



Republic of the Philippines  
**Department of Education**  
Region XII  
Schools Division Office of Tacurong City

July 26, 2023

DIVISION MEMORANDUM  
OSDS No. 99, s. 2023

**COORDINATION MEETING OF IUs BOOKKEEPERS AND DISBURSING OFFICERS**

To: Assistant Schools Division Superintendent  
IUs School Heads  
IUs Bookkeepers and Disbursing Officers

1. The SDO Tacurong City Accounting Section shall conduct a Coordination meeting to all IUs Bookkeepers and Disbursing Officers on August 4, 2023, 1:30 p.m. at SDO Accounting office.
2. The agenda of this meeting are the following:
  - a. Service Fees Certification to Bureau of Treasury
  - b. 2023 MIDYEAR Financial Reports
  - c. Other matters
3. Immediate dissemination of this Memorandum is desired.

  
**CIRILO G. MOSQUEDA, CEO VI**  
Schools Division Superintendent

Enclosures: None.

Reference: None

Allotment: None

To be included in the perpetual Index under  
RECORDS

JGS/OSDS/DM/ COORDINATION MEETING OF IUs BOOKKEEPERS AND DISBURSING OFFICERS/ July 26, 2023



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