



DIVISION MEMORANDUM

SGOD No. 14, s. 2019

TO: **Chiefs, Curriculum Implementation and
School Governance Operations Divisions
Education Program Supervisors
Division Personnel
Cluster Heads
Elementary and Secondary School Administrators**

FROM: *fr: [Signature]*
LEONARDO M. BALALA, CESE
Schools Division Superintendent

SUBJECT: **2019 REGIONAL BRIGADA ESKWELA KICK-OFF PROGRAM
COORDINATION MEETING**

DATE: **April 29, 2019**

1. The annual implementation of Brigada Eskwela contributes to the preparation of the schools for the opening of classes through public-private partnership and cooperation. The Regional Brigada Eskwela Caravan and Kick-Off Program is a ceremonial activity that commences the start of Bayanihan and maintenance week of the Department in the Region.
2. The City Schools Division of Tacurong will be hosting the 2019 Regional Brigada Eskwela Caravan and Kick-Off Ceremony. As part of the program, collaborative Brigada Eskwela will be held at San Emmanuel National High School-Annex.
3. Anent this, there will be a **2019 BE Caravan & Kick-Off Program Coordination Meeting on May 3, 2019, at 8:30 in the morning** at the **New Division Office Conference Hall, Alunan Highway, City of Tacurong.**
4. The following matters will be discussed:
 - 2019 Regional BE Caravan & Kick-Off Program
 - Assignment of Working Committees
 - Schedule of Activities
 - Others
5. Participants are as follows:

ASP Regional Focal Person	-	1
LGU (Mayor/Representative)	-	1
CDRRM	-	1
PNP	-	1
BFP	-	1
JTF Talakudong	-	1
CVO	-	1
Elementary Cluster Heads/Representative	-	5
Secondary Cluster Head/Representative	-	1
SDO BE Team	-	<u>15</u>
TOTAL	-	28
6. Expenses relative to the conduct of this activity shall be charged against Division and/or school local funds subject to the usual accounting and auditing rules and regulations.
7. Widest dissemination of this Memorandum is enjoined.