



DIVISION MEMORANDUM

SGOD No. 38 s. 2019

**TO: Assistant Schools Division Superintendent
Chiefs, School Governance and Operations Division and Curriculum
Implementation Division
Public, Private and SUC Secondary School Administrators
Guidance Counselors/Coordinators/Designates
This Division**

FROM: LEONARDO M. BALALA, CESE
Schools Division Superintendent

**SUBJECT: CONDUCT OF CAREER GUIDANCE WEEK FOR HIGH SCHOOL STUDENTS
AND IMPLEMENTATION OF GRADES 10-12 CAREER GUIDANCE
PROGRAM FOR SY 2019-2020**

DATE: July 5, 2019

1. Pursuant to DepEd Order No. 25 s. 2013 entitled *Guidelines on the Conduct of Career Guidance Week for High School Students*, all secondary schools are enjoined to have a Career Guidance Week within the month of July 2019 and undertake similar activities as indicated in the attached timeline.
2. At the end of the Career Guidance Week, the students shall have:
 - (a) acquired information on discovering one's strengths and developing awareness, the qualification standards for some types of career jobs, and informed decisions on career choice;
 - (b) developed awareness and appreciation of the available jobs/choices in the labor market, their needs, interests, aptitudes and inclinations; and
 - (c) experienced careers they are aiming at, matching their interest with the possible career in a given array of choices, and identifying a career fitted to one's interest.
3. The participants in the career guidance activities are all high school students from Grades 7 to 12, accompanied by their parents or guardians and other education stakeholders.
4. Guidance counselors/coordinators/designates are required to submit Narrative Report on the conduct of Career Guidance Week on or before **August 9, 2019**.
5. Relative to the implementation of Career Guidance Program (CGP), all Grade 10 advisers are reminded to integrate in the First Semester Curriculum Grade 10 CGP Modules 1-3 while Grades 11-12 advisers shall integrate the Grade 11 CGP Modules 1-4 and Grade 12 CGP Modules 1-4 respectively.
6. Monitoring of the CGP implementation shall be done at the end of the semester.
7. Expenses to be incurred relative to these activities shall be chargeable against school MOOE subject to the usual accounting and auditing rules and regulations.
8. For your information, guidance and compliance.

Attachment 1

Day	Suggested Activities: Focus on Student-Job Matching
Day 1	<ul style="list-style-type: none"> • Parade: <i>Students are dressed in their future careers</i> • Launching ceremony/opening • Setting up of Booths
Day 2	<ul style="list-style-type: none"> • Structured Learning Experiences (SLE) on Holland's Party Game <ul style="list-style-type: none"> - Lecturette: <i>Self Assessment of Career Planning (focus on interests and values)</i> • Formulating One's Mission Statement • The Role of Parents in the Students' Choice of Career
Day 3	<ul style="list-style-type: none"> • Career Planning <ul style="list-style-type: none"> - Goal setting - Action Planning • Formulating One's Mission Statement • The Role of Parents in the Students' Choice of Career
Day 4	<ul style="list-style-type: none"> • Career Talk <ul style="list-style-type: none"> - CHED - TESDA - DOST - Industries/Manufacturing Firms • Sharing of Experiences/Lessons Learned by Students
Day 5	Closing Program