



Republic of the Philippines
Department of Education
Region XII
City Schools Division of Tacurong

February 21, 2023

DIVISION MEMORANDUM

OSDS NO.: 28 s. 2023

ANNOUNCEMENT OF VACANCIES FOR TEACHING POSITIONS

TO: Assistant Schools Division Superintendent
Division Chiefs
Education Program Supervisors
East Cluster Head
East Cluster Elementary School Administrators
All Others Concerned
This Division

1. This is to announce the existence of vacancies in this division:

- 1.1. One (1) Teacher III (OSEC-DECSB-TCH3-755587-1998)**, Salary Grade 13, with annual compensation of Three Hundred Seventy-Five Thousand Eight Hundred Forty Pesos Only (Php 375, 840.00).

Qualification Standards for Teacher III:

Education: Bachelor's degree in Elementary Education or its equivalent
Experience: 2 years relevant experience
Training: None Required;
Eligibility: PBET/LET/Teacher RA 1080;

- 1.2. One (1) Teacher II (item who will be vacated due to promotion)**, Salary Grade 12, with annual compensation of Three Hundred Forty-Nine Thousand Nine Hundred Eighty Pesos Only (Php 349, 980.00).

Qualification Standards for Teacher II:

Education: Bachelor's degree in Elementary Education or its equivalent
Experience: 1 year relevant experience
Training: None Required;
Eligibility: PBET/LET/Teacher RA 1080;

2. The positions are open to all qualified applicants regardless of gender, civil status, disability, religion, ethnicity, or political affirmation.

3. Aspirants to the above position are requested to submit their pertinent papers for promotion/appointment to wit:

- 3.1 Letter of intent addressed to the Head of Office, or to the highest human resource officer designated by the Head of Office
3.2 Duly accomplished Personal Data Sheet (PDS) (CS Form No. 212, Revised 2017) and Work Experience Sheet, if applicable
3.3 Photocopy of valid and updated PRC License/ID, if applicable



Address: Alunan Highway, Poblacion, Tacurong City 9800
Telephone Numbers: (064)-200-6316; 0919-065-6425
Email: tacurong.city@deped.gov.ph



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- 3.4 Photocopy of Certificate of Eligibility/Report of Rating, if applicable
 - 3.5 Photocopy of scholastic/academic record such as but not limited to Transcript of Records (TOR) and Diploma, including completion of graduate and post-graduate units/degrees, if available
 - 3.6 Photocopy of Certificate/s of Training, if applicable
 - 3.7 Photocopy of Certificate of Employment, Contract of Service, or duly signed Service Record, whichever is/are applicable
 - 3.8 Photocopy of latest appointment, if applicable
 - 3.9 Photocopy of the Performance Ratings in the last rating period(s) covering one (1) year performance prior to the assessment, if applicable
 - 3.10 Photocopy of Performance Rating obtained from the relevant work experience, if performance rating in Item No. 9 is not relevant to the position to be filled
 - 3.11 Means of Verification (MOVs) showing Outstanding Accomplishments, Application of Education, and Application of Learning and Development reckoned from the date of last issuance of appointment
 - 3.12 Checklist of Requirements and Omnibus Certification/Waiver (Annex C)
 - 3.13 Other documents as may be required

4. The deadline for submission of pertinent papers to this Office, is on **March 14, 2023**. No pertinent documents shall be accepted after the said date.

5. For immediate and widest dissemination.

MIGUEL P. FILLALAN JR., CESO VI
Schools Division Superintendent

Enclosure: None

Reference: Approved Appointments/Retirement Vouchers

Allotment:

To be indicated in the *Perpetual Index* under the following subjects:

ANNOUNCEMENTS

POSITIONS

VACANCIES



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