and concern related to the processes of the FD. The SDO ITO is also assigned to create an electronic monitoring template for easy access and fast submission of the monitors.
6. All members of the DFTAT shall attend the flag ceremony on the first day of school and provide timely feedback to the chiefs on any issues and concerns therein.
7. Travel and other incidental expenses of the DFTATs shall be charged against the local funds/MOOE subject to accounting and auditing rules and regulations.
8. For the information and compliance of all concerned.


GILDO G. MOSQUEDA, CEO VI
Schools Division Superintendent

Enclosure: As stated

References: Region Memorandum CLMD-2023-272

Allotment: none

To be indicated in the Perpetual Index under the following subjects:

CURRICULUM MONITORING PROGRAM

*MYS/OSDS/DM/ REGIONAL MONITORING AND PROVISION OF TECHNICAL ASSISTANCE FOR
THE OPENING OF CLASSES IN SCHOOL YEAR 2023-2024/August 21, 2023*



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Enclosure 1 to Division Memorandum OSDS No. _____, s. 2023

Division Field Technical Assistance Teams (DFTAT) on Opening of Classes

TEAM	NAME OF MONITOR	ASSIGNMENT
A	Randy E. Porras, EPS Ivy P. Lamintao, EPS Mohani A. Paguita, SEPS Alejandro S. Reginaldo Jr., Planning Officer Vivien O. Lima, AO IV	West Tacurong Tacurong NHS VFGrino NHS
B	Joseph R. Pilotos, EPS Rona N. Tacot, EPS Ernie P. Pama, SEPS Leonora R. Po, PDO Bernard Antolo, SEPS	North Tacurong
C	Virgie T. Metal, EPS Julius Celetaria, EPS Jonald S. Cadiao, PDO Glenda P. Orcinado, AO IV Jennifer Claire A. Tayag	Central Tacurong Rajah Muda HS AS Bernardo NHS Upper Katungal HS
D	Mary Ann C. Umadhay, EPS Frank T. Nawal Jr., EPS Janice Suboc, EPS II John Bayugos, PDO	South Tacurong
E	Agnes G. Muyco, EPS Lloyd Dalayap, VE Coordinator Delia Eliarda, Librarian Junaflor Sucaldito, EPS II	East Tacurong San Emmanuel HS San Pablo HS



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Enclosure 2 to Division Memorandum OSDS No. _____, s. 2023

Monitoring and TA Tool

Focus Area for Monitoring and TA	Issues/Concerns of the School	Action Taken by the School	TA Inputs
Enrolment and Oplan Balik Eskwela (OBE)			
Class Programming			
Teaching Load and Assignment			
Learning Delivery			
Learning Environment (Facilities and Equipment, Cleanliness and Orderliness, Learning Resources, etc.)			
Implementation of Special Curricular Programs and Initiatives & Interventions (Reading, Literacy, Numeracy, etc.)			
Learning and Development (L&D) for teachers and non-teaching personnel			
Health, Safety Mechanism and Protocol			
Socio-Emotional Functioning, Mental Health and Well-being			
Internal and External Stakeholders' Support			



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