



Republic of the Philippines
Department of Education
Region XII
CITY SCHOOLS DIVISION OF TACURONG
City of Tacurong



DIVISION MEMORANDUM

OSDS No. 2, s. 2020

To: **Assistant Schools Division Superintendent**
Cluster Heads
Non – IUs Elementary and Secondary – School Heads
Non – IUs School based Disbursing Officers and Bookkeepers
Finance Division Personnel
This Division

FROM: **MIGUEL P. FILLALAN, JR., CESO VI**
Schools Division Superintendent 

SUBJECT: **REITERATION OF THE SUBMISSION OF WFP, APP and FMP**

DATE: **January 6, 2020**

1. This is to reiterate the deadline for the submission of WFP, APP and FMP which was on October 2019.
2. However, it was observed that to date, only secondary schools had complied with the schedule as set.
3. All School Heads and School Finance personnel are reminded to submit their respective budget plans (WFP, APP and FMP) on or before January 8, 2020. Failure to follow the specified date would mean **NO DOWNLOADING OF MOOE FUND FOR JANUARY 2020.**
4. This will provide a clear presentation of where their funds be allocated and utilized.
5. Widest dissemination of this Memorandum is highly enjoined.