



Department of Education
Region XII
CITY SCHOOLS DIVISION OF TACURONG
City of Tacurong



DIVISION MEMORANDUM

SGOD No. 10 s. 2019

TO: OIC-Assistant Schools Division Superintendent
Chief Education Program Supervisors, SGOD & CID
Education Program Supervisors
Cluster Heads
Elementary and Secondary School Heads
This Division

FROM: **LEONARDO M. BALALA, CESE**
Schools Division Superintendent

**SUBJECT: DESIGNATION OF SCHOOL DRRM COORDINATORS AND THEIR
PERMANENT ALTERNATE**

DATE: April 11, 2019

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1. Pursuant to DepEd Order 21 series 2015, entitled Disaster Risk Reduction and Management Coordination and Information Management Protocol, this Office reiterates that the School Heads shall serve as the DRRM Coordinator and a permanent alternate school DRRM Coordinator shall be designated.
 2. To ensure continuity of implementation in managing disaster risk reduction procedures and protocols in the schools by strengthening the culture of safety a designation order for all School DRRM coordinators and their permanent alternate will be issued by the office, which is for three (3) years.
 3. The Alternate School DRRM Coordinators shall be responsible for assisting and providing support to the school head on DRRM implementations. Refer to D.O. 21, series of 2015, section IV DRRM Roles and Responsibilities for reference.
 4. In relation thereto, ALL SCHOOL HEADS are hereby directed to fill up the needed data in the attached template.
 5. Please note that responses will be collected on or before April 28, 2019 for consolidation and subsequent submission to the Regional Office as required.
 6. For queries, please text at 09184354245.
 7. Immediate dissemination of and strict compliance to this Memorandum is desired.