



Republic of the Philippines  
**Department of Education**  
Region XII  
Schools Division Office of Tacurong City

March 28, 2023

**DIVISION MEMORANDUM**

CID No. 43 s. 2023

**CONDUCT OF EARLY SCHEDULE OF GROUP EVENTS DURING CTAA MEET  
DUE TO HIGH HEAT INDEX**

To: **OIC – Assistant Schools Division Superintendent  
Chiefs of SGOD and CID  
Elementary and Secondary School Heads  
SUC School Head  
Public and Private Schools  
This Division**

1. Due to current high index, we are reminding all group event Tournament Managers to conduct early schedules for their respective events on March 31 to April 2, 2023. This is to ensure the safety and well-being of all participants, especially those who are sensitive to extreme heat.
2. Take note of the following guidelines:
  - a. Events schedule to start from 8:00 o'clock in the morning onwards shall be moved to earlier schedule preferably starting at 6:00 to 9:30 in the morning and 3:30 to 5:30 in the afternoon.
  - b. Make sure that participants are well-informed of the changes in the schedule.
  - c. Provides ample hydration stations and encourage participants to drink plenty of water.
  - d. Have medical personnel on standby in case of heat exhaustion or other heat-related illnesses.
  - e. Monitor weather conditions and the heat index regularly and adjust the schedule accordingly.



**Address:** Alunan Highway, Poblacion, Tacurong City 9800  
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3. We understand that some events may require more time or may have logistical challenges in changing the schedule. In such cases, we encourage you to explore alternative venues or locations that offer cooler temperatures or have proper air conditioning.
4. Immediate and wide dissemination of this Memorandum to concerned is desired.

**MIGUEL P. FILLALAN JR., CESO VI**  
Schools Division Superintendent

Enlosure: None

Reference: None

Allotment: None

To be indicated in the Perpetual Index under the following subjects:

RNT/CID/DIVISION CONDUCT OF EARLY SCHEDULE OF GROUP EVENTS DURING CTA  
MEET DUE TO HIGH HEAT INDEX/MARCH 28, 2023



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