



Republic of the Philippines  
Department of Education  
Region XII  
**CITY SCHOOLS DIVISION OF TACURONG**  
City of Tacurong



**DIVISION MEMORANDUM**

SGOD No. 62, s. 2019

TO: **Assistant Schools Division Superintendent  
Chiefs, Curriculum Implementation and  
School Governance and Operations Divisions  
Education Program Supervisors  
Principals – in – Charge  
All Elementary and Secondary School Heads  
This Division**

FROM: **LEONARDO M. BALALA, CESE** *LM*  
Schools Division Superintendent

SUBJECT: **3<sup>rd</sup> DIVISION MANAGEMENT COMMITTEE MEETING**

DATE: September 12, 2019

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1. This is to inform the field of the 3<sup>rd</sup> Division Management Committee Meeting which shall be held on **September 16, 2019** at the Division Conference Hall, Alunan Highway, Poblacion, City of Tacurong. The Meeting will start at exactly 8:00 o'clock in the morning.
2. Attendees are the Schools Division Superintendent, Assistant Schools Division Superintendent, Chiefs of the two (2) Functional Divisions, all Members of the Curriculum Implementation and School Governance and Operations Divisions, Section Heads, Principals – in – Charge and all Elementary and Secondary School Heads including Assisting/Assistant School Heads.
3. The following agenda shall be discussed:
  - 3.1. Submission of Reports;
  - 3.2. World Teachers' Day;
  - 3.3. National Achievement Tests Results;
  - 3.4. Division Integrated Competitions;
  - 3.5. Brigada Eskwela Regional Evaluation;
  - 3.6. Utilization of Downloaded Funds;
  - 3.7. Status of Teacher Induction Program Implementation;
  - 3.8. Reiteration of Policies; and

3.9. Other DepEd Issuances/Matters.

4. Expenses relative to this activity shall be charged against the Division MOOE subject to the usual accounting and auditing rules and regulations.
5. For the information and guidance of all concerned.